

**SBVC**  
**Enrollment Management &**  
**Student Equity**

March 26, 2024  
 1:00-2:00 p.m.

MINUTES

Zoom Only: <https://sbccd-edu.zoom.us/j/97183078647>

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

*Members:*

	A	P		A	P
Dr. Olivia Rosas, Interim VPSS, Chair		X	Amanda Moody		X
Dr. Dina Humble, Co-Chair	X		Sandra Moore		X
Dr. Linda Fontanilla		X	Joseph Nguyen		X
Yvonne Beebe, Co-Chair		X	Miguel Ortiz	X	
Dr. Anthony Blacksher		X	Dr. Joanna Oxendine		X
Paul Bratulin		X	Justine Plemons		X
Keynasia Buffong		X	Dr. Patty Quach		X
Dr. Raymond Carlos	X		Carmen Rodriguez		X
Marco Cota		X	Daymi Ruiz-Martinez (ASG)		X
April Dale	X		Evelyn Ruiz		X
Christie Gabriel-Millette (CSEA)		X	Nelva Ruiz-Martinez (ASG)	X	
Aida Gil	X		Dra. Marina Serna-Pulido	X	
Keenan Giles		X	Ty Simpson		X
Pete Gonzalez	X		Daniele Smith-Morton		X
Rania Hamdy		X	Ayanna Spivey		X
Ron Hastings	X		Bethany Tasaka		X
Leticia Hector		X	Brian Thompson		X
Kristina Heilgeist		X	Michele Tinoco		X
Joanne Hinojosa		X	Sam Trejo	X	
Samantha Homier		X	Mary Valdemar (Senate)		X
Dr. Stephanie Lewis	X		Abena Weber		X
Alma Lopez		X	Vinnie Wu	X	
Gabriel Martinez		X	Alan Erving		X

TOPIC	DISCUSSION	FURTHER ACTION
1. Approval of 3/12/2024 Minutes	Amanda Moody moved; Carmen Rodriguez seconded. Motion passed to approve the March 12, 2024, minutes as written.	
2. Spring 2024 Enrollment – Dr. Humble	In Dr. Humble’s absence, Dr. Rosas reported on Spring 2024 Enrollment numbers. Compared to last year at the same time, we had 9,963 active students, which is 3,736 FTE’s and we are, as of this morning, at 12,403 head count equivalent to 4,463 FTE’s. We are doing well, continue to message students and are beginning the campaign for Summer and Fall 2024. We are updating the message and information and sending it to the Priority Registration groups. Gabriel reported we have exceeded over 329 FTE’s for our 9,428 goal.	

	<p>We are expected to exceed our 9,720 goal by 37 FTE's. Gabriel said we are not currently calculating the 10,000 yet and will calculate when this semester ends.</p>	
<p>3. Student Equity Update – Budget, Metrics and Goals - Carmen Rodriguez</p>	<p>Carmen reported the Umoja Coordinator and Counselor have been hired as part of Student Equity in 2022-25; #2 Latinx Transfer Plan was written by the Transfer and Career Services Coordinator with the counseling Dean. #3 is to make sure the process has been transparent and provide updates to different constituents within the campus. She stated they are looking at the enrollment for our Black students and making sure they are enrolled and staying in transfer level math and English completion term to term. 2025 is next year and we need to be proactive in writing our 2025-28 equity plan.</p> <p>The budget was discussed with 87% going towards salaries and benefits, 2% for supplies and 8% going to services and then outgoing aid. Over \$311, 000 has been used to support programs on campus.</p> <p>Mary asked a question about utilizing alumni as they have not been mentioned yet.</p>	<p>Carmen will share the timeline with the group.</p> <p>It was suggested this committee needs to meet more frequently in order to look at the progress we have made and strategies to be implemented.</p> <p>Dr. Rosas will work with Mike Layne to see if he has a list of alumni that can be used to be part of public forums and sessions.</p>

<p>4. Math 102 Update – Dr. Rosas</p>	<p>The message to students is ready to be put into place about registering for the correct math class. They have an option to talk to a counselor and there is an email address they can contact for answers, which will be monitored. This is only short term, and other ideas are being explored for the long term. Starfish is being reviewed as one possibility.</p> <p>Dr. Fontanilla would like to see this presented to College Council so they can also support this for retention.</p>	<p>Email details are being worked out and will be finalized by the end of this week as there needs to be a monitor checking on the emails.</p> <p>It was suggested Math classes need to have a course name which will help identify them.</p>
<p>5. Governance Model – Dr. Humble</p>	<p>Dr. Rosas reported emails have been sent regarding input for the governance model. The new structure will take place in Fall of 2024. It was suggested by Bethany this model should include some of the associations like BFSA , API and LFSA so they can be built in as well. The main goal is to distinguish the roles of each group but also eliminate overlaps so people can attend their meetings and don't have to choose which ones they can attend.</p>	<p>Dr. Huston will be consulted on addition of the associations and if they can be added.</p>
<p>6. Area Updates</p>	<p>Self Service presentations will be held for staff today at 2pm and Tuesday, April 2 at 11am via Zoom. Web Advisor will be going away and Self Service will take its place. It is supposed to be a more seamless process.</p> <p>Learning Aligned Employment Program (LAEP) is a new grant in collaboration with CTE and Transfer and Career Services. It is geared toward providing students with employment opportunities in their career path. The application has just been finalized so we can start recruiting students for this program. Keynasia has been tasked with helping to promote the program. Christie has provided a list of students who meet the criteria.</p>	<p>Plan to attend one of the sessions or both if you wish.</p>

	<p>We need to work with the Financial Aid Office to ensure students are not penalized by the stipend or money earned by working in the program.</p> <p>We are trying to make our placement a more streamlined process using CCC Apply with more discussion needed.</p> <p>Mary shared a flyer for the California Community College of Native Talking Circles with today being the first meeting and they will meet every month. They are looking for students, staff, faculty, or alum, who want to be involved with supporting the native student community across the State, and within our district.</p> <p>Asian Pacific Islanders are having an opening celebration on April 10 from 12-2pm in B-100.</p> <p>Evelyn reported there will be an attorney on campus tomorrow for undocumented students as we are partnering with an immigration attorney with services free to students.</p> <p>Keynasia shared the Spring Transfer Fair is April 3 and they have a bus going to a STEM-MESA Job Fair on April 12. Emails will be going out to share with your students.</p> <p>Dr. Fontanilla mentioned the DLR group that is consulting on the Facilities Master Plan. There will also be an active shooter simulation on April 17. On April 4, the State Chancellor will be visiting our District as well as Valley College.</p>	
<p>7. Next Meeting is April 9, 2024.</p>		