

SBVC
Enrollment Management &
Student Equity

February 8, 2022
 1:00-2:00 p.m.
 Zoom Conference Room

MINUTES

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

Members:

	A	P		A	P
Olivia Rosas, Interim VPSS, Chair		X	Joseph Nguyen		X
Dr. Dina Humble, Co-Chair		X	Miguel Ortiz		X
Yvonne Beebe, Co-Chair	X		Joanna Oxendine		X
Paul Bratulin	X		Justine Plemons		X
Larry Brunson		X	Patty Quach		X
Dr. Raymond Carlos	X		Carmen Rodriguez		X
Marco Cota		X	Kyle Stroud		X
April Dale		X	Sam Trejo		X
Ariel Davis		X	Mary Valdemar (Senate)	X	
Christie Gabriel-Millette (CSEA)		X	Tammy Vu	X	
Pete Gonzalez		X	Abena Weber		X
Ron Hastings		X	Sharaf Williams		X
Brittany Hind	X		Sophia Zamora (ASG)	X	
Joanne Hinojosa		X			
Dr. Stephanie Lewis		X			
Stephanie Mathis (ASG)	X				

TOPIC	DISCUSSION	FURTHER ACTION
1. Approval of 1/25/2022 Minutes.	Kyle Stroud moved. Joanne Hinojosa seconded. Motion to approve Minutes as written passed.	
2. Remote instruction and services-How is it going? Group <ul style="list-style-type: none"> • Instruction Survey • Student Survey 	<p>Instruction area survey was sent out to instructional and non-instructional faculty.</p> <p>A student survey went out last Thursday asking how they are doing and close to 500 responses have been received so far. On a scale of 1-5 with 5 being the best, those who ranked 4 or 5 are doing well; several ranked 1 and 2 indicating their semester is not going well. Those who indicated they wanted a follow up included Financial Aid, Career Services, Health Center, Registration, Food Pantry, Ed Plan and Counseling. Christie suggested doing a random sampling of everybody.</p>	<p>Follow up phone calls and/or emails to those who responded with 1 and 2 (and possibly 3's) should be done this week or next.</p> <p>All responses will be reviewed in the next week and data will be shared.</p>

<p>3. Spring 2022 Enrollment Update - Olivia</p>	<p>FTE's are at 3277 this spring compared to 3897 last spring. The District has received funding for marketing in summer and fall and Paul is working on a campaign.</p> <p>A survey was sent to faculty at the end of week 2 to see what challenges were faced. Joanna shared quantitative results and is working on the qualitative results. Most people said it was going very well with no complaints and they felt supported.</p> <p>Dr. Humble reported the classes that need to be offered in person, are.</p>	<p>Joanna will share with Dr. Rosas and Dr. Humble those who indicated they need more support and follow up so their needs can be addressed.</p> <p>More information will be shared at the next meeting.</p>
<p>4. Committee Collaboration Discussion- Dina</p>	<p>Dr. Rosas shared we want to do what's best for Valley College and for our students. Dr. Humble reported there will be challenges in enrollment and how do we not double up our efforts? Membership will need to be looked at closely if the Basic Skills and Student Equity Committees combine. Enrollment Management was discussed as a separate committee.</p>	<p>Basic Skills Committee welcomes participation from Enrollment Management committee members and the link has been shared.</p> <p>Dr. Humble and Dr. Rosas to review feedback and comments and work on next steps.</p>
<p>5. Student Vaccine Requirement- Olivia</p>	<p>An email was sent to students regarding vaccine requirements and document uploading by March 11 for summer and fall semester registration. Covid Clinic will send an email this week to the students on what steps to take to upload their vaccination information. Dr. Rosas shared we will be able to identify and contact students who are not in compliance. Students who are not vaccinated will only be able to register for online classes and support services they need will be offered online. April said the student will have a HOLD posted on the PERC screen. HR will notify faculty and staff.</p> <p>Staffing/tracking testing for students is an issue that is being addressed.</p>	<p>Dr. Rosas confirmed the vaccination mandate is still in effect and will be enforced.</p> <p>Dr. Rosas will confirm which dashboard will be used to check status.</p> <p>Weekly testing for students is being discussed and will be shared when in place.</p>

6. Marketing Update - Paul	Paul will give an update at the next meeting.	Send suggestions to Paul directly for any marketing ideas and recommendations.
7. Other Items and next meeting- February 22, 2022 – 1pm		

Additional Information: Retention and Student Equity updates will be on the agenda for the next meeting on February 22, 2022.

State Chancellor’s Site:

<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/Student-Service/What-we-do/Student-Equity>

San Diego Mesa College Site:

<https://www.sdmesa.edu/student-services/student-development/sea/sea-efforts.shtml>