

FACILITIES NEEDS ASSESSMENT APPLICATION
Fall 2016

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|---|---|
| Name of Person Submitting Request: | James Stewart |
| Program or Service Area: | Art Department |
| Division: | Arts and Humanities |
| Date of Last Program Efficacy: | Spring 2015 |
| What rating was given? | Continuation |
| Type of Facility Requested: | Louvers for the Glass Blowing Hot Shop |
| Amount Requested (if available): | \$20,000 (recent estimate) |
| Strategic Initiatives Addressed: (See http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf) | |

NOTE: To facilitate ranking by the committee, submit separate requests for each project; however, multiple items can be submitted as one request if it is required that the projects are packaged together.

It is suggested that you meet with Robert Jenkins – Director, Facilities, Maintenance, & Operations - prior to submitting a Facilities Needs Request. 909-384-8662 or rjenkins@sbccd.cc.ca.us.

Jim Stewart has met with Robert Jenkins and Robert has furnished Jim with a reasonable estimate from a local vendor.

Capital Improvement Repair

Are there alternative funding sources? (for example, Department, Budget, Perkins, Grants, etc.)

Yes NO

If yes, what are they? _____

1. Provide a rationale for your request. (Explain, in detail, the need for this project.)

Fabricated Metal Stationary Louvers (FMSL) were ‘value engineered’ out of facility at the time it was built. The perimeter wall was constructed to install (FMSL) after the college accepted domain. Temporal, inappropriate measures have been used for an extended amount of time to get along.

2. Indicate how the content of the department/program’s latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

Presently we are using a sunscreen fabric to partially block the sun-it is barely functional; however, wind, rain, dust, and heat are elements that are continuous problems. This on-going condition can be solved with FMSL. This request is tied to

substantial health and safety concerns in addition to the abject nature of the fabric scrim. This problem is counter-productive for students and staff.

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

Lack of Fabricated Metal Stationary Louvers lowers the standards and values of our educational experiences, adversely affecting what is a state-of-the-art facility.

4. What are the consequences of not funding this facilities request?

Unsafe studio environment for a facility that should be first rate.

FACILITIES NEEDS ASSESSMENT APPLICATION
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| Name of Person Submitting Request: | Rick Hrdlicka |
| Program or Service Area: | Campus Technology Services |
| Division: | Administrative Services |
| Date of Last Program Efficacy: | 2015-2016 |
| What rating was given? | Continuation |
| Type of Facility Requested: | Install Awning for cart parking area. |
| Amount Requested (if available): | \$30,000 |
| Strategic Initiatives Addressed: (See http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf) | Facilities Campus Culture and Climate |

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Capital Improvement Repair

Are there alternative funding sources? (for example, Department, Budget, Perkins, Grants, etc.)

Yes NO

If yes, what are they? _____

1. Provide a rationale for your request. (Explain, in detail, the need for this project.)

Install awning at end of CTS building where electric carts are parked. CTS moved to their new location a fence was put up to park our carts in. We need some type of cover to protect the carts from the elements.

2. Indicate how the content of the department/program’s latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

4. What are the consequences of not funding this facilities request?

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Facilities: Programs should list no more than three facility or renovation items. Identify the area in need of physical renovation, maintenance and/or repair. Requests for additional space should also be listed here. *Requests listed in this category will be forwarded to the Facilities Committee to evaluate through their own processes.* Provide a thorough rationale, **using data to support your request**, in order to help the Facilities Committee with their evaluation. List the approximate cost of your request.

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| Name of Person Submitting Request: | Ron Hastings, Angie Gideon |
| Program or Service Area: | Library |
| Division: | Library & Learning Support Services |
| Date of Last Program Efficacy: | 2016 |
| What rating was given? | Conditional |
| Strategic Initiatives Addressed: (See Appendix A: http://tinyurl.com/l5oqoxm) | Facilities |

Replacement

Growth

Provide a rationale for your request.

As reported in the current EMP, the library served 296,126 visitors over the past year.
 1) The library carpeting is over 12 years old.
 2) The original building design did not foresee today's increased demand for electrical outlets.

1. Renovation Request

Several sections of carpeting on the 2nd floor are badly damaged and in need of repair or replacement. (photos on reverse)

Approximate Cost: Less than \$1,000

2. Renovation Request

Additional electrical outlets along the south wall of the 2nd floor, to accommodate students' laptops, phones, etc.

Approximate Cost: Unknown, depending upon whether current breakers can handle added load.



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|---|--------------------------------|
| Name of Person Submitting Request: | Susan Bangasser |
| Program or Service Area: | Pharmacy Technology |
| Division: | Science |
| Date of Last Program Efficacy: | Spring 2015 |
| What rating was given? | Continuation |
| Type of Facility Requested: | Modification to HLS 138 |
| Amount Requested (if available): | ~ \$30,000 |
| Strategic Initiatives Addressed: (See http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf) | Success, Facilities |

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Capital Improvement Repair

Are there alternative funding sources? (for example, Department, Budget, Perkins, Grants, etc.)

Yes NO

If yes, what are they? We are asking through Strong Workforce Program but do not know if funded

Provide a rationale for your request. (Explain, in detail, the need for this project.)

The Pharmacy Technology Program was approved to convert HLS 138 into a pharmacy lab suitable for both lecture and lab. The room needs to have a section set up to simulate a retail pharmacy and another section needs counters to provide hospital pharmacy training. The Pharm Tech program has purchased carts, locked cabinets for faux pharmaceuticals, and instructional laminar flow hoods. However, the room needs some counters and a shelf added. We are requesting funds for this casework. The pharmacy tech program will have its accreditation site visit this Dec. 15 and the staff are setting up their equipment in one area of the chemistry lab. But all the materials cannot stay in the chemistry lab since it is also used for chemistry classes. With the conversion of HLS 138 to a Pharmacy lab, the program can move the materials there. But the case work for counters and the book shelf is still needed. A sink is being added to the room using the nursing simulation lab funds but there is no funding for the rest of the project.

1. Indicate how the content of the department/program's latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

The latest Efficacy Report, on page 8 states “Beginning in 2020, to qualify for taking the PTCB exam applicants will have to first complete accredited training.” Our program is undergoing accreditation this December and will be one of two community colleges in the Inland Empire that offer this program. (Chaffey is the other college.) The for-profit institutions mentioned in the Program Review Efficacy report are no longer offering pharmacy tech programs or have closed. We anticipate growth in the program since jobs are increasing by 14% over the next 5 years, according to the “Regional Labor Market Assessment, Desert/Inland Empire Region” from the Centers of Excellence. On page 30 the program states “Lack of a dedicated faculty office and student laboratory jeopardizes data privacy, student success, and accreditation status.” The EMP states a goal is “Complete Laboratory classroom for PHT060 AND PHT070.”

2. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

The ASHP accreditation form requires the college to provide “b) Financial Support, and c) Facilities Support/Provisions. In our self-study, we reported: “Currently, administration has budgeted funding for a dedicated simulations laboratory which will be developed in the foreseeable future.”

3. What are the consequences of not funding this facilities request?

The materials needed for pharmacy labs will be spread across available rooms and unavailable for each class. A lab that is set-up to train and educate students in the program in the skills needed for employment is essential.

FACILITIES NEEDS ASSESSMENT APPLICATION
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| Name of Person Submitting Request: | Susan Bangasser |
| Program or Service Area: | Geology-Oceanography & Chemistry |
| Division: | Science |
| Date of Last Program Efficacy: | SP 16 for both disciplines |
| What rating was given? | Continuation for both disciplines |
| Type of Facility Requested: | Full-Time Faculty Offices |
| Amount Requested (if available): | \$30,000 |
| Strategic Initiatives Addressed: (See http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf) | Access, Student Success, and Facilities |

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Capital Improvement Repair

Are there alternative funding sources? (for example, Department, Budget, Perkins, Grants, etc.)

Yes NO

If yes, what are they? _____

1. Provide a rationale for your request. (Explain, in detail, the need for this project.)

A faculty office space must be created for the recently hired (FA 16) Earth Science (Geology-Oceanography) and the Chemistry full-time faculty positions. The full-time Geology-Oceanography faculty currently occupies a vacated Biology Faculty office within the Health Life Sciences (HLS) building. However, a full-time Biology faculty will eventually occupy this office. The new Chemistry faculty has a temporary office in a closet in the PS building. Unfortunately, there is no additional full-time faculty office space currently available within the Physical Sciences (PS) Building. The faculty work most effectively within the community of other faculty to share ideas, effective strategies, etc. Mentoring of full time and adjunct occur in these communities. With some effort, creativity, and funding, there are potential locations available within the PS Building to be renovated for full-time faculty offices.

2. Indicate how the content of the department/program’s latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

The current Geology/Oceanography EMP document references the recent full-time Geology-Oceanography faculty member within the Challenges and Opportunities section. The importance of a full-time faculty member and ancillary benefits for students are noted within the SP 16 Geology/Oceanography Efficacy document on page 10. The Chemistry Efficacy report states on page 32, “Faculty office space. We occupy all 5 of our full-time offices, and the most recent Needs Assessment ranked Chemistry faculty as 3rd. Whenever we are able to hire an additional faculty, we will be required to take space from our adjunct faculty office (which already houses 26 individual part-time faculty) in order to accommodate a new-hire.” The new Earth Science and Chemistry faculty have been hired, therefore, this faculty office space is needed now.

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

In addition to the obvious logistical difficulties for faculty and students imposed by a lack of office space, the need for a defined office space is well documented throughout the CTA collective bargaining agreement for full-time faculty.

4. What are the consequences of not funding this facilities request?

The college would be in violation of the CTA collective bargaining agreement for full-time faculty if this facilities request is not funded. In addition, students require a safe, confidential space in which to meet with their instructor. Furthermore, arranging meetings with administrators, classified staff, faculty, and campus visitors is onerous without a defined office space.

FACILITIES NEEDS ASSESSMENT APPLICATION
Fall 2016

| | |
|---|-----------------------------------|
| Name of Person Submitting Request: | Susan Bangasser |
| Program or Service Area: | Science |
| Division: | Science |
| Date of Last Program Efficacy: | NA |
| What rating was given? | NA |
| Type of Facility Requested: | Lights in display cabinets |
| Amount Requested (if available): | \$3000 |
| Strategic Initiatives Addressed: (See http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf) | Facilities |

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Capital Improvement x Repair

Are there alternative funding sources? (for example, Department, Budget, Perkins, Grants, etc.)

Yes NO x

If yes, what are they? _____

1. Provide a rationale for your request. (Explain, in detail, the need for this project.)

Lights for display cases – the PS building has 15 display cases that have been filled with interesting materials for the public to view, such as rocks and minerals, the design projects, common chemicals, and the history of science. The Science Division encourages visiting students to view the displays as they tour the campus. There are no lights in the cases so it is difficult to read labels or see some items. I am requesting a light source for each display case

2. Indicate how the content of the department/program’s latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

The Science Division Office does not have an Efficacy Report or EMP.

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

The faculty planned the building to include displays to showcase the various science disciplines hoping to accommodate tours of students who visit the campus. Faculty and lab techs have

painstakingly set up wonderful displays but the lighting in the hallways is low so it is difficult to see the contents. An LED (low energy) light on a timer would enhance the display for our students and our visitors.

4. What are the consequences of not funding this facilities request?

The displays will be dark and visitors and students may miss the opportunity to learn something new.

FACILITIES NEEDS ASSESSMENT APPLICATION
Fall 2016

| | |
|---|----------------------------|
| Name of Person Submitting Request: | Rose Garcia |
| Program or Service Area: | Science |
| Division: | Science |
| Date of Last Program Efficacy: | NA |
| What rating was given? | NA |
| Type of Facility Requested: | Window modification |
| Amount Requested (if available): | \$5,000 |
| Strategic Initiatives Addressed: (See http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf) | Facilities |

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Capital Improvement x Repair

Are there alternative funding sources? (for example, Department, Budget, Perkins, Grants, etc.)

Yes NO x

If yes, what are they? _____

1. Provide a rationale for your request. (Explain, in detail, the need for this project.)

Service Window – the wrong glass window was installed in the new office, PS 148, and we were told after we were in the building for a year the warranty would expire. Then the service window would replace the solid window. Students would access and submit forms, ask questions, etc. at the service window. The Science Division served 4116 students according to census enrollment in spring, 2015. We also have math students stop by the office since math classrooms and faculty are in this building. Others students come into the office who are looking for the Success Center. One of our offices serves the pharmacy tech program with students coming in to see faculty. This is only Division office in the PS building and it is located adjacent to the main entrance. So the office is extremely busy.

This item is on the original “punch list” from the first walk through the new PS building and we were told the problem would be addressed after the building warranty expired.

*(On several Prior Program Review Facilities list but not funded yet)

2. Indicate how the content of the department/program's latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

The Science Division Office does not have an Efficacy Report or EMP.

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

4. What are the consequences of not funding this facilities request?

The room is used less effectively.