

## Matriculation/SSSP Committee Meeting Minutes (October 2019)

- **Online Orientation:**

Yancie open the meeting welcoming everyone for attending the meeting. He introduce Davena and let everyone know she was attending the meeting to go over some suggestion for the online orientation. He inform everyone that they are in the process of updated the online orientation to reflect the new changing in polices to alien it with AB 705. Davena went over three things she feels need to be updated, 1) The online orientations video need to be updated it is referring to system that we no longer use anymore for example Blackboard, her department is constantly getting calls about different things we do not use anymore which is confusing the students. She suggest that we create maybe a generic online orientation instead of using names such as blackboard because we change programs often. Yancie let everyone know that he is working with the vendor to update the orientation which should happen for spring 2020. 2) Student readiness is another issue, student are signing up for classes and they are not ready to take the course. Davena suggested that we make the readiness video a part of the online orientation. Yancie inform everyone that they are in the process of making the orientation shorter and the student is expected to get the information needed from their first counseling appointment. Marco inform everyone that they are in the process of adding a side bar for those students that want more information about one of the important topics. She also suggested maybe adding the readiness video to the side bar. They went on to discuss different ways to add the readiness video to make it easily accessible. 3) Putting the assessment test online making it more accessible to students that do not live close. Yancie said they are working with a vendor to put the assessment online the next meeting with the vendor is October 28. Target date to make the assessment online is spring 2020 to have it up in running.

- **Reading courses 015:**

Kim inform everyone know they are not placing students in the reading course they are just suggesting classes they feel will be the most beneficial to the student. If a student is struggling with a certain course they make only recommendations. 3 classes offered is a noncredit course and also 015 college prep and also reading 100 which transfers. Yancie inform everyone that the language in the catalog needs to be updated as well. 92 classes are listed with the eligibility wording which needs to be changed. If the wording is changed it would have to be changed before the new catalog is made which is due November. Yancie will attend a conference in Long Beach and he will see what other colleges are doing and he will email the committee with his finding. (Eligibility based upon the SBVC Guided Self-Placement process) .

- **AB 705 Language Recommendation:**

Adding Transfer in the AB 705 placement results for the student so that it is consistent thought-out.

Also add where it transfer too

Yancie suggested that we leave it the same and leave it up to the counselor to tell them which classes does transfer.

You may enroll in English 101 or any lower course

You may enroll in Math 102, 103, 108, 115, 141 or any other lower course

You may enroll in Reading 015 or Reading 620

AB 705 is for students that want to transfer.

Yancie will work with the vendor to updated the wording on the form

- **ESL/CASA/ CELSA**

Everything is good to go ESL should be up and running by thanksgiving with the updated version of the test contract was sent to board last week.

**Prerequisite/ Corequisite Challenge form**

Attending the chair meeting to clear form

Updated the form and add

Find out who is responsible for signing the form?

April believe it is better to make a recommendation instead of meeting with different department.

Yancie said he made a recommendation and he recommend it be one process. Stephanie believe that there should be a central location for the student to go and sign off on the forms.