

Curriculum Committee Meeting Roll Call				
Date: 10/02/2023		Time: 2:00 p.m. to 4:00 p.m.		Location: Via Zoom
Call to Order: 2:03 p.m.		Adjournment: 3:19 p.m.		Quorum: 13
<input checked="" type="checkbox"/> Anthony Ababat	<input checked="" type="checkbox"/> Kathryn Adams	<input checked="" type="checkbox"/> Samuel Addington	<input checked="" type="checkbox"/> John Banola	<input type="checkbox"/> Elizabeth Banuelos
<input type="checkbox"/> Melita Caldwell-Betties	<input checked="" type="checkbox"/> Mary Copeland*	<input checked="" type="checkbox"/> Ginny Evans-Perry	<input checked="" type="checkbox"/> Fernando Gomez	<input checked="" type="checkbox"/> Todd Heibel
<input type="checkbox"/> Leticia Hector	<input checked="" type="checkbox"/> Kristina Heilgeist	<input type="checkbox"/> Jamie Herrera	<input checked="" type="checkbox"/> Dina Humble (Chair)	<input checked="" type="checkbox"/> Denise Knight
<input checked="" type="checkbox"/> Keith Lee	<input type="checkbox"/> Steven C. Lee	<input type="checkbox"/> Breanna Lopez	<input type="checkbox"/> Micah Martin	<input checked="" type="checkbox"/> David Martin
<input checked="" type="checkbox"/> Matthew Robles	<input checked="" type="checkbox"/> Daniele Smith-Morton	<input checked="" type="checkbox"/> Nori Sogomonian	<input checked="" type="checkbox"/> Janice Wilkins*	<input checked="" type="checkbox"/> Vinnie Wu
<input checked="" type="checkbox"/> Kay Dee Yarbrough	<input type="checkbox"/> Student Reps. (2)	Keynasia Buffong <i>for Jamie Herrera</i>		
Guests:	Robyn Seraj (PHT)	Kimberly Jefferson (READ)	Thomas Berry	Jessy Lemieux
	Lisa Henkle (POLIT/LPPS)			

*Co-chair - In the event of a tie vote, discussion will be re-opened, followed by a second vote. If the tie still persists, the Curriculum Chair shall cast the deciding vote.

Agenda Items	
New Business	<p>Academic Senate Resolution for Class Caps: Mary Copeland and Janice Wilkins presented an Academic Senate Resolution addressing class caps. The original resolution was submitted and is currently undergoing review. The resolution seeks to shift the determination of class caps from administrative criteria to pedagogical considerations, student support, instructional methods, and safety. It aligns with the college's Educational Master Plan and emphasizes pedagogically driven enrollment maximums. The resolution also aims to foster a cooperative relationship with the San Bernardino Community College District Teachers Association (SBCCDTA) to ensure the implementation and maintenance of enrollment maximums. The Academic Senate will widely disseminate this resolution to various stakeholders, including college administration and the Board of Trustees.</p> <p>Motion to support resolution: 1st: Anthony Ababat 2nd: Fernando Gomez</p> <p>The Curriculum Committee supports this resolution.</p> <p>DEIA Representative: Janice Wilkins provided the PowerPoint presentation from the ASCCC Fall 2023 Curriculum Regional meeting. There is a proposal to update Title 5 to require all colleges to add DEIA to the Course Outline of Record (COR). This topic will be going to the Fall Plenary, and if it passes, will be going to the Board of Governors (BOG) in January. With that, the Curriculum Committee is asking for a DEIA Representative, similar to how we</p>

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success. Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distance Education.

	<p>have a representative to review Outcomes and Distance Education (DE). This DEIA representative would be someone who is has training in this area and can work with faculty to update their curriculum while going through the approval process. We will be asking for reassigned time for this position, and once the job description has been written, the Curriculum Committee will review.</p> <p>New Law Prefix (LPPS): The Political Science Department requests to create the new course prefix: Law, Public Policy, and Society (LPPS). There is a need for the LPPS course prefix for the new Law, Public Policy, and Society Associate of Arts- Transfer (AA-T) degree, as there is an option on the Transfer Model Curriculum (TMC) to utilize C-ID LPPS 110- Introduction to Law and Society and C-ID LPPS 120- Ethical Reasoning/Ethics in Practice.</p> <p>Currently, San Bernardino Valley College (SBVC) does have the necessary articulated courses to offer the LPPS AA-T degree; however, the degree is interdisciplinary, not solely focusing on Political Science. Thus, there is a need to differentiate the LPPS AA-T degree from that of the Political Science AA-T, especially as students may not explicitly understand the difference in the catalog.</p> <p>Additionally, this degree must be differentiated for faculty as well, as SBVC will need to examine the minimum qualifications for faculty to teach the LPPS curriculum required for the AA-T degree. Furthermore, other California Community Colleges already offer similar LPPS prefix courses for pre-law students, making the pathway to transfer to four-year colleges and universities easier for students.</p> <p>Motion to approve new LPPS Prefix: 1st: Kathy Adams 2nd: Matt Robles LPPS Prefix Approved</p>
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Course Approval Action Items						
Course ID:	Course Title:	Originator:	Proposal Type:	DE?	Notes/Comments:	Voting:
READ 104	Critical Reading, Thinking and Literacy	K. Jefferson	Modification	Y		1 st : Kathy Adams 2 nd : Ginny Evans-Perry Motion Approved
ELEC 091	Fundamentals of Solar Energy	A. Ababat	Modification	Y		1 st : Ginny Evans-Perry 2 nd : Denise Knight Motion Approved

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Course Approval Action Items						
Course ID:	Course Title:	Originator:	Proposal Type:	DE?	Notes/Comments:	Voting:
PHT 062	Pharmacology I	R. Seraj	Modification	Y	Removing prerequisites and changing to advisory to allow students to go through the certificate program in two semesters.	1 st : Kathy Adams 2 nd : Todd Heibel Motion Approved Note: The Curriculum Committee recommends that the department will be reviewing the SLOs and updating

Program Approval Action Items				
Program Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
Social Work and Human Services Assistant Certificate	M. Moneymaker	New Certificate	The department is able to offer an apprenticeship program with Project LAUNCH.	1 st : Denise Knight 2 nd : Anthony Ababat Motion Approved
Child and Adolescent Development AAT	K. Adams	Modification		1 st : John Banola 2 nd : Ginny Evans-Perry Motion Approved
Child Development AA	K. Adams	Modification		
Child Development Certificate	K. Adams	Modification		
Child Development Early Intervention AA	K. Adams	Modification		
Child Development Early Intervention Certificate	K. Adams	Modification		
Child Development Family Child Care Provider Certificate	K. Adams	Modification		
Child Development Infant and Toddler Certificate	K. Adams	Modification		
Child Development Master Teacher Certificate	K. Adams	Modification		
Child Development School Age Certificate	K. Adams	Modification		
Child Development Site Supervisor Certificate	K. Adams	Modification		
Child Development Teacher Certificate	K. Adams	Modification		

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Program Approval Action Items				
Program Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
Early Childhood Education AAT	K. Adams	Modification		

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FA23.02 SUPPORT FOR A FACULTY DRIVEN APPROACH TO CLASS ENROLLMENT MAXIMUMS

From Science and Student Services Divisions

Whereas, Local academic senates at California community colleges are organizations whose primary function is to make recommendations with respect to academic and professional matters (Title 5, §53200) and the Academic Senate of California Community Colleges (ASCCC) asserts the role of “faculty, and especially curriculum committees, of the importance of establishing a reasonable enrollment limit for each section of any course approved by the curriculum committee”^{1,2} and

Whereas, Current funding formulas practices can put an undue burden on colleges to increase course enrollment maximums and, due to such pressures, enrollment maximums in the San Bernardino Community College District have historically been assigned numbers that differ between SBVC and CHC campuses³, and between teaching modalities of the same course, and have at times been increased to unsafe and/or pedagogically unsound student numbers against the advisement of subject matter faculty expertise and

Whereas, The ASCCC Spring 2022 Resolution 17.03 reaffirms that local senates engage in collaboration with their bargaining agents, further encourages local academic senates to adhere to the guidelines provided in the 2012 paper titled “Setting Course Enrollment Maximums: Process, Roles, and Principles”, and acknowledges the necessity of updating these guidelines to reflect a culturally responsive pedagogy and integration of “IDEAA principles, academic freedom, and the exigencies occasioned by the Covid-19 pandemic”⁴ and

Whereas, Our recently updated SBVC mission states that we engage in continuous improvement, foster an environment of meaningful learning, and our College values aim for student success, quality education, and state that our decision-making process be based on thoughtful consideration that will best serve our students⁵; and the District’s Goals #1 and #2 are directly related to students success, equity, inclusion, and antiracism⁶; and the SBVC Student Equity Plan calls for “just-in-time remediation needed for optimal student success”⁷ therefore,

Resolved, That the San Bernardino Valley College Academic Senate reaffirms our faculty purview in the **determination** of course enrollment maximums as asserted by the Academic Senate of California Community Colleges and supports ASCCC’s Spring 2022 Resolution 17.03, to codify a faculty-driven process that establishes and implements **course** faculty recommendations, particularly as class enrollment maximums are directly related to student success and meaningful implementation of inclusion, diversity, equity, antiracism and accessibility (IDEAA) efforts; and

Resolved, That the San Bernardino Valley College Academic Senate rejects the existing administrative practices that determine class caps using criteria unrelated to pedagogical recommendations, student support, method of instruction, and classroom and lab safety, and urges the College and the District administration to critically examine and align institutional practices with those of the Academic Senate’s recommendations on course enrollment maximums as they work on enrollment management plans that also meet SBVC’s Educational Master Plan “Strategic Direction 8: Ensure Sustainability Through Fiscal Accountability with Supporting Action 5: Initiate culturally responsive strategic enrollment management”⁸ and thus demonstrate support of pedagogically driven enrollment maximums and in which the academic senate with discipline faculty should have primacy; and

Resolved, That the Executive Committee of the San Bernardino Valley College Academic Senate commits to fostering a symbiotic and cooperative relationship with the San Bernardino Community College District Teachers Association (SBCCDTA) in alignment with ASCCC's papers titled "Developing A Model for Effective Senate/Union Relations"⁸ and "The Senate and Union Relationship: Understanding Their Roles and Working Together"⁹ to ensure the implementation and maintenance of enrollment maximums and the production of contract language that enforces the adherence to **course** faculty enrollment maximums that align with pedagogical recommendations, student support, and classroom and laboratory safety; and

Resolved, That we as the Academic Senate body will disseminate this resolution widely to constituency groups at San Bernardino Valley College, our College and District administration, and our Board of Trustees.

¹ [Title 5 CCR § 53200](#) and Academic Senate for California Community Colleges "Setting Course Enrollment Maximums: Process, Roles, and Principles." Spring 2012: <https://asccc.org/papers/setting-course-enrollment-maximums-process-roles-and-principles>

² Page 3 of 2012 ASCCC document which cites "See, for example, the publication Survey of Effective Practices in Basic Skills (2003), the Rostrum article "Pedagogical-and Other-Approaches to Authenticate Student Identity" (December 2008), and resolution F 01 2.04 (Class Size in Distance Education Courses). Numerous additional resources on this topic may be found by searching for 'class size' at asccc.org."

³ Crafton Hills College Academic Senate Resolution S22.01 Approved 4/20/22: <https://www.craftonhills.edu/faculty-and-staff/academic-senate/resolutions/resolutions2201.pdf>

⁴ ASCCC Spring 2022 Resolution 17.03 Faculty Participation in the Creation of Course Enrollment Maximums for Community College Departments and Courses: <https://asccc.org/resolutions/faculty-participation-creation-course-enrollment-maximums-community-college-departments>

⁵ SBVC Mission, Vision, Values: <https://www.valleycollege.edu/about-sbvc/missions-values.php>

⁶ SBCCD Mission, Vision, Values & Goals Board Approved March 10, 2022: <https://sbccd.edu/about-sbccd/documents/sbccdmissionvisionvaluesgoals.pdf>

⁷ SBVC Student Equity Plan, updated Fall 2022: <https://www.valleycollege.edu/about-sbvc/offices/office-research-planning/student-equity-plan-2022-2025-final2.pdf>

⁸ SBVC's Educational Master Plan 2023-2028: https://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/2023-2028-sbvc-master-plan-final.pdf

⁹ Spring 1996, Academic Senate for California Community Colleges, Developing A Model for Effective Senate/Union Relations: <https://www.asccc.org/papers/developing-model-effective-senateunion-relations>

¹⁰ October 2016, Academic Senate for California Community Colleges, The Senate and Union Relationship: Understanding Their Roles and Working Together: <https://asccc.org/content/senate-and-union-relationship-understanding-their-roles-and-working-together>

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