

Matriculation Committee Minutes
April 17, 2014 Meeting
Prepared By: Gina Curasi, Matriculation Committee Co-Chair

- **Attendees:**
 - Curasi, Gina
 - Wells, Carol
 - Stiltner, Carol
 - Brown, Carol
 - Kanawati, Moustafa
 - Smith, James
 - Mack, Gayle
 - Milligan, Marty
 - Moore, Anita

- **SSSP Plan Update:** Marco has incorporated all recommendations provided by the committee in the SSSP Plan draft. It was presented to Academic Senate on Wednesday, April 16, 2014. Senate members will review the plan and vote for approval at the following meeting. Upon receiving Senate approval, the plan will be forwarded and presented to College Council in May and will be submitted as a Board Agenda Item for the August Board Meeting.

- **STEM Presentation:** Marc Donnhauser, STEM Pass Go Project Director and two STEM counselors attended the meeting in an effort to increase the committee's awareness of the STEM grant. It was shared that the STEM team is working diligently to increase student contact and better track contacts. As of now, students receiving services are not admitted into a "specific program;" however, effective fall 2014, students will fill out an application for either "STEM Express" or "STEM Track" dependent upon their math assessment results. The STEM team is also very interested in outreaching to feeder high schools in an effort to stimulate interest and sign students up for their program and services. STEM is also piloting SI sections with various math courses that will be held directly after the lecture component of the course. If committee members have questions regarding the STEM Pass Go Project, please don't hesitate to contact Marc Donnhauser or Daniele Ramsey.

- **SDEV Courses:** Curasi shared with the committee that SDEV courses for the general population are thankfully being revived and that sections will be offered in both the summer and fall semesters. Curasi also explained what general education requirements these courses satisfy and encouraged the members to advertise the courses to their students. Curasi has also disseminated flyers advertising the class.

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- **High School Testing Update:** Carol Brown shared that the assessment center is busily visiting the high schools for early assessment. Brown indicated that approximately 500 students are tested per spring at the high schools.
- **Early Alert Update:** As indicated prior, SARS Early Alert is purchased and at the district awaiting installation. However, because instructional faculty will be the primary users of the system, Cota is attempting to set up training for the first week in May for instructional faculty to attend and learn about how the system is used. Flyers will be disseminated and instructional faculty will soon be notified.
- **Pre-Assessment Workshop:** The STEM team shared that they are actively working on putting together a “pre assessment” workshop and that it will be implemented in the fall semester. Cota also will be working with STEM to pilot an intervention with the high schools.
- **Online Orientation Update:** The online orientation is nearly finished. The service provider came to campus and took video footage. It should be delivered to campus next week and will definitely be ready to be implemented for fall registration.
- **Assessment Policy:** View the attachment which summarizes the recommendation of the committee regarding assessment.