



Curriculum Committee Meeting Roll Call				
Date:		Time: 2:00 p.m. to 4:00 p.m.		Location: Via Zoom
Call to Order: 2:04 p.m.		Adjournment: 3:45 p.m.		Quorum: 14
<input checked="" type="checkbox"/> Anthony Ababat	<input checked="" type="checkbox"/> Kathryn Adams	<input type="checkbox"/> John Banola	<input checked="" type="checkbox"/> Elizabeth Banuelos	<input checked="" type="checkbox"/> Melita Caldwell-Betties
<input checked="" type="checkbox"/> Mary Copeland	<input checked="" type="checkbox"/> Ginny Evans-Perry	<input checked="" type="checkbox"/> Fernando Gomez	<input checked="" type="checkbox"/> Todd Heibel	<input checked="" type="checkbox"/> Leticia Hector
<input checked="" type="checkbox"/> Jamie Herrera	<input type="checkbox"/> Dina Humble (Chair)	<input type="checkbox"/> Kathy Kafela	<input type="checkbox"/> Denise Knight	<input checked="" type="checkbox"/> Keith Lee
<input type="checkbox"/> Stephen Lee	<input type="checkbox"/> Breanna Lopez	<input checked="" type="checkbox"/> Micah Martin	<input checked="" type="checkbox"/> David Martin	<input checked="" type="checkbox"/> Matthew Robles
<input checked="" type="checkbox"/> Nori Sogomonian	<input checked="" type="checkbox"/> Bethany Tasaka (Co-Chair) ¹	<input checked="" type="checkbox"/> Vanessa Thomas	<input checked="" type="checkbox"/> Deborah Trusheim	<input checked="" type="checkbox"/> Janice Wilkins
<input checked="" type="checkbox"/> Kay Dee Yarbrough	Student Representatives (2)			
Guests:	Byron Williams			

¹In the event of a tie vote, discussion will be re-opened, followed by a second vote. If the tie still persists, the Curriculum Chair shall cast the deciding vote.

Agenda Items	
VPI Report	No updates at this time.
New Business	<p>SharePoint Link: https://sbccd.sharepoint.com/sites/CurriculumCommittee Bethany Tasaka shared the SharePoint link for the Curriculum Committee. This link will hold all the information committee members will need for the academic year. The link has been added to the Curriculum Committee website.</p> <p>Curriculum Committee Annual Training (see attached presentation): Bethany Tasaka Introduction – the committee members introduced themselves and Bethany Tasaka introduced herself as the new co-chair of the Curriculum Committee.</p> <ol style="list-style-type: none"> Reviewed the Curriculum Committee Charge - Under AB1725, the Academic Senate has a responsibility to make recommendations with respect to Academic and Professional matters. Curriculum is an academic matter and, therefore, the curriculum committee is authorized by the Academic Senate to make recommendations about the curriculum of the college, including:

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success. Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distributed Education.



Agenda Items

- Approval of new courses
- Proposed changes in a course
- Approval of proposed programs
- Review of degree and certificate requirements
- Deletion of existing courses
- Periodic review of courses
- Deletion of programs
- Approval of pre/corequisites
- Assessment of curriculum, as needed

2. IDEAA (DEIA) – at the forefront of what we are doing.

- Our nation, system, and colleges are at critical point of self-reflection and change.
- Equity is the mission of the CCC system and SBVC. It's baked into our purpose by design and law.
- Curriculum Committee Committees are key campus leaders. You have an important role in this dialogue and action.
- Systemic, institutional change is needed to meet the moment and you are in a key position to support your colleagues as they address these issues through evaluation and revisions of their curricula.
- Changes to curriculum to address issues of equity are will be in front of our committee in the coming year. Support the work of faculty as they respond to these issues in their discipline.

3. Layers of Guidance – Different areas that support Curriculum

- CA Education Code
- Title 5 (California Code of Regulations)
- Chancellor's Office Program and Course Approval Handbook (PCAH)
- Chancellor's Office Guidelines
- ASCCC Papers and Reference Guides

4. Role of Faculty in Curriculum

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- Faculty authority over the curriculum is codified in California Education Code (§70902) and further refined in Title 5 Regulations (§53200).
 - Along with the authority, there is a responsibility: work with other faculty, administrators, and staff.
 - Administration has “right of assignment” over courses and programs.
 - ACCJC Standards focus on faculty purview in curricular matters.
5. Curriculum is a 10+1 Matter – Items that the Senate has purview over.
- Curriculum, including establishing prerequisites
 - Degree and certificate requirements
 - Grading policy
 - Educational program development
 - Standards or policies regarding student preparation and success
 - College governance structures, as related to faculty roles
 - Faculty roles and involvement in accreditation processes
 - Policies for professional development activities
 - Processes for program review
 - Processes for institutional planning and budget development
 - +1 Other academic and professional matters as mutually agreed upon
6. Curriculum Committee Process
- a. Department
 - b. Curriculum Technical Review
 - c. Curriculum Committee
 - d. Board of Trustees Approval
 - e. State Approval
 - f. Articulation and other areas
 - g. Catalog
7. 5 Criteria Suggested by the Chancellor’s Office

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- a. SBVC's Mission Statement - San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.
- b. Defining "Need"
 - i. Equity and access.
 - ii. As part of the Vision for Success, the Chancellor's Office asks us to make data-based decisions.
 - iii. For CTE programs, this can be labor market data, advisory committee information, enrollment, etc.
 - iv. For other academic programs, this can also be some labor market data as well as enrollment and TMC (Transfer Model Curriculum).
 - v. Integration of Guided Pathways.
- c. Curriculum Standards
 - i. Curriculum Standards are laid out in the PCAH and in our own Curriculum Handbook.
 - ii. We often rely on discipline faculty for curriculum standards (appropriate units, course rigor, etc.). The Curriculum Committee invites department faculty to the meetings when their proposals are being reviewed to provide insight on course or program related content.
 - iii. A global perspective is still important – how do new courses affect the campus as a whole?
 - iv. Placement of courses in disciplines.
- d. Adequate Resources
 - i. Do we have the faculty, the facilities, the equipment, etc. to offer the course or program?
 - ii. What's the effect on students if we cannot offer a course?

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- iii. Include input from Administration, particularly the Office of Instruction.
- e. Compliance
 - i. Does the course and program meet accreditation and state (Title IV) compliance?
 - ii. Some programs have additional accrediting bodies.
 - iii. This is why the global perspective is so important in Curriculum and the voices of the articulation officer, curriculum coordinator, the VPI, and faculty are so important.
- 8. The Course Outline of Record
 - a. The course outline of record (COR) is a legal document that must contain certain required elements that are outlined in §55002 of Title 5.
 - b. We review the COR on Meta.
 - c. Encourage your division faculty to reference the COR when developing and updating courses.
- 9. Curriculum Committee Responsibilities
 - a. Review Meta Regularly and Leave Comments
 - i. Review courses and programs in Meta.
 - ii. Look for local and state compliance.
 - iii. Comment on courses and programs.
 - iv. You have 10 days to make comments – don't wait until the last minute!
 - v. You should get email reminders from CurrlQunet Meta.
 - b. Sample Comments
 - i. The course content seems sparse compared to the number of units. Is this truly a 4-unit course?
 - ii. Are these textbooks the most current ones?
 - c. Ask Questions
 - i. Where does the course/program fit in the grand scheme of things?
 - ii. Has the department met regarding this curriculum?
 - d. Work with Division Faculty
 - i. You're the most direct connection with faculty in your division.
 - ii. Help wherever you can.

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- iii. You may not have all the answers, and that's okay.
- iv. It's a learning process.
- v. Reach out to the Curriculum Team if you need more support.
- e. Vote in Committee
 - i. We depend on your presence and preparation.
 - ii. Find a proxy if you're unable to attend a meeting. Those who are assigned as a proxy are able to vote however they choose, and they also are able to participate in discussions and ask questions prior to voting.
 - iii. Bring up questions or concerns.
 - iv. We are not a "rubber stamp" committee.
 - v. Vote according to what's best for your division faculty and what aligns with compliance.
 - vi. It's okay to disagree, as long as we remain professional.
 - vii. Abstention means you side with the majority, however that turns out.
- 10. Compliance and Quality Matter
 - a. Approval: Certification and correct data for the Chancellor's Office.
 - b. Apportionment: Ed Code and Title 5 §§ 55100 and 55130 give the Chancellor's Office the authority to "terminate the ability of a district to offer courses [and educational programs]... until such time a district demonstrates compliance with all requirements for certification."
 - c. Articulation: Curriculum is evaluated for quality by transfer institutions, C-ID, and external regulatory bodies.
 - d. Accreditation: Standard IIA3, among others, requires certain elements for courses, including Student Learning Outcomes, resources, etc.
 - e. Access: Ultimately, quality assurance matters for the students. When the curriculum committee does its job, students have access to courses and programs that are current, cohesive, and clear about goals and pathways.
- 11. Meeting Norms
 - a. Brown Act committee
 - i. Public comments: A way for issues to be raised without debate

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- b. Action items must be on the agenda
- c. Robert's Rules:
 - i. Chair will recognize the speaker
 - ii. Speaker order: Voting members, then guests
 - iii. Once someone has spoken, they move to the back of the line to encourage diverse views

AB928 – General Education (GE) Patterns: Transfer & Local (Janice Wilkins)

AB928 is developing a single lower division general education pathway agreement by December 31, 2023, which needs to be implemented by 2025-2026. This bill will require colleges to have only one lower division GE pathway to determine transfer eligibility to both the CSU and UC systems.

GE pathway to include no more units than those required under the current IGETC pattern as of 7/2/21, this equals 34 units. The new GE Pattern will be called CalGETC, we still are fully unaware of what the official GE pattern will entail, but here is what we know right now:

- Adding Oral Communication
- Arts and Humanities will decrease from three to two courses
- Social and Behavioral Sciences will reduce from three to two courses
- CSU will remove the Lifelong Learning and Self-Development area (but are looking to instead make it an upper division graduation requirement).
- UC will remove its LOTE (Language Other than English), but will consider it a graduation requirement.

Local GE Pattern – With this singular GE, the discussion now at the ASCCC is to make the local associate's degree align with the singular GE. However, since 1997, we have had our local GE pattern streamline with our CSU GE Pattern, so we are in a much better position than many colleges.



Agenda Items

	Next Steps –Janice sent a survey (through Bethany) to the committee members to complete. It is important for faculty to complete this survey to express themselves so a resolution can be debated and voted on at the Fall 2022 Plenary.
Old Business	None
Announcements and Public Comments	No Announcements or Public Comments at this time.

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