Committee Faculty Leads: Anthony Castro, Keenan Giles, Lucas Cuny **Classified Lead:**	
Committee Members: Patty Quach, Al Solano, Angelica Ibarra, Christie Gabriel, Davena Burns-Peters, Dina Humble, Gabriel Martinez, John Stanskas, Keenan Giles, Lucas Cuny, Rania Hamdy, Scott Thayer	
The 4 Pillars of Guided Pathways:	**Clarify the Path, Enter the Path, Stay on the Path & Ensure Learning.**

Attendees: Patty Quach, Amy Avelar, Keenan Giles, Gabriel Martinez, Christie Gabriel, Garry Parker, Carmen Rodriguez, Patty Jones, Vanessa Thomas

Discussion Topics	
Welcome	
Website Overhaul Status	Keenan – We asked all Dept. Chairs to check their information (contact info, degrees, certifications, etc.) for accuracy using Betasite. There will be a catalog & program group option on our website. We continue to check for accuracy. We have over 900 occupations. Info comes directly from Curriqunet and our catalog. We have taken our time with the rollout and done our due diligence. Christie – important to have a 2nd and 3rd set of eyes to proofread a final time. We need checks and balances. Keenan – Dept. chairs have been checking their areas since December. If you see errors, please contact the Dept. Chair or Kay Dee. Placed a link to the master list of programs, degrees & certificates. Will have option of looking at things from a catalog & program map perspective. Goal is to rollout next week. 3rd party developer contract expires in April. We have our own web developer that is able to make changes. We have reached the point of going live.

	Christie – will we be looking at the student services page?
	Keenan – emphasis has been on instruction. Student services will be phase 2. Pages getting an aesthetic update.
	Christie – updates needed on the degrees section. Some say 100% online but may be hybrid too. Concerned about students that live far or ones in other states that would not be able to take a hybrid class.
	Keenan – we have done our due diligence. May need to be a directive from the top down to encourage everyone to check for accuracy.
	Patty – Deans have been reviewing this and Kay Dee has volunteered to reach out to Dept. Chairs.
	Amy – looks like the credit hour and online classes are off.
	Patty – web developer knows who has access to edit their area. Glad we're having these conversations.
	Gabriel – I can work with Kay Dee to verify and modify this information.
Master Events Calendar Program (Trumba)	Keenan – Trumba (event calendar) program will be unveiled along with rollout. A few people already have editor rights. We would like to increase the number of people with editor rights. We need a student services communication team committee. I will take this to the steering committee. Each dept page will have a link in order to submit events this will be sent directly to our web developer and he will be entering the event.
Super Report	Gabriel – report was screen shared with the committee. It contains CAP categories for students. I also created dashboards that identify certain student data (different zip codes, race, gender, etc.). I continuously verify the data. We still have issues with multiple entries and I will work with Christine on this. If you have any questions, reach out to me.
	Keenan – Gabriel has been able to identify those students that do not belong in any special programs. This report has been evolving. I can share this report if you are interested.
	Patty thanked everyone and meeting was adjourned at 4:00p.m.