

**SBVC**  
**Enrollment Management &**  
**Student Equity**

February 27, 2024

**MINUTES**

1:00-2:00 p.m.

Zoom Only: <https://sbccd-edu.zoom.us/j/97183078647>

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

*Members:*

	A	P		A	P
Dr. Olivia Rosas, Interim VPSS, Chair		X	Amanda Moody		X
Dr. Dina Humble, Co-Chair		X	Sandra Moore	X	
Dr. Linda Fontanilla		X	Joseph Nguyen		X
Yvonne Beebe, Co-Chair		X	Miguel Ortiz	X	
Dr. Anthony Blacksher		X	Dr. Joanna Oxendine	X	
Paul Bratulin	X		Justine Plemons		X
Keynasia Buffong		X	Dr. Patty Quach		X
Dr. Raymond Carlos		X	Carmen Rodriguez		X
Marco Cota		X	Daymi Ruiz-Martinez (ASG)	X	
April Dale		X	Evelyn Ruiz	X	
Christie Gabriel-Millette (CSEA)		X	Nelva Ruiz-Martinez (ASG)	X	
Aida Gil		X	Dra. Marina Serna-Pulido		X
Keenan Giles		X	Ty Simpson	X	
Pete Gonzalez		X	Daniele Smith-Morton		X
Rania Hamdy		X	Ayanna Spivey		X
Ron Hastings		X	Bethany Tasaka		X
Leticia Hector		X	Michelle Tinoco		X
Joanne Hinojosa		X	Sam Trejo	X	
Samantha Homier		X	Mary Valdemar (Senate)	X	
Dr. Stephanie Lewis		X	Abena Weber		X
Alma Lopez	X		Vinnie Wu		X
Gabriel Martinez		X			

TOPIC	DISCUSSION	FURTHER ACTION
1. Approval of 1/23/2024 Minutes	Amanda Moody moved; Keenan Giles seconded. Motion passed to approve the January 23, 2024 minutes as written.	
2. Pacific Islander group presentation	Pacific Islander student, Faith, presented and informed about the Pacific Islander students and would like to see more resources and support provided. March 7 event "Pacifica Reef", hosted by SBVC and Island Grad with workshops and events provided. This is the first youth conference (K-12) of this type at any community college.	Amanda encouraged support for this event.
3. Enrollment Update-Dr. Rosas/Dr. Humble	Dr. Humble reported the all-student headcount is 12,419 and the numbers are checked every day.	

	<p>Resident fill rate is at 63% and we want this rate college wide to be in the 70's.</p> <p>District FTE goal for the year is 9,428. We are set to surpass that target by nearly 250 FTEs. We are losing 5-8 FTEs per night even though it did level out. The internal target is 9,720 with no summer shifting and only 48 FTEs away from this internal target. Carmen asked if she could have a list of the students who have dropped.</p>	<p>Dr. Humble responded an updated list of students who have dropped can be provided.</p>
<p>4. SBVC Campus &amp; Community Meeting-Dr. Oxendine</p>	<p>Dr. Rosas reminded the group about the in-person event on March 5, B-100 8:30-11:00 am and virtual on March 6 from 5:30-7:30 pm.</p>	<p>Please register if you can attend either session.</p>
<p>5. Guided Pathways Update</p>	<p>Guided Pathways started 4 ½ years ago and the committee has elected to organize workgroups for the work being done now. Part of what they are doing is looking at the specifics as to why course patterns the student should be following are not working (i.e. Math 102.) The system is set up to allow students to take courses they do not need or not placed correctly. Keenan suggested the instructors ask the students what their major is on the first day of class or provide them with a survey after they register, which could be a step in the right direction to eliminate failure or placement in the wrong class section.</p> <p>High school visits are taking place, and a first semester Ed Plan is created. The students are not able to register until April 26 so that conversation is lost. Special labs will give more information and remind the students about what they learned a few weeks earlier.</p> <p>Keenan asked if there is a way the system will only allow students to register for classes they need for their major.</p>	<p>Samantha said they are working on a survey for the Math 102 students before registration does open to determine why 80% should not be there but are.</p> <p>Every Tuesday from 3-6pm special successful enrollment labs will be offered again this year. Special information sessions will take place every other Wednesday from 3-4 pm to learn more about specialized programs that directly speaks to retention, success and completion.</p>

	<p>The response was this is possible but could take awhile to put in place.</p> <p>Dr. Humble suggested a message that pops up to alert the student about registering for a class they do not need or should not be enrolled in.</p> <p>Daniele mentioned there used to be a Major Sheet that had specific classes listed and can we do that again?</p> <p>Ayanna suggested making the Major Sheets clearer and others said they are not using them any more to counsel students.</p>	<p>Ron offered the Library for computer classroom use for these sessions.</p>
<p>6. Governance Model</p>		<p>Tabled for next meeting.</p>
<p>7. Compressed Calendar</p>		<p>Send Dr. Rosas and Dr. Humble feedback on the Compressed Calendar that was forwarded prior to this meeting. Discussion tabled for next meeting.</p>
<p>8. Area Updates</p>	<p>Dr. Rosas informed everyone our Student Services departments continue to communicate with students through the Starfish platform about registering for late start classes, promoting events, communicating with first year students about how their fall semester went, and sharing resources with them. We continue our efforts towards engaging students, so they adapt to college life.</p> <p>President Fontanilla reported on the DLR Group which is a firm to help the District and each campus develop their Facilities Master Plan to be done by 2025. Members in this group may be invited to join meetings to develop a ten-year Facilities Master Plan. Invitations and information will be forthcoming.</p>	

	<p>Keynasia reported Black History Month banners for the light poles have not been hung and the event is in two days with the request being made months ago.</p> <p>Ray asked who has ownership of the light pole banners. Rania reported Marketing has them printed and they have Maintenance and Operations hang them.</p>	<p>President Fontanilla took responsibility for this since Marketing reports to her. She will check to see if someone else can take care of this if the Director is out.</p> <p>Dr. Rosas requested she be made aware of any lack of communication in the Student Services areas.</p>
<p>9. Next Meeting is March 12, 2024.</p>		

Alan Erving – Guest - P  
Ulavale Matavao – Guest - P