

**SBVC**  
**Enrollment Management &**  
**Student Equity**

February 12, 2019  
 1:00-2:30 p.m.  
 Instruction Conference Room

**AGENDA**

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

*Members:*

	A	P		A	P
Eleanor Baylon – Student Rep			Joshua Milligan		
Yvonne Beebe			Ernesto Nery		
Mary Bradley		x	Joseph Nguyen		
Paul Bratulin			Maria Del Carmen Rodriguez		x
Keynasia Buffong			Dr. James Smith		x
Raymond Carlos		x	Dr. Scott Thayer		x
Marco Cota		x	Mary Valdemar - Senate		
April Dale-Carter			Raquel Villa - CSEA		
Christie Gabriel-Millette		x	Dr. Kathryn Weiss		x
Keenan Giles			Sharaf Williams		x
Alicia Hallex					
Joanne Hinojosa		x			
Dina Humble		x			
Ron Hastings					
Heather Johnson					
Kathy Kafela					
Dr. Stephanie Lewis		x			

TOPIC	DISCUSSION	FURTHER ACTION
<b>1. Minutes for Review: Dr. Thayer</b>	Minutes stand approved as read: Briggs/Weiss	
<b>2. Enrollment Update</b>	Dr. Thayer: EIS daily snapshot (handout). We will comfortable that we will meet our goal.	
<b>3. Student Equity Plan (disproportionately impacted groups)</b>	<p>Dr. Thayer: passed to Dr. Smith            Dr. Smith: (handout) will be updated; due at end of school year but must go through a process and be signed off by board of trustee. 1 group- women are not disproportionate. AA most disproportionate.</p> <p>Carlos:            Thayer: This where we were and we are getting updated. After competition we will address how to help these groups.</p> <p>Workgroup for SE plan: Carmen-point person; need ideas from the other groups. Weiss; Cota; Joanne; Alicia; Sharaf; Stephanie</p>	

<b>4. Assessment/Guided Self Placement</b>	<p>Cota: went live today for placement (guided self placement) working fine.  Dina: registration ok  Cota: yes, not holding up registration just making sure they are placed in classes that will lead to success.</p>	
<b>5. Accreditation Evidence</b>	<p>Smith: repository on the share drive; volunteers to look for items that can be used for accreditation.  Standard 1A/ 3B physical usage of off-site spaces;  4A decision making- 3D financial resources.  Committee chair is responsible for putting minutes online.  Thayer: what is our time line?  Smith: Feb 4<sup>th</sup> comm was supposed to submit something. This comm is behind. Site visit 2020 for accreditation. First rough draft by end of this semester.  Weiss: keep it brief</p>	
<b>6. Strategic Enrollment Management Crosswalk</b>	Thayer: (handout) SEM	
<b>7. Phone Banking Update</b>	<p>Williams: started last semester – reach out to 7200 students with questions of how can we be of service to help them succeed. End 3<sup>rd</sup> week in Jan. Only 2% was bad phone numbers.  Cota: Research request.....</p>	

	April 19 <sup>th</sup> senior day Feb 27 speaker Feb 22 black excellence summit	
<b>8. Adjourn</b>		