

Curriculum Committee Minutes

Curriculum Committee Meeting Roll Call

Date: 4/07/2025

Time: 2:00 p.m. to 4:00 p.m.

Location: NH 215

Call to Order: 2:08 p.m.

Adjournment: 2:46 p.m.

Quorum: 13

<input type="checkbox"/> Anthony Ababat	<input type="checkbox"/> Samuel Addington	<input type="checkbox"/> John Banola	<input checked="" type="checkbox"/> Elizabeth Banuelos	<input checked="" type="checkbox"/> Thomas Berry (Faculty Chair)
<input checked="" type="checkbox"/> Melita Caldwell-Betties	<input checked="" type="checkbox"/> Mary Copeland	<input checked="" type="checkbox"/> Todd Heibel	<input type="checkbox"/> Leticia Hector (Chair)	<input checked="" type="checkbox"/> Kristina Heilgeist*
<input type="checkbox"/> Denise Knight	<input checked="" type="checkbox"/> Keith Lee	<input type="checkbox"/> Steven C. Lee	<input checked="" type="checkbox"/> Jessy Lemieux	<input type="checkbox"/> Breanna Lopez
<input type="checkbox"/> Kevin Lyons	<input type="checkbox"/> Micah Martin	<input checked="" type="checkbox"/> David Martin	<input type="checkbox"/> Jesus Navarro	<input checked="" type="checkbox"/> Maria Notarangelo
<input type="checkbox"/> Matthew Robles	<input type="checkbox"/> Jamie (Herrera) Saylor	<input checked="" type="checkbox"/> Rutina Taylor	<input checked="" type="checkbox"/> Janice Wilkins	<input checked="" type="checkbox"/> Vinnie Wu* for J. Salyer
<input checked="" type="checkbox"/> Kay Dee Yarbrough	<input type="checkbox"/> Student Reps. (2)	Mary Lawler for J. Banola		
Guests:	Carol Jones (CHEM)	Nori Sogomonian (DE)	Todd Heibel (for FTVM)	

Co-chair - In the event of a tie vote, discussion will be re-opened, followed by a second vote. If the tie still persists, the Curriculum Chair shall cast the deciding vote.

*non-voting members

Agenda Items

Approval of Minutes	
VPI Report	Tabled.
New Business	<p>A. Welcome – Thomas Berry welcomed the committee and provided the committee with the Data and Documentation to Justify Maximum Course Enrollment/Course Caps document, which will be presented to the Academic Senate on Wednesday.</p> <p>B. Action Items</p> <ul style="list-style-type: none"> a. Course & Program Approval Action Items <ul style="list-style-type: none"> i. Course Approvals ii. Program Approvals
Announcements and Public Comments	

Course Approval Action Items

Course ID:	Course Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
ESL 650	Citizenship Preparation - Part 1: Basic English Listening, Speaking, Reading, and Writing	D. Lee	Inactivation		Motion to approved ESL 650 and ESL 651 inactivations.

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success. Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distance Education.

Course Approval Action Items					
Course ID:	Course Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
ESL 651	Citizenship Preparation - Part 2: Civic Principles and Fundamentals of U.S. History	D. Lee	Inactivation		1 st : Rutina Taylor 2 nd : Dave Martin 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes
FTVM 222	Independent Study in Film, Television, and Media	L. Cuny	Inactivation		Motion to approved FTVM 222 inactivation. 1 st : Mary Lawler 2 nd : Jessy Lemieux 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes
SDEV 900	Assessment of Learning Disabilities	M. Milligan	Inactivation		Motion to approved SDEV 900, 905, 906 inactivations. 1 st : M. Caldwell-Betties 2 nd : M. Lawler 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes
SDEV 905	Supportive Learning in Mathematics	M. Milligan	Inactivation		
SDEV 906	Supportive Learning in Reading	M. Milligan	Inactivation		
CHEM 104	Introduction to Organic Chemistry and Biochemistry	C. Jones	Content Review	M. Notarangelo mentioned that one of the study guides listed has a new version that is not yet published.	Motion to approve CHEM 104 on the condition that the

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				The department will review the study guide and provide an update prior to the end of the week.	department will check the study guide version. 1 st : J. Lemieux 2 nd : D. Martin 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes
FTVM 098	Media Arts Work Experience	K. Lyons	Content Review		Motion to bundle FTVM 098, 102, 111, 112, 114, 130, 131, 133, 134, 215, 216, 233, 601, and 603. 1 st : D. Martin 2 nd : M. Lawler 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes
FTVM 102	Introduction to Film and Media Aesthetics	L. Cuny	Content Review		
FTVM 111	Studio Audio Production	K. Lyons	Content Review		
FTVM 112	Film Audio Production	K. Lyons	Content Review		
FTVM 114	Editing I	K. Lyons	Content Review		
FTVM 130	Film and TV Production Basics	K. Lyons	Content Review		
FTVM 131	Cinematography	K. Lyons	Content Review		
FTVM 133	Broadcast News	K. Lyons	Content Review		
FTVM 134	Sports Broadcasting	K. Lyons	Content Review		
FTVM 215	Editing II	K. Lyons	Content Review		
FTVM 216	Color Correction for Film and Media	K. Lyons	Content Review		
FTVM 233	TV Studio Production	K. Lyons	Content Review		
FTVM 601	Steadicam Operation	K. Lyons	Content Review		
FTVM 603	Film Cinematography	K. Lyons	Content Review		
FTVM 213	Radio and Podcast Operations	K. Lyons	Content Review		Tabled by department.
FTVM 162	Film Photography	L. Cuny	New		Motion to approve FTVM 162.

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					1 st : D. Martin 2 nd : M. Lawler 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes
WST 235	Advanced Water Treatment Operator	M. Caldwell-Betties	New		Motion to approve WST 235. 1 st : Rutina Taylor 2 nd : D. Martin 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes
WST 137	Environmental Laws and Regulations	M. Caldwell-Betties	Content Review		Motion to approve WST 137, 145, 148. 1 st : M. Lawler 2 nd : D. Martin 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes
WST 145	Backflow Prevention Devices	M. Caldwell-Betties	Content Review		
WST 148	Cross-Connection Control	M. Caldwell-Betties	Content Review		
WST 100	Water Technology Math	M. Caldwell-Betties	Modification		Motion to approve WST 100, 101, 110, 111, 120, 121, 130, 131, 140, 150, 160, 186, 188, 236, 238, 275.
WST 101	Wastewater Technology Math	M. Caldwell-Betties	Modification		
WST 110	Wastewater Treatment I	M. Caldwell-Betties	Modification		
WST 111	Wastewater Collection I	M. Caldwell-Betties	Modification		
WST 120	Wastewater Treatment II	M. Caldwell-Betties	Modification		
WST 121	Wastewater Collection II	M. Caldwell-Betties	Modification		

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Course Approval Action Items					
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WST 130	Water Distribution Operator I	M. Caldwell-Betties	Modification		1 st : J. Lemieux 2 nd : N. Sogomonian 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes
WST 131	Water Use Efficiency Practitioner I	M. Caldwell-Betties	Modification		
WST 140	Water Distribution II	M. Caldwell-Betties	Modification		
WST 150	Water Treatment I	M. Caldwell-Betties	Modification		
WST 160	Water Treatment II	M. Caldwell-Betties	Modification		
WST 186	Electrical Instrumentation for Water and Wastewater Operations	M. Caldwell-Betties	Modification		
WST 188	Pumps and Motors	M. Caldwell-Betties	Modification		
WST 236	Introduction to Water Utility Management	M. Caldwell-Betties	Modification		
WST 238	Geographic Information Systems (GIS) in Water Resources	M. Caldwell-Betties	Modification		
WST 275	Water/Wastewater Chemistry and Analysis	M. Caldwell-Betties	Modification		

Program Tech Review Items				
Program Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
Artistic Glass Blowing Certificate of Achievement	T. Colbert	New Certificate	ART	Tabled
Basic Machine Operator Certificate of Career Preparation	M. Caldwell-Betties	Inactivation	MACH	Motion to approve MACH program inactivations. 1 st : Dave Martin 2 nd : Mary Lawler 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes)
Machinist Standard Certificate of Achievement	M. Caldwell-Betties	Inactivation	MACH	
Manual Lathe and Milling Machine Operator Certificate of Achievement	M. Caldwell-Betties	Inactivation	MACH	

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Program Tech Review Items				
Program Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
				Motion Passes
Computerized Numerical Control (CNC) Machining Certificate of Achievement	M. Caldwell-Betties	Modification	MACH	Motion to approve MACH program modifications: 1 st : T. Heibel 2 nd : D. Martin 13 responses Aye: 100% (13 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes
Computer Numerical Control (CNC) Machining A.S. Degree	M. Caldwell-Betties	Modification	MACH	

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