

MINUTES
San Bernardino Valley College
Distance Education Committee Meeting
March 4, 2022 10:00 am—11:30 am
ConferZOOM

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/99740785176>

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Dial: +1 669 900 6833 (US Toll) or +1 646 876 9923 (US Toll) Meeting ID: 997 4078 5176

Members present: Maha Al-Husseini, Michael Assumma, Thomas Berry, Jennifer Bjerke, Davena Burns-Peters, Leticia Hector, Lisa Henkle, Guy Hinrichs, Maria Notarangelo, Adam Pave, Nori Sogomonian, Teri Strong, Michael Torrez, and Margaret Worsley

Agenda Item	Discussion	Action Items
Call to Order:	10:05am	
Approval of Minutes:	m-Michael T, 2 nd - Lisa Approved	
CVC Consortium Key Messages	<p>New executive director is Maria Aminy. We have not moved to a teaching college. This would allow students to see what others are doing. By December every campus in the consortium will be a teaching college. The DE Leads are working with necessary parties at the CVC to make this happen.</p> <p>Maria asked about students who sign up for our courses through the Exchange; will they be assigned an email address from us and have full access to our student resources and services? The answer is yes. These students will have full access to our campus resources.</p> <p>Proctoring will become an issue and can be agendized for this committee and for our processes. Lisa brought up the proctoring help we've been using in the LA building (Caleb?). Crafton is in the process of joining the consortium, so they could be a potential partner with this proctoring network.</p>	<p>DE Leads will investigate information on proctoring examples with other consortium schools. Will keep Craton Hills on radar for future proctoring collaboration. Will agendize this for 3/18/2022 DE Committee meeting.</p>
Equity & Engagement -- Feedback welcome!	We have an Equity and Engagement training course opening Monday, which the DE Leads encourage committee	

	members to take if they haven't already.	
Online Teaching Conference Interest form	An interest form was shared: https://forms.office.com/r/n9xKB6h3FS DE Committee members are encouraged to attend if they can. Do not register for the conference, as we will compile a list for the Office of the VPI to register a group together.	DE Committee members are
New Business	Michael A asked about the 50% in-person requirement. Davena thinks this is being sunshined for now. It was discussed that if students are being served well by more online courses the rule should be changed. Leticia emphasized the schedule is prioritized for student need, not faculty convenience. Davena brought up that all courses and degrees are listed. Michael A asked about non-credit courses. Davena said some work is being done with adding non-credit to the exchange. The DE Leads need to work with Chairs in tracking what programs are offered exclusively and/or consistently online. Especially now as we move back to a more "traditional" format.	This topic will continue to be monitored.
Announcements	The Library has an instagram account! An updated approved faculty list will be released hopefully early next week.	
Adjourn	10:53am	