

## Facility & Safety Committee

Monday, September 9, 2019 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark – Co-Chair</b>	<i>Frank Dunn - F</i>	<i>Joe Notarangelo - F</i>		
<b>Cassandra Thomas – CSEA – Co-Chair</b>	<i>Sofiya Herrera - ASG</i>	<i>Daniel Ponce Reyes - ASG</i>		
<i>John Banola - F</i>	<i>Robert Jenkins - M</i>	<i>Tatiana Vasquez - F</i>		
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>	<i>Paul Walker – D-M</i>		
<i>Raymond Carlos - M</i>	<i>Gloria Kracher - CS</i>	<i>Sarah Yearyearn - C</i>		
<i>David Casillas - F</i>	<i>Keith Lee - F</i>			
<i>Kim Dubois-Eastman - F</i>	<i>Michael Nguyen – D-M</i>		<i>Karol Pasillas - SS</i>	

- Review Minutes from 5-6-19
  
- New Urgent Safety Items – 10 Minutes
  
- Safety and Risk Management Report – 5 Minutes
  
- New Business
  - Select Co-Chair
  - Set New Goals
  - Great Shake Out – October 17, 2019 at 10:17am
  - Review SBVC Posting Regulations
  
- Round Table
  
- Next Meeting: October 7, 2019

## SBVC Facilities and Safety Committee Meeting Minutes – September 9, 2019

### Members:

Scott Stark – Co-Chair	X	Kim Dubois-Eastman - F	X	Joe Notarangelo - F	X		
Cassandra Thomas – CSEA – Co-Chair	X	Frank Dunn - F		Daniel Ponce Reyes -ASG			
John Banola - F		Sofiya Herrera - ASG		Tatiana Vasquez - F			
Bryce Cacho - F	X	Robert Jenkins - M	X	Paul Walker – D-M	X		
Raymond Carlos - M	X	Marianne Klingstrand - F		Sarah Yearyea – C		Vacant - CS	
David Casillas - F		Keith Lee - F				Kevin Grishow – G	X
Jeffrey Demsky - F	X	Michael Nguyen – D-M	X			Karol Pasillas - SS	X

### Review Minutes:

- Approved the minutes for 5-6-19. Jeffrey abstained.

### New Urgent Safety Item:

- ASG door locks in CC. Vendor not responding.
- Concern that District Police does not have enough coverage for evenings and weekends.
- Need a mirror installed on corner of PS Annex and across from the Art Building in order to see around the corner. Has a blind spot here.

### Old Business:

- None

### Safety/Risk Management Report:

- Distributed District EH&S report, District First Aid Claims sheet for June to August 2019 and Worker's Comp information and reviewed it.

### New Business:

- **Select Co-Chair:** Cassandra Thomas was re-selected as Co-Chair.
- **Set New Committee Goals:** The committee made recommendations for goals and will be finalized them at the next meeting. Scott to arrange a presentation on Measure CC Bond Projects.
- **Great Shake Out:** The Great Shake Out will be on October 17, 2019 at 10:17am. Scott has already sent out three informational emails and will increase the reminder frequency as we approach the date. SBVC will just be evacuating.
- **Review SBVC Posting Regulations:** The committee reviewed the old information and Scott will work on a new draft with Ray to bring to the next meeting for the committee to review.
- **Round Table:** Kim thank grounds for trimming the grass down in around HLS.

**Adjourned: 4:00 p.m.**

## Facility & Safety Committee

Monday, October 7, 2019 - 3:00pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark – Co-Chair</b>	<i>Jeffrey Demsky - F</i>	<i>Joe Notarangelo - F</i>		
<b>Cassandra Thomas – CSEA – Co-Chair</b>	<i>Kim Dubois-Eastman - F</i>	<i>Tatiana Vasquez - F</i>		
John Banola - F	<i>Frank Dunn - F</i>	<i>Paul Walker – D-M</i>		
<i>Cristian Barragan - ASG</i>	<i>Robert Jenkins - M</i>	<i>Sarah Yearyeon - CS</i>		
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>			
<i>Raymond Carlos - M</i>	<i>Keith Lee - F</i>		<i>Kevin Grishow - G</i>	
<i>David Casillas - F</i>	<i>Michael Nguyen – D-M</i>		<i>Suzan Hall - SS</i>	

- Review Minutes from 9-9-19

- New Urgent Safety Items – 10 Minutes

- Safety and Risk Management Report – 5 Minutes

- Old Business

- ASG Locks Issue
- Mirror for Corner of PS Annex, Across from Art
- Concern of District Police Coverage for Evenings and Weekends
- Set New Goals
- Great Shake Out – October 17, 2019 at 10:17am
- Review SBVC Posting Regulations

- New Business

- Round Table

- Next Meeting: November 4, 2019



## SBVC Facilities and Safety Committee Meeting Minutes – October 7, 2019

**Members:**

Scott Stark – Co-Chair	X	Jeffrey Demsky - F	X	Joe Notarangelo - F	X		
Cassandra Thomas – CSEA – Co-Chair	X	Kim Dubois-Eastman - F	X	Tatiana Vasquez - F	X		
John Banola - F		Frank Dunn - F		Paul Walker – D-M			
Cristian Barragan - ASG	X	Robert Jenkins - M		Sarah Yearyear – C	X		
Bryce Cacho - F	X	Marianne Klingstrand - F	X				
Raymond Carlos - M		Keith Lee - F	X			Kevin Grishow – G	X
David Casillas - F	X	Michael Nguyen – D-M	X			Suzan Hall - SS	X

**Review Minutes:**

- Approved the minutes for 9-9-19. Marianne abstained.

**New Urgent Safety Item:**

- Bryce brought up a potential “structural crack” in the Library and will send the photos to Scott for review.

**Old Business:**

- Vendor is actively working on ASG door locks in CC.
- Scott and Michael will discuss with the Chief the concern that District Police does not have enough coverage for evenings and weekends and they will report at the next meeting.
- A mirror is being installed by our carpenter on corner of PS Annex across from Art Building to eliminate the blind spot.
- Posting Regulations were reviewed and will be discussed further with Ray Carlos and Dr. Thayer. Scott will have an inventory of all posting places for the next meeting.
- Great Shake Out – Scott will email Deans/Directors to bring or assign someone to bring their radio. Casey and Bryce volunteered to be Emergency Coordinators.
- Four Goals set. See Goal Sheet.

**Safety/Risk Management Report:**

- Distributed District EH&S report and District First Aid Claims sheet for September 2019

**New Business:**

- **CERT Training:** at CHC on October 16-18 and there are 3 spaces available. Contact Mike Strong or Tina Gimple if interested in attending.
- **CDC Traffic:** Jammed traffic at times and no Crosswalk. Scott will discuss with Mark Merjil and report to committee.
- **Round Table:** Tatiana requested heavier permanent trash receptacles in Lot 6. Tatiana will look at plant identifiers as some are pulled up.

**Adjourned: 4:30 p.m.**

## Facility & Safety Committee

Monday, November 4, 2019 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark – Co-Chair</b>	<i>Jeffrey Demsky - F</i>	<i>Joe Notarangelo - F</i>		
<b>Cassandra Thomas – CSEA – Co-Chair</b>	<i>Kim Dubois-Eastman - F</i>	<i>Tatiana Vasquez - F</i>		
John Banola - F	<i>Frank Dunn - F</i>	<i>Paul Walker – D-M</i>		
<i>Cristian Barragan - ASG</i>	<i>Robert Jenkins - M</i>	<i>Sarah Yearyeen - CS</i>		
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>			
<i>Raymond Carlos - M</i>	<i>Keith Lee - F</i>		<i>Kevin Grishow - G</i>	
<i>David Casillas - F</i>	<i>Michael Nguyen – D-M</i>		<i>Karol Pasillas - SS</i>	

- Review Minutes – N/A

- New Urgent Safety Items – N/A

- Safety and Risk Management Report – 5 Minutes

- Old Business

- N/A

- New Business

- N/A

- Round Table – Incidents on Friday, November 1, 2019

- Next Meeting: December 2, 2019

## SBVC Facilities and Safety Committee Meeting Minutes – November 4, 2019

### Members:

Scott Stark – Co-Chair		Kim Dubois-Eastman - F	X	Joe Notarangelo - F		Dymitry Kalantarov - G	X
Cassandra Thomas – CSEA – Co-Chair	X	Frank Dunn - F		Daniel Ponce Reyes -ASG		Josh Milligan - G	X
John Banola - F	X	Sofiya Herrera - ASG		Tatiana Vasquez - F	X	Judy Rodriguez - G	X
Bryce Cacho - F	X	Robert Jenkins - M		Paul Walker – D-M		Phylicia Sanchez - G	X
Raymond Carlos - M		Marianne Klingstrand - F	X	Sarah Yearyeen – CS	X	Peggy Weber - G	X
David Casillas - F	X	Keith Lee - F		Alejandra Campos - G	X	Kevin Grishow – G	X
Jeffrey Demsky - F		Michael Nguyen – D-M	X	Sharen Chavira - G	X	Karol Pasillas - SS	X

### Review Minutes:

- N/A

### New Urgent Safety Item:

- N/A

### Old Business:

- N/A

### Safety/Risk Management Report:

- Distributed District EH&S report and Worker’s Comp information and reviewed it.

### New Business:

- **Incident – Person With Gun on Campus – Friday, November 1, 2019 - 7:45am to 8:05am:** The following concerns were brought up:
  - No emergency alert about the incident until it was over
  - Some emergency radios did not work and some departments could not get the radio
  - Employees and students were arriving and entering the school at the time of the incident
- **Incident – Power Outage – Friday, November 1, 2019 - 9:30am to 11:30am:** The following concerns were brought up:
  - Area’s on campus were dark including labs and restrooms
  - Emergency lights did not work in some buildings and rooms
  - BB and PS sinks are electronic and will not work during a power outage
  - Not enough communication to employees
  - OSHA’s guidelines for employees during power outages
- **Other Concerns Brought Up:**
  - Managers and opening of emergency containers
  - Students still entering buildings during the Great Shake Out
- **Options for fixing the concerns:**
  - Campus procedure for power outages
  - Department procedures for after the power outages – mainly departments with labs

- Way to notify Middle College
- Way to block off campus entrances
- Have a channel 3 radio check scheduled at least once a month
- Make sure all classrooms have phones
- Issue additional emergency container keys
- After 25 minutes of a power outage – have all building evacuate and go to an evacuation site for further instructions.
- Training

**Adjourned: 4:30 p.m.**

## Facility & Safety Committee

Monday, December 2, 2019 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<b>Scott Stark – Co-Chair</b>	<i>Jeffrey Demsky - F</i>	<i>Joe Notarangelo - F</i>		
<b>Cassandra Thomas – CSEA – Co-Chair</b>	<i>Kim Dubois-Eastman - F</i>	<i>Tatiana Vasquez - F</i>		
John Banola - F	<i>Frank Dunn - F</i>	<i>Paul Walker – D-M</i>		
<i>Cristian Barragan - ASG</i>	<i>Robert Jenkins - M</i>	<i>Sarah Yearyeen - CS</i>		
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>			
<i>Raymond Carlos - M</i>	<i>Keith Lee - F</i>		<i>Kevin Grishow - G</i>	
<i>David Casillas - F</i>	<i>Michael Nguyen – D-M</i>		<i>Dana Williams - SS</i>	

- Review Minutes from 10-7-19 & 11-4-19
  
- New Urgent Safety Items – 10 Minutes
  
- Safety and Risk Management Report – N/A
  
- Old Business
  - ASG Locks Issue
  - Mirror for Corner of PS Annex, Across from Art
  
- New Business
  - Fall 2019 Program Review Facilities and Safety Applications
  - BP/AP 3505 Emergency Response Plan Review
  
- Round Table
  
- Next Meeting: February 3, 2020



## SBVC Facilities and Safety Committee Meeting Minutes – December 2, 2019

### Members:

<b>Scott Stark – Co-Chair</b>		<i>Kim Dubois-Eastman - F</i>	X	Joe Notarangelo - F			
<b>Cassandra Thomas – CSEA – Co-Chair</b>	X	<i>Frank Dunn - F</i>		Daniel Ponce Reyes -ASG	X		
John Banola - F	X	<i>Sofiya Herrera - ASG</i>		Tatiana Vasquez - F	X		
<i>Bryce Cacho - F</i>		<i>Robert Jenkins - M</i>	X	Paul Walker – D-M			
<i>Raymond Carlos - M</i>	X	<i>Marianne Klingstrand - F</i>	X	Sarah Yearyea – CS	X	Kevin Grishow - G	
<i>David Casillas - F</i>		<i>Keith Lee - F</i>	X			Karol Pasillas -SS	
<i>Jeffrey Demsky - F</i>	X	<i>Michael Nguyen – D-M</i>				Dana L. Williams - SS	X

### Review Minutes:

- Approved the minutes for 10-7-19 & 11-4-19 with revision.

### New Urgent Safety Item:

- Ventilation in Welding Department – Filters need to be changed.
- Concern for pedestrians by Tech building and gravel parking lot 6. Need signage.

### Old Business:

- ASG locks issue. Need key cards. Robert to follow up.
- Need a mirror installed on corner of PS Annex and across from the Art Building in order to see around the corner. Has a blind spot here. Mirrored has been installed.

### Safety/Risk Management Report:

- Written report was distributed by Cassandra Thomas and will take questions to Michael.
- HLS labs testing for formaldehyde. Signs have already been removed.

### New Business:

- **Prioritized Fall 2019 Program Review & Safety Applications**
- **BP/AP 3505 Emergency Response Plan Review**
  - Cassandra drafted AB3505

**Round Table:** Tatiana stated that HLS lighting is better, but it needs to be finished.

**Next meeting scheduled for February 3, 2020**

**Adjourned: 4:30 p.m.**

## Facility & Safety Committee

Monday, February 3, 2020 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<i>Scott Stark – Co-Chair</i>	<i>Jeffrey Demsky - F</i>	<i>Joe Notarangelo - F</i>		
<i>Cassandra Thomas – CSEA – Co-Chair</i>	<i>Kim Dubois-Eastman - F</i>	<i>Tatiana Vasquez - F</i>		
<i>John Banola - F</i>	<i>Frank Dunn - F</i>	<i>Paul Walker – D-M</i>		
<i>Cristian Barragan - ASG</i>	<i>Robert Jenkins - M</i>	<i>Sarah Yearyeen - CS</i>		
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>		<i>Matt Robles - G</i>	
<i>Raymond Carlos - M</i>	<i>Keith Lee - F</i>		<i>Kevin Grishow - G</i>	
<i>David Casillas - F</i>	<i>Michael Nguyen – D-M</i>		<i>Dana Williams - SS</i>	

- Review Minutes from 12-2-19

- New Urgent Safety Items – 10 Minutes

- Safety and Risk Management Report

- Old Business

- ASG Locks Issue
- Ventilation in Welding Department
- Concern for pedestrians by Tech building and gravel parking lot 6 – Need Signage

- New Business

- SBVC Campus Interpretative Signage – Matt Robles
- BP/AP 3505 Emergency Response Plan Review
- April Emergency Drill

- Round Table

- Next Meeting: March 2, 2020

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

## SBVC Facilities and Safety Committee Meeting Minutes – February 3, 2020 - Revised

### Members:

Scott Stark – Co-Chair	x	Kim Dubois-Eastman - F	x	Joe Notarangelo - F		
Cassandra Thomas – CSEA – Co-Chair	x	Frank Dunn - F		Cordon Phillips -ASG	x	
John Banola - F	x	Sofiya Herrera - ASG		Matt Robles - G	x	
Bryce Cacho - F	x	Robert Jenkins - M		Tatiana Vasquez - F	x	Vacant - CS
Raymond Carlos - M		Marianne Klingstrand - F	x	Paul Walker – D-M	X	Kevin Grishow - G x
David Casillas - F	x	Keith Lee - F	x	Sarah Yearyeen – C		Karol Pasillas -SS
Jeffrey Demsky - F		Michael Nguyen – D-M	x			Dana L. Williams - SS x

### Review Minutes:

- Approved the minutes for 12-2-2020.

### New Urgent Safety Item:

- Branches are breaking during windy periods. Annual tree trim is scheduled during Spring break.

### Old Business:

- ASG locks are being reviewed by Kevin Grishow.
- Mirror for corner of PS Annex, across for annex is completed and it cannot be adjusted.
- Ventilation in Welding Department: Filters were changed. Will have a regular maintenance schedule. Bringing Avani Manufacturing to train faculty and maintenance staff. Bryce suggested to include ventilation testing for students.
- Cassandra distributed safety concerns of acetylene gas & copper pipes airflow. Project in the works to replace the copper pipes over Spring Break.
- Scott will look into the concern for pedestrians by the Tech building and gravel Parking Lot 6.
- Business Building first floor women’s restrooms – All but one toilet out of order.

### Safety/Risk Management Report:

- Distributed District EH&S report and Worker’s Comp information and reviewed it.
- Stated that employees should be or have gotten emails for Keenan SafeColleges Online Training.

### New Business:

- **SBVC Campus Interpretative Signage:**
  - Matt Robles presented an Interpretive Informational Site to highlight the San Jacinto Fault.
- **BP/AP 3505 Emergency Response Plan Review:**
  - The committee discussed the plan.
    - Scott stated that a revision of the Hazardous Chemical Spill Protocol is in process and will be submitted to the District Assembly in March for their approval.

**Round Table:** Paul - District is looking into a Mobile Safety Application.

**Adjourned: 4:30 p.m.**

## Facility & Safety Committee

Monday, March 2, 2020 - 3:00 pm  
President's Conference Room ADSS 207

### AGENDA

#### Members:

<i>Scott Stark – Co-Chair</i>	<i>Jeffrey Demsky - F</i>	<i>Joe Notarangelo - F</i>		
<i>Cassandra Thomas – CSEA – Co-Chair</i>	<i>Kim Dubois-Eastman - F</i>	<i>Tatiana Vasquez - F</i>		
<i>John Banola - F</i>	<i>Frank Dunn - F</i>	<i>Paul Walker – D-M</i>		
<i>Cristian Barragan - ASG</i>	<i>Robert Jenkins - M</i>	<i>Sarah Yearyeon - CS</i>		
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>		<i>Matt Robles - G</i>	
<i>Raymond Carlos - M</i>	<i>Keith Lee - F</i>		<i>Kevin Grishow - G</i>	
<i>David Casillas - F</i>	<i>Michael Nguyen – D-M</i>		<i>Dana Williams - SS</i>	

- Review Minutes from 2-3-2020
  
- New Urgent Safety Items – 10 Minutes
  
- Safety and Risk Management Report
  
- Old Business
  - ASG Locks Issue
  - Concern for pedestrians by Tech building and gravel parking lot 6 – Need Signage
  
- New Business
  - BP/AP 3505 Emergency Response Plan
  - April Emergency Drill
  
- Round Table
  
- Next Meeting: April 6, 2020

## SBVC Facilities and Safety Committee Meeting Minutes – March 2, 2020

### Members:

Scott Stark – Co-Chair	x	Jeffrey Demsky - F	x	Michael Nguyen – D-M		Sarah Yearyear – C	x
Cassandra Thomas – CSEA – Co-Chair	x	Kim Dubois-Eastman - F	x	Joe Notarangelo - F			
John Banola - F	x	Frank Dunn - F		Don Phillips - ASG	x		
Bryce Cacho - F		Kevin Grishow - M		Zohaib Rehaman - ASG	x		
Raymond Carlos - M	x	Robert Jenkins - M	x	Deborah Trusheim - F	x		
David Casillas - F		Marianne Klingstrand - F	x	Tatiana Vasquez - F	x	Karol Pasillas - SS	x
Stephen Cole - F	x	Keith Lee - F		Paul Walker – D-M		Dana L. Williams - SS	

### Review Minutes:

- Approved the minutes for 2-3-2020 with revision.

### New Urgent Safety Item:

- Coronavirus – Information from district will be coming out by Tuesday.
  - SBCCD Communicable Disease Program is being revised and once the revised is board approved, Scott will send it out the committee.
  - Items that the committee thought could be done to help.
    - Lysol Spray
    - Wipes to wipe down the door knobs
    - List of facts and miss conceptions
    - Information to be distributed on classroom rooms by faculty about the right way to wash hands
    - If sick stay home. An email will be sent out by leadership
    - Set up a faculty sub pool
    - Installation of additional hand sanitizers
    - Foam hand sanitizers

### Old Business:

- ASG locks – Per Ray, they are in the process of getting a quote that will fix the issue.
- Scott will look into the concern for pedestrians by the Tech building and gravel Parking Lot 6.
- Business Building first floor women’s restrooms – All toilets have been fixed except one.
- Campus Interpretative Signage – Southern California Earthquake Society has grants available and the committee agreed for Matt Robles to proceed with the earthquake fault monitoring systems for our campus if the grant will pay for it. Scott will see about getting other funding for the interpretative signs.

### Safety/Risk Management Report: N/A

### New Business:

- **BP/AP 3505 Emergency Response Plan Review:**
  - The final plan should be going to the April or May board for approval and once approved, Scott will send it out the committee.
- **April 23 Emergency Drill:**
  - Will be a combination of lockdown, evacuation, communications, and emergency rescue response training.
  - Emergency Radio checks are being done.
  - More detailed report at the next meeting on April 6, 2020.

### **Round Table:**

- Ray brought up items and questions from the Inter Club Council:
  - Club food fund raising:
    - To increase the number from three (3) to eight (8) a semester.
    - To be able to do food fund raising by the Cafeteria, Den, PS Snack Bar and the Sunroom if they are closed.
    - What is the campus procedure for no food fund raising in the direct areas around Cafeteria, Den, PS Snack Bar and the Sunroom?
    - Scott to look at the County Health Rules for selling food and the Pepsi contract about clubs being able to sell other drinks than Pepsi items.
    - Give guidelines to every club if selling food for what kind of food they will be selling.
  - Posting more than 20 fliers for an event:
    - The committee asked why they could not send them over email or use electronic boards.
    - Give the information out at the New Student Welcome Day.
    - Ray is going to tell them that the procedure will stand at 20 fliers.
- Robert presented a sample of what the building directories will look like and asked for feedback once they have been put up.
- Tatiana brought up that one item for Fall 2018 Facility Program Review has not been completed yet that was a maintenance item – Gaps in-between the restroom stall doors in the HLS building.
  - Suggested that SBVC Facility and Safety Web Page to include the Program Review items that the committee raked and what has been approved.
- Casey brought up that there needs to be a clear procedure of who can give the all clear to re-enter a building after a fire alarm has gone off and been cleared. Scott to send an email out.

**Adjourned: 4:15 p.m.**

## Facility & Safety Committee

Monday, May 4, 2020 - 3:00 pm

Via Zoom

### AGENDA

#### Members:

<i>Scott Stark – Co-Chair</i>	<i>Jeffrey Demsky - F</i>	<i>Joe Notarangelo - F</i>		
<i>Cassandra Thomas – CSEA – Co-Chair</i>	<i>Kim Dubois-Eastman - F</i>	<i>Tatiana Vasquez - F</i>		
<i>John Banola - F</i>	<i>Frank Dunn - F</i>	<i>Paul Walker – D-M</i>		
<i>Cristian Barragan - ASG</i>	<i>Robert Jenkins - M</i>	<i>Sarah Yearyeon - CS</i>		
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>		<i>Matt Robles - G</i>	
<i>Raymond Carlos - M</i>	<i>Keith Lee - F</i>		<i>Kevin Grishow - G</i>	
<i>David Casillas - F</i>	<i>Michael Nguyen – D-M</i>		<i>Dana Williams - SS</i>	

- Review Minutes from 3-2-2020
  
- New Urgent Safety Items – 10 Minutes
  
- Safety and Risk Management Report
  
- Old Business
  - BP/AP 3505 Emergency Response Plan
  
- New Business
  - COVID-19 Discussion
  
- Round Table
  
- Next Meeting: September 2020

## SBVC Facilities and Safety Committee Meeting Minutes – May 4, 2020

### Members:

Scott Stark – Co-Chair	x	Jeffrey Demsky - F		Michael Nguyen – D-M	x	Sarah Yearyea – C	x
Cassandra Thomas – CSEA – Co-Chair	x	Kim Dubois-Eastman - F	x	Joe Notarangelo - F			
John Banola - F	x	Frank Dunn - F		Don Phillips - ASG			
Bryce Cacho - F	x	Kevin Grishow - M	x	Zohaib Rehman - ASG			
Raymond Carlos - M		Robert Jenkins - M	x	Deborah Trusheim - F			
David Casillas - F		Marianne Klingstrand - F	x	Tatiana Vasquez - F	x	Karol Pasillas - SS	x
Stephen Cole - F		Keith Lee - F		Paul Walker – D-M			

### Review Minutes:

- Approved the minutes for 3-2-2020 with revision.

### New Urgent Safety Item:

- COVID-19 – When allowed back on campus:
  - Can all classrooms have hand sanitizers installed?
  - Shared Spaces – What will be required and expected from all parties? Have faculty and staff involved in the meetings and plans.
  - Have guidelines/plans in place.
  - Look at the layout of classrooms and other rooms.

### Old Business:

- BP/AP 3505 Emergency Response Plan should have been through the 1<sup>st</sup> board approval and maybe the 2<sup>nd</sup>.

### Safety/Risk Management Report:

- Michael is keeping the districts COVID-19 web page updated. It can be reach by clicking on the blue bar on SBVC home web page.
- Michael will send out an updated injury report.

### New Business:

- COVID-19:
  - Angel Rodriguez, Paul Walker and Chief Jackson are the ones receiving the most up dated information.
  - President Rodriguez is hosting a Zoom Meeting every two weeks for the whole campus to participate in and ask questions.
  - SBCCD must follow the directions of the state and county.
  - Should know by the end of this month what is happening with fall classes.
  - SBVC does have students coming on to campus in three HLS classrooms every Wednesday and Friday from 12pm to 1:30pm. They are following the directions of the state and county.

### Round Table:

- Tatiana would like M&O to revisit the spacing between the doors in the HLS women’s restrooms and required about the HLS ventilation.
- Scott informed the committee that the summer projects are on schedule, an update on Measure CC projects and that we are still in negotiation for the Swap Meet Area.
- SBVC Warehouse is taking delivers every day. Contact Damon Smith if you have any questions.
- M&O has some staff still working.
- The committee agreed to have an additional meeting on August 24, 2020.

### Adjourned: 4:30 p.m.