

MINUTES

San Bernardino Valley College

Distance Education Committee Meeting

August 20, 2021 10:00 am—11:30 am

ConferZOOM

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/99740785176>

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Dial: +1 669 900 6833 (US Toll) or +1 646 876 9923 (US Toll) Meeting ID: 997 4078 5176

Members present: Maha Al-Husseini, Michael Assumma, Jennifer Bjerke, Davena Burns-Peters, Janet Courts, Rania Hamdy, Leticia Hector, Lisa Henkle, Guy Hinrichs, Rhiannon Lares, Maria Notarangelo, Adam Pave, Soha Sobhanian, Nori Sogomonian, Teri Strong, Michael Torrez, and Margaret Worsley

Members absent: Roger Sadler, Kay Dee Yarbrough

Agenda Item	Discussion	Action Items
Approval of Minutes: 5/7/21		
Books+	Rania disclosed that the campus need more info about the Books+ program. PD will be working with Follet and admin to create a pre-recorded video about it. Is DE-related as the program involves online books too. There is documentation about the process that has not been shared. Some have experienced difficulty in coordinating with the Bookstore, which Rania will help with. A meeting is happening next week with admin about this.	Rania will keep us posted on this resource for faculty and students.
Annual Strategic Plan: Committee Goals survey 1. Tie to measurable objectives 2. Aim for 3? 3. Report these to Senate	Group 1—Goal: Increase success rates of online classes A few measurable objectives: <ul style="list-style-type: none"> • Orientation. An idea of what students are signing up for • Student development class that students take. Not on same page if it's required to all 	

	<p>students—it's not, just certain cohorts. Perhaps collaborating with counseling more to integrate this education.</p> <ul style="list-style-type: none"> • Training faculty. Once students understand what they're signing up for they have a successful experience in the class. • Coming up with best practices—1 page, short checklist. One for faculty, one for students. • Jenn said a panel is being created with counselors and faculty in the same space that will answer questions for students and clarify communication. • Rania pointed the pressure that's on students. Emailing announcements and tracking involvement <p>Group 2—Goal: Training Faculty</p> <p>Measurable objectives:</p> <ul style="list-style-type: none"> • 100% compliance on training. • Marketing campaign. Show faculty there's always something to learn. Help change the culture around training. • Pre-and post survey when you sign up on what you know/don't quite know. Maybe align with OER, regular and effective communication, or other common items. Rank items. Should assess what they know. • Testimonials from faculty on their experience. 	
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	<ul style="list-style-type: none"> • Blasts to take the training. <p>Group 3— Goal: Collecting data on what students want, and how faculty can help them. Measurable objectives:</p> <ul style="list-style-type: none"> • Inclusive training component for our students. ASK THEM. • Pre-module? Or 1-unit course? Or required orientation? Tying all this into data component. • Also asking students what have been some of their challenges with online learning? What are they struggling with? What would they like to see in order to be more successful? • Student survey early on in the year. Don't want one that's created by R&D. It's important for them to know what we're looking for. I.e. student success of online success. Or synchronous vs. Asynchronous. But what we really want to look at are student success rates, can we make correlations with training and support and success rates? • Engaging with institutional research a little bit more. 	<p>DE Leads will amalgamate work from this session into a presentation and report to the Academic Senate.</p> <p>DE Leads will use list of goals to build future agendas for this committee throughout the 2021-2022 academic year.</p>
DesignPlus powerusers	If you're interested in using DesignPLUS, please let the DE Leads know and we will get you connected with training.	Please connect with DE Leads if interested.
Local POCR application update	Davena reported that we are in a holding pattern at the moment. Our local POCR application has been submitted. Waiting for our	

	<p>instructional designer to request access to Beta group courses.</p> <p>Also related, lots of changes have happened at the CVC. There was a resolution with the State Academic Senate at plenary surrounding shared local POCR. If faculty have an approved-course, they can now share that course with another faculty who is POCR-trained (have both had a course certified/approved). Could teach each other's course. An advisory committee has been formed to work through this.</p>	No action needed at this time.
Equity & Engagement Training	<p>Coming this September. Davena and Maggie are curating from @One training materials, as well as resources from ACUE training they have taken/are currently taking.</p>	Consider signing up/enrolling in "New" Level 2!
Announcements	<p>Maria talked about Library orientations. Librarians are both online and physically at the desk. They can come to your Hyflex class too and give orientations.</p>	
Adjourn	11:14am	