



Curriculum Committee and Curriculum Technical Review Agenda and Minutes

Curriculum Committee Meeting Roll Call				
Date: 02/14/2022		Time: 2:00 p.m. to 4:00 p.m.		Location: Via Zoom
Call to Order: 2:04 p.m.		Adjournment: 2:35 p.m.		Quorum: 15
<input checked="" type="checkbox"/> Anthony Ababat	<input checked="" type="checkbox"/> Kathryn Adams	<input type="checkbox"/> Vicente Alvarez	<input type="checkbox"/> John Banola	<input checked="" type="checkbox"/> Elizabeth Banuelos
<input checked="" type="checkbox"/> Robert Brown	<input checked="" type="checkbox"/> Lorrie Burnham	<input checked="" type="checkbox"/> Melita Caldwell-Betties	<input checked="" type="checkbox"/> Mary Copeland (Co-Chair) ¹	<input checked="" type="checkbox"/> Ginny Evans-Perry
<input checked="" type="checkbox"/> Paula Ferri-Milligan	<input type="checkbox"/> Leslie Gregory	<input checked="" type="checkbox"/> Dina Humble (Chair)	<input checked="" type="checkbox"/> Keith Lee	<input checked="" type="checkbox"/> Stephen Lee
<input type="checkbox"/> Michael Levine	<input checked="" type="checkbox"/> Stephanie Lewis	<input type="checkbox"/> Breanna Lopez	<input checked="" type="checkbox"/> Patty Quach	<input checked="" type="checkbox"/> Bethany Tasaka
<input checked="" type="checkbox"/> Vanessa Thomas	<input checked="" type="checkbox"/> Maria Valdez	<input checked="" type="checkbox"/> Janice Wilkins	<input checked="" type="checkbox"/> Margaret Worsley	
<input checked="" type="checkbox"/> Kay Dee Yarbrough	Student Representatives (2)			
Guests:	Leticia Hector	Julie Ulloa		

¹In the event of a tie vote, discussion will be re-opened, followed by a second vote. If the tie still persists, the Curriculum Chair shall cast the deciding vote.

Agenda Items	
VPI Report	No updates at this time.
New Business	<ul style="list-style-type: none"> • Meta Update – All of our data has been pulled into META! We are currently reviewing the data to make sure the information is being placed accurately. Though we had hoped for January, now we are hoping to go live by March 15th. While the curriculum process is in limbo right now, please be prepared for a rush of curriculum to approve at the end of the semester. We are working with faculty to review proposals in Word, so then we can then add the proposals to META. • Handbook Update – We are currently updating the Curriculum Handbook. Mary Copeland added Curriculum Committee Member Duties. Paula Ferri-Milligan recommended adding wording about assigning proxy to the list of duties. Paula Ferri-Milligan motioned to approve the Curriculum Committee Member Duties; Melita Caldwell-Betties seconded. Motion approved. The Committee charge will be sent out to the Committee to review prior to our next meeting. • Curriculum Faculty Co-Chair Job Description – The Academic Senate will be sending out the call for faculty who are interested in running for Curriculum Faculty Co-Chair beginning Fall 2022. Mary Copeland has created a job description and asked the Curriculum Committee to review.
Old Business	

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success. Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distributed Education.



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Announcements and Public Comments

Course Approval Action Items					
Course ID:	Course Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
AERO 098			DE Addendum Only		1 st : Maggie Worsley 2 nd : Ginny Evans-Perry Motion Approved

Program Approval Action Items				
Program Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
Kinesiology AA Degree			Adding new Kinesiology courses for Fall 2022.	1 st : Ginny Evans-Perry 2 nd : Kathy Adams Motion Approved

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