Online Programs Committee Minutes: October 12, 2018
San Bernardino Valley College
1-2:30pm LA 202 and ConferZOOM
Present: Maha Al-Husseini, Davena Burns-Peters, Rania Hamdy, Lisa Henkle, Patty Jones, Rhiannon Lares,
Joe Notarangelo, Teri Strong, Michael Torrez, Kay Weiss, and Margaret Worsley

Call to order: 1:07pm

AGENDA ITEM	DISCUSSION	ACTION ITEM/S
Approval of Minutes	Reviewed charge (not mission)	None
Website Redesign	Degrees and Certificates—we have approval for these courses/certs, but do we actually offer them? % of classes for online delivery; is this deceiving? Kay recommends stripping details… "Talk to departments. Who updates this?" Coding at District level needs revamping. There's also old data on achievement (take off 10-12… do we have 14-18?). Data requests are done by admin. What would a student want to know? Talk w/ counseling. Keep this process/tracking with OPC. Online Faculty Page? "This is what you need in your course." What's acceptable/not acceptable.	We need mechanism of departments to verify. Chairs go with form to Chair Meeting and assess: • Which courses were offered last 2 years online • Predict the same for the future? • Hybrid vs. online Set up OPC Team to decide: If to include Quest modules? Questions for counseling?
DE Curriculum Approval Process	Davena and Maggie are working on boilerplate gaps on CurricUnet, with Leticia and Kay Dee.	Will update committee at next meeting.

Quest/Net Tutor/Cranium Café/ARC	Quest exists! It's an add-on app. Hoping for mockup of what students would want, look local for feel. Should pop up when they register. Fresno shortened the module—takes a few hours instead of 40. Provides link to professors success rates= significantly different. Joe has computer competency, time, etiquette… keep it all in Quest, with certificate at end. Net Tutor is on hold. It's ready to go, making sure districts are clear, 500 hours/semester—only 1 college has gone over. Cranium Café—Patti ☺ Proctorio—not sure ARC—watched demo, very cool. Should demos be done for all committee members?	DE Leads will follow up w/ this
DE EMP Data Sheet	Success rates—both online/hybrid—need to align with the state or OEI. We have success rates through '18. Number of students enrolled at office, and number of students who complete the course. W's don't count, I's do. Why are the numbers different?	Let's make sure our data rubric matches the **state**.
Program Need Request	If we are asking for a new Coordinator (see next agenda item), we should complete a Program Need Request.	
1.0 DE Position	Vote was taken to approve pursuit of DE Coordinator position with 1.0 load, or "stay the course." Majority ruled stay the course, so position will	

	remain a Lead position (or co-position as is now).	
Can-Innovate Conference	Coming up! Friday, October 26th	

Adjourned: 2:50pm