

Facility & Safety Committee

Monday, September 10, 2018 - 3:00pm
President's Conference Room ADSS 207

AGENDA

Members:

Scott Stark – Co-Chair	<i>Jeffrey Demsky - F</i>	<i>Keith Lee - F</i>		
Cassandra Thomas – CSEA – Co-Chair	<i>Kim Dubois-Eastman - F</i>	<i>Marty Milligan - M</i>		
<i>John Banola - F</i>	<i>Frank Dunn - F</i>	<i>Michael Nguyen – D-M</i>		
<i>Lorrie Burnham - M</i>	<i>Michael Huang - ASG</i>	<i>Chris Tamayo - DP</i>		
<i>Bryce Cacho - F</i>	<i>Robert Jenkins - M</i>	<i>Tatiana Vasquez - F</i>		
<i>Raymond Carlos - M</i>	<i>Marianne Klingstrand - F</i>	<i>Paul Walker – D-M</i>		
<i>David Casillas - F</i>	<i>Gloria Kracher - CS</i>	<i>Sarah Yearyearn - C</i>	<i>Karol Pasillas - SS</i>	

- Review Minutes from 5-7-18

- New Urgent Safety Items – 10 Minutes

- Safety and Risk Management Report – 5 Minutes

- New Business – 75 Minutes
 - Select Co-Chair
 - Set New Goals
 - Round Table

- Next Meeting: October 1, 2018

SBVC Facilities and Safety Committee Meeting Minutes – September 10, 2018

Members:

Scott Stark – Co-Chair	X	Jeffrey Demsky - F	X	Keith Lee - F	X		
Cassandra Thomas – CSEA – Co-Chair	X	Kim Dubois-Eastman - F	X	Marty Milligan - M	X		
John Banola - F	X	Frank Dunn - F		Michael Nguyen – D-M	X		
Lorrie Burnham - M		Michael Huang - ASG		Chris Tamayo - DP			
Bryce Cacho - F	X	Robert Jenkins - M	X	Tatiana Vasquez - F	X		
Raymond Carlos - M		Marianne Klingstrand - F		Paul Walker – D-M	X	Karol Pasillas- SS	X
David Casillas - F		Gloria Kracher - CS	X	Sarah Yearyea – C	X		

Review Minutes:

- Approved the minutes for 5-7-18.

New Urgent Safety Item:

- Paint side curb yellow – New walkway by north end of NH. Someone could fall off thinking the sidewalk continues.
- Tree along corner north east side of NH walkway needs to be trimmed when you walk towards CC.
- Students sitting on LA stairs.
- Drain grates on HLS 2nd floor are broken/have holes in them.
- Business building stairwells are not being cleaned.

Old Business:

- None

Safety/Risk Management Report:

- Reminded committee about the Great Shake Out Drill on October 18, 2018 at 10:18. Will have scenarios to complete but not every evacuation site will have one.
- A Back to School Safety Electronic News Letter is being implemented.

New Business:

- **Select Co-Chair:**
 - Cassandra Thomas was re-selected as Co-Chair.
- **Set New Committee Goals:**
 - The committee selected four goals.
- **Round Table:**
 - Training needs to be done on new nursing lab equipment.
 - A member asked about Campus Sustainability and promoting education on this material.

Adjourned: 4:00 p.m.

Facility & Safety Committee

Monday, October 1, 2018 - 3:00pm
President's Conference Room ADSS 207

AGENDA

Members:

Scott Stark – Co-Chair	<i>Jeffrey Demsky - F</i>	<i>Marty Milligan - M</i>		
Cassandra Thomas – CSEA – Co-Chair	<i>Kim Dubois-Eastman - F</i>	<i>Michael Nguyen – D-M</i>		
John Banola - F	<i>Frank Dunn - F</i>	<i>Chris Tamayo - DP</i>		
<i>Lorrie Burnham - M</i>	<i>Robert Jenkins - M</i>	<i>Tatiana Vasquez - F</i>		
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>	<i>Paul Walker – D-M</i>		
<i>Raymond Carlos - M</i>	<i>Gloria Kracher - CS</i>	<i>Sarah Yearyearn - C</i>		
<i>David Casillas - F</i>	<i>Keith Lee - F</i>			<i>Karol Pasillas - SS</i>

- Review Minutes from 9-10-18

- New Urgent Safety Items – 10 Minutes

- Safety and Risk Management Report – 5 Minutes

- New Business – 75 Minutes
 - Review New Goals
 - Radio Distribution
 - Emergency Maps
 - Great Shake Out Drill – October 18, 2018 at 10:18
 - Round Table

- Next Meeting: November 5, 2018

SBVC Facilities and Safety Committee Meeting Minutes – October 1, 2018

Members:

Scott Stark – Co-Chair	X	Jeffrey Demsky - F	X	Marty Milligan - M	X		
Cassandra Thomas – CSEA – Co-Chair		Kim Dubois-Eastman - F	X	Michael Nguyen – D-M	X		
John Banola - F	X	Frank Dunn - F		Chris Tamayo - DP			
Lorrie Burnham - M	X	Robert Jenkins - M	X	Tatiana Vasquez - F	X		
Bryce Cacho - F	X	Marianne Klingstrand - F	X	Paul Walker – D-M	X		
Raymond Carlos - M		Gloria Kracher - CS		Sarah Yearyeen – C	X	Karol Pasillas- SS	X
David Casillas - F	X	Keith Lee - F					

Review Minutes:

- Approved the minutes for 9-10-18 with abstentions from Lorrie and Marianne.

New Urgent Safety Item:

- None

Old Business:

- None

Safety/Risk Management Report:

- District Office is participating but their drill will be earlier than the Shake Out Drill at 10:18.

New Business:

- **Review New Goals:**
 - The committee approved the new goals.
- **Radio Distribution**
 - Administrative Services is distributing additional radios to improve coverage for emergency notifications.
 - Lorrie asked to be informed of where the additional radios will be placed for HLS and PS.
- **Emergency Maps:**
 - Scott informed the committee about the new and updated emergency maps that are being done.
- **Great Shake Out Drill:**
 - Scott is sending out notifications to the campus.
 - Scott will talk to Scott Thayer about send the information out to students.
 - Will include what wheel chair students are to do in case of an earthquake.
 - Asked for volunteers for the evacuation sites. Four members volunteered.
- **Round Table:**
 - Tatiana updated the committee on the goal of SBVC landscape being more community based and will be providing examples and pricing soon.

Adjourned: 4:00 p.m.

Facility & Safety Committee

Monday, November 5, 2018 - 3:00 pm
President's Conference Room ADSS 207

AGENDA

Members:

Scott Stark – Co-Chair	<i>Jeffrey Demsky - F</i>	<i>Marty Milligan - M</i>	<i>Sarah Yearyean - C</i>
Cassandra Thomas – CSEA – Co-Chair	<i>Kim Dubois-Eastman - F</i>	<i>Michael Nguyen – D-M</i>	
<i>John Banola - F</i>	<i>Sofiya Herrera - ASG</i>	<i>Joe Notarangelo - F</i>	
<i>Lorrie Burnham - M</i>	<i>Robert Jenkins - M</i>	<i>Daniel Ponce Reyes - ASG</i>	
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>	<i>Chris Tamayo - DP</i>	
<i>Raymond Carlos - M</i>	<i>Gloria Kracher - CS</i>	<i>Tatiana Vasquez - F</i>	
<i>David Casillas - F</i>	<i>Keith Lee - F</i>	<i>Paul Walker – D-M</i>	<i>Judy Rodriguez - SS</i>

- Review Minutes from 10-1-18

- New Urgent Safety Items – 10 Minutes

- Safety and Risk Management Report – 5 Minutes

- New Business – 75 Minutes

- oSafety and Facilities Presentation for Accreditation
- oDebriefing of the Great Shake-Out Drill
- oFall 2018 Program Review Facilities and Safety Applications
- oRound Table

- Next Meeting: December 3, 2018

SBVC Facilities and Safety Committee Meeting Minutes – November 5, 2018

Members:

Scott Stark – Co-Chair		Jeffrey Demsky - F		Marty Milligan - M	X	Sarah Yearyea – C	X
Cassandra Thomas – CSEA – Co-Chair	X	Kim Dubois-Eastman - F	X	Michael Nguyen – D-M	X		
John Banola - F	X	Sofiya Herrera - ASG		Joe Notarangelo - F	X		
Lorrie Burnham - M	X	Robert Jenkins - M	X	Daniel Ponce Reyes -ASG			
Bryce Cacho - F	X	Marianne Klingstrand - F	X	Chris Tamayo - DP			
Raymond Carlos - M		Gloria Kracher - CS		Tatiana Vasquez - F	X	Judy Rodriguez - SS	X
David Casillas - F	X	Keith Lee - F	X	Paul Walker – D-M			

Review Minutes:

- Approved the minutes for 10-1-18 with amendment & abstentions from Cassandra.

New Urgent Safety Item:

- HLS Men’s Restroom has been closed intermittently. Per Robert upgrading the restroom and should be completed by the 11-9-18.
- Female students feel unsafe in areas were male students are cat calling and it has increased in front of the Library and rear gym areas.
 - Requested Title 9 Training for the committee.
 - Generate a survey on sexual harassment
 - All students need to be aware and/or take sexual harassment training

Old Business:

- None

Safety/Risk Management Report:

- Workmen’s comp injuries have been consistent over the last years and would like to have a Keenan representative at a future meeting.

New Business:

- **Safety and Facilities Presentation for Accreditation:**
 - The committee needs to start planning, collecting and providing evidence for Standard IIIB.
 - Request that a separate workgroup be established for this item.
 - Need to discuss with Scott on how to move forward and will bring back to the committee.
- **Debriefing of the Great Shake Out Drill:**
 - Robert provided a report on the de-briefing meeting.
 - HLS elevator was not working at the time of the drill.
- **Fall 2018 Program Review Facilities and Safety Applications:**
 - Robert reported that Administrative Services are working on the considerations.
- **Round Table:**
 - None

Adjourned: 4:10 p.m.

Facility & Safety Committee

Monday, December 3, 2018 - 3:00pm
President's Conference Room ADSS 207

AGENDA

Members:

Scott Stark – Co-Chair	<i>Jeffrey Demsky - F</i>	<i>Marty Milligan - M</i>	<i>Sarah Yearyean - C</i>
Cassandra Thomas – CSEA – Co-Chair	<i>Kim Dubois-Eastman - F</i>	<i>Michael Nguyen – D-M</i>	
<i>John Banola - F</i>	<i>Sofiya Herrera - ASG</i>	<i>Joe Notarangelo - F</i>	
<i>Lorrie Burnham - M</i>	<i>Robert Jenkins - M</i>	<i>Daniel Ponce Reyes - ASG</i>	
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>	<i>Chris Tamayo - DP</i>	
<i>Raymond Carlos - M</i>	<i>Gloria Kracher - CS</i>	<i>Tatiana Vasquez - F</i>	
<i>David Casillas - F</i>	<i>Keith Lee - F</i>	<i>Paul Walker – D-M</i>	<i>Judy Rodriguez - SS</i>

- Review Minutes from 10-1-18

- New Urgent Safety Items – 10 Minutes

- Safety and Risk Management Report – 5 Minutes

- New Business – 75 Minutes
 - oFall 2018 Program Review Facilities and Safety Applications
 - oRound Table

- Next Meeting: February 4, 2019

SBVC Facilities and Safety Committee Meeting Minutes – December 3, 2018

Members:

Scott Stark – Co-Chair	X	Kim Dubois-Eastman - F	X	Michael Nguyen – D-M	X	Keenan Rep – G	X
Cassandra Thomas – CSEA – Co-Chair	X	Sofiya Herrera - ASG		Joe Notarangelo - F	X	Keenan Rep - G	X
John Banola - F	X	Robert Jenkins - M	X	Daniel Ponce Reyes -ASG		Bryon Isaac – HR-G	X
Lorrie Burnham - M	X	Marianne Klingstrand - F	X	Tatiana Vasquez - F	X	Hussain Agah – D-F -G	X
Bryce Cacho - F		Gloria Kracher - CS		Paul Walker – D-M	X		
Raymond Carlos - M		Keith Lee - F	X	Sarah Yearyeen – C	X	Karol Pasillas - SS	X
David Casillas - F		Marty Milligan - M					

Review Minutes:

- Approved the minutes for 12-2-18. Lorrie abstain

New Urgent Safety Item:

- Parking Lot 6 needs improved lighting for the evenings – Improved lighting is part of the parking lot 6 upgrade.

Old Business:

- **Fall 2018 Program Review Facilities and Safety Applications** - Scott informed the committee the final outcome of what was approved for funding.

Safety/Risk Management Report:

- Hopes to have training for emergency command staff soon.
- Keenen went over the comp injury report and explained items to the committee.

New Business:

- **April 16 Evening Drill:**
 - Scott will be sending out an email to the committee and the campus asking for volunteers in order to do several scenarios for the drill
 - Scott will be sending out reminders to the campus about the
- **Emergency Maps:** Robert presented the new emergency and shut off maps that are being produced and that will replace the old maps in the emergency bags.
- **Building Signage:** Robert is meeting with dean and any employee who like to have input. Hoping to have this projected completed before fall classes start.
- **Interpretive Signs:** Tatiana and her class are working on the wording, symbols and the design of the signs and where they would go. Showed the committee an example.
- **Emergency Training:** Scott informed the committee that he would do training if asked and that he will do some training at the next meeting on 3-4-19.
- **Proactive Approach with DSPS Students:**
- **Round Table:**
 - None

Adjourned: 4:20 p.m.

Facility & Safety Committee

Monday, February 4, 2019 - 3:00pm
President's Conference Room ADSS 207

AGENDA

Members:

Scott Stark – Co-Chair	<i>Jeffrey Demsky - F</i>	<i>Marty Milligan - M</i>		
Cassandra Thomas – CSEA – Co-Chair	<i>Kim Dubois-Eastman - F</i>	<i>Michael Nguyen – D-M</i>		
John Banola - F	<i>Sofiya Herrera - ASG</i>	<i>Joe Notarangelo - F</i>		
<i>Lorrie Burnham - M</i>	<i>Robert Jenkins - M</i>	<i>Daniel Ponce Reyes - ASG</i>		
<i>Bryce Cacho - F</i>	<i>Marianne Klingstrand - F</i>	<i>Tatiana Vasquez - F</i>		
<i>Raymond Carlos - M</i>	<i>Gloria Kracher - CS</i>	<i>Paul Walker – D-M</i>		
<i>David Casillas - F</i>	<i>Keith Lee - F</i>	<i>Sarah Yearyear - C</i>	<i>Karol Pasillas - SS</i>	

- Review Minutes from 12-2-18

- New Urgent Safety Items – 10 Minutes

- Safety and Risk Management Report – 5 Minutes

- New Business – 75 Minutes
 - April 16 evening evacuation drill
 - Emergency Maps – Bob Jenkins
 - Building Signage
 - Interpretive signs-Tatiana Vasquez
 - Emergency Training
 - Proactive approach with DSPS students

- Round Table

- Next Meeting: March 4, 2019

SBVC Facilities and Safety Committee Meeting Minutes – February 4, 2019

Members:

Scott Stark – Co-Chair	X	Kim Dubois-Eastman - F	X	Michael Nguyen – D-M	X	Keenan Rep – G	X
Cassandra Thomas – CSEA – Co-Chair	X	Sofiya Herrera - ASG		Joe Notarangelo - F	X	Keenan Rep - G	X
John Banola - F	X	Robert Jenkins - M	X	Daniel Ponce Reyes -ASG		Bryon Isaac – HR-G	X
Lorrie Burnham - M	X	Marianne Klingstrand - F	X	Tatiana Vasquez - F	X	Hussain Agah – D-F -G	X
Bryce Cacho - F		Gloria Kracher - CS		Paul Walker – D-M	X		
Raymond Carlos - M		Keith Lee - F	X	Sarah Yearyeen – C	X	Karol Pasillas - SS	X
David Casillas - F		Marty Milligan - M					

Review Minutes:

- Approved the minutes for 12-2-18. Lorrie abstain

New Urgent Safety Item:

- Parking Lot 6 needs improved lighting for the evenings –Some improved lighting is part of the upgrade to parking lot 6.

Old Business:

- **Fall 2018 Program Review Facilities and Safety Applications** - Scott informed the committee what was approved for funding.

Safety/Risk Management Report:

- Hopes to have training for the emergency command staff soon.
- Keenen, who were guests for today’s committee meeting, went over the comp injury report and explained the different diagrams to the committee.

New Business:

- **April 16 Evening Drill:**
 - Scott will be sending out an email to the committee and the campus asking for volunteers for the scenarios and to inform/remind the campus about the drill.
- **Emergency Maps:** Robert presented the new emergency and shut off maps that will replace the old maps in the emergency bags.
- **Building Signage:** Robert is meeting with deans and any employee who would like to have input on what signage is needed for each building. Hoping to have this projected completed before fall classes start.
- **Interpretive Signs:** Tatiana and her class are working on the wording, symbols and the design of the signs and where they would go. Showed the committee an example.
- **Emergency Training:** Scott informed the committee that he would do training for any committee or meeting and that he will be doing some training at the next committee meeting.
- **Proactive Approach with DSPS Students:** Scott is working with Marty on setting up a meeting to talk to the DSPS students to see if they would like to participate in the April drill and what other emergency issues they have.
- **Round Table:** John stated that he was working in his gym office around 3am one day when district police went to investigate way the gym alarm was set off. District police had their guns drawn when they knocked on his door. Is there a policy about how late the campus is open and if so, does the campus know? Who should notify District Police if employee is working past when the campus is closed?
- Bryon Isaac, the new HR Director, Labor Relations & Compliance, introduced himself to the committee and let them know that he is there if they need anything.

Adjourned: 4:05 p.m.

Facility & Safety Committee

Monday, March 4, 2019 - 3:00 pm
President's Conference Room ADSS 207

AGENDA

Members:

Scott Stark – Co-Chair	<i>Kim Dubois-Eastman - F</i>	<i>Michael Nguyen – D-M</i>		
Cassandra Thomas – CSEA – Co-Chair	<i>Sofiya Herrera - ASG</i>	<i>Joe Notarangelo - F</i>		
<i>John Banola - F</i>	<i>Robert Jenkins - M</i>	<i>Daniel Ponce Reyes - ASG</i>		
<i>Lorrie Burnham - M</i>	<i>Marianne Klingstrand - F</i>	<i>Tatiana Vasquez - F</i>		
<i>Bryce Cacho - F</i>	<i>Gloria Kracher - CS</i>	<i>Paul Walker – D-M</i>		
<i>Raymond Carlos - M</i>	<i>Keith Lee - F</i>	<i>Sarah Yearyearn - C</i>		
<i>David Casillas - F</i>	<i>Marty Milligan - M</i>		<i>Karol Pasillas - SS</i>	

- Review Minutes from 2-4-2019

- New Urgent Safety Items – 10 Minutes

- Safety and Risk Management Report – 5 Minutes

- Old Business
 - Parking Lot #6 update
 - Working after hours procedure – in development.
 - Update on goal to be proactive with DSPS students.
 - Update on goal to expand emergency preparation training.

- New Business
 - Emergency Training

- Round Table

- Next Meeting: April 1, 2019

SBVC Facilities and Safety Committee Meeting Minutes – March 4, 2019

Members:

Scott Stark – Co-Chair	X	Kim Dubois-Eastman - F	X	Michael Nguyen – D-M	X	Bryon Isaac – HR-G	X
Cassandra Thomas – CSEA – Co-Chair	X	Sofiya Herrera - ASG		Joe Notarangelo - F			
John Banola - F	X	Robert Jenkins - M	X	Daniel Ponce Reyes -ASG			
Lorrie Burnham - M		Marianne Klingstrand - F	X	Tatiana Vasquez - F			
Bryce Cacho - F	X	Gloria Kracher - CS		Paul Walker – D-M	X		
Raymond Carlos - M		Keith Lee - F	X	Sarah Yearyeen – C	X	Karol Pasillas - SS	X
David Casillas - F	X	Marty Milligan - M	X				

Review Minutes:

- Approved the minutes for 2-4-19 with correction.

New Urgent Safety Item:

- HLS has no unloading zone due to the new DSPS Access drop off zone. Robert to investigate and see if there is another area for the unloading zone to be put.
- There is no way for the welding lab to know if the AC or heat is on or working.

Old Business:

- **Parking Lot 6 Update:** The new parking lot will be available to students by March 18, 2019.
- **Working After Hours Procedure:** New procedure is in development.
- **Update on Goal to be Proactive with DSPS Students:** First meeting was on March 1, 2019 and was a successful meeting. Some students in wheel chairs are willing to help with training with using the Evac Chairs.
- **Update on Goal to Expand Emergency Preparation Training:** Scott has started training the evening custodian’s and some departments in the AD/SS building and is going to continue to train all the departments in the AD/SS building and another department that requests training. District Police also has an Active Shooter Video on their web page and will also do department training if requested.

Safety/Risk Management Report:

- Distributed out District First Aid Claims sheet for dates of 01-01-19 to 02-20-19. The sheet listed the accident/injury summary and the follow-up items/suggestions.

New Business:

- **Emergency Training:**
 - Scott did a review of items in the emergency bags and what the items can be used for.
 - The committee learned how to prepare the emergency food and how to use the tourniquet.
 - Most building elevators are programmed to go to the 1st floor if the building fire alarm goes off. The elevators in NH and PS are programmed to go to the 2nd floor.
- **Round Table:** None

Adjourned: 4:30 p.m.

Facility & Safety Committee

Monday, May 6, 2019 - 3:00 pm
President's Conference Room ADSS 207

AGENDA

Members:

Scott Stark – Co-Chair	<i>Kim Dubois-Eastman - F</i>	<i>Michael Nguyen – D-M</i>		
Cassandra Thomas – CSEA – Co-Chair	<i>Sofiya Herrera - ASG</i>	<i>Joe Notarangelo - F</i>		
<i>John Banola - F</i>	<i>Robert Jenkins - M</i>	<i>Daniel Ponce Reyes - ASG</i>		
<i>Lorrie Burnham - M</i>	<i>Marianne Klingstrand - F</i>	<i>Tatiana Vasquez - F</i>		
<i>Bryce Cacho - F</i>	<i>Gloria Kracher - CS</i>	<i>Paul Walker – D-M</i>		
<i>Raymond Carlos - M</i>	<i>Keith Lee - F</i>	<i>Sarah Yearyearn - C</i>		
<i>David Casillas - F</i>	<i>Marty Milligan - M</i>		<i>Karol Pasillas - SS</i>	

- Review Minutes from 3-4-2019

- New Urgent Safety Items – 10 Minutes

- Safety and Risk Management Report – 5 Minutes

- Old Business
 - April's Evacuation Drill.
 - DSPS Evac Chair Training
 - Parking Lot 6

- New Business
 - BP 3570 Smoking On Campus
 - Meeting in September – Moving to the second Monday since the first falls on a Holiday
 - Goal's Progress

- Round Table

- Next Meeting: September ?, 2019

SBVC Facilities and Safety Committee Meeting Minutes – May 6, 2019

Members:

Scott Stark – Co-Chair	X	Kim Dubois-Eastman - F	X	Michael Nguyen – D-M	X	Bryon Isaac – HR-G	X
Cassandra Thomas – CSEA – Co-Chair	X	Sofiya Herrera - ASG		Joe Notarangelo - F			
John Banola - F		Robert Jenkins - M		Daniel Ponce Reyes -ASG			
Lorrie Burnham - M		Marianne Klingstrand - F		Tatiana Vasquez - F	X		
Bryce Cacho - F	X	Gloria Kracher - CS		Paul Walker – D-M	X		
Raymond Carlos - M		Keith Lee - F		Sarah Yearyeen – C	X	Karol Pasillas - SS	X
David Casillas - F	X	Marty Milligan - M	X				

Review Minutes:

- Approved the minutes for 3-4-19 with correction.

New Urgent Safety Item:

- None

Old Business:

- **Parking Lot 6 Update:** The new temporary parking lot opened on March 18, 2019.
- **Update on Goal to be Proactive with DSPS Students:** Management did hands on training on how to transfer and take down a person who is in a wheel chair with an evac chair on March 22, 2019.
- **Update on Evacuation Drill:** The drill went very well and the evening custodians where able get volunteers for the four scenarios.

Safety/Risk Management Report:

- Distributed District First Aid Claims sheet for February to April 2019 and Worker’s Comp information.

New Business:

- **Moving September 2019 Meeting:** Committee approved to move the September 2019 meeting from the 1st Monday to the 2nd Monday due the 1st Monday falling on a holiday.
- **Goal’s Progress:** Reviewed the progress for each goal.
- **BP 3570 Smoking On Campus:** Scott informed the committee about the recommendation to change all District sites to no smoking and a discussion followed.
 - The committee made the recommendation of supporting no smoking on Campus but with an implementation plan:
 - All District sites including students must be notified of the change in policy at least six (6) months in advance.
 - Support groups and other plans to be implemented at least six (6) months before change in policy.

Round Table: Scott informed the committee that he emailed them the Facility and Safety Committee Self Evaluation to complete and submit on line.

Adjourned: 4:00 p.m.