



Curriculum Committee and Curriculum Technical Review Agenda and Minutes

| Curriculum Technical Review Committee Roll Call | | | | |
|---|--|---|---|---|
| Date: 12/06/2021 | | Time: 1:00 p.m. to 4:00 p.m. | | Location: Via Zoom |
| Call to Order: 1:00 p.m. | | Adjournment: 3:34 p.m. | | |
| <input checked="" type="checkbox"/> Dina Humble (Chair) | <input checked="" type="checkbox"/> Mary Copeland (Co-Chair) | <input checked="" type="checkbox"/> Melita Caldwell-Betties | <input checked="" type="checkbox"/> Ginny Evans-Perry | <input checked="" type="checkbox"/> Stephanie Lewis |
| <input checked="" type="checkbox"/> Bethany Tasaka | <input checked="" type="checkbox"/> Margaret Worsley | <input checked="" type="checkbox"/> Janice Wilkins | <input checked="" type="checkbox"/> Kay Dee Yarbrough | <input checked="" type="checkbox"/> Vanessa Thomas |
| Guests: | Anna Tolstova (PHYSIC) | Julia Wagner (CIT) | Reginald Metu (CIT) | Lucas Cuny (FTVM) |
| | Michael Assumma (BUSAD) | Bruce Underwood (BUSAD) | | |

Curriculum Approval Process:



| Curriculum Committee Meeting Roll Call | | | | |
|--|---|--|---|--|
| Date: | | Time: 2:00 p.m. to 4:00 p.m. | | Location: Via Zoom |
| Call to Order: | | Adjournment: | | Quorum: 13 |
| <input type="checkbox"/> Dina Humble (Chair) | <input type="checkbox"/> Mary Copeland (Co-Chair) | <input type="checkbox"/> Anthony Ababat | <input type="checkbox"/> Kathryn Adams | <input type="checkbox"/> Vicente Alvarez |
| <input type="checkbox"/> John Banola | <input type="checkbox"/> Elizabeth Banuelos | <input type="checkbox"/> Robert Brown | <input type="checkbox"/> Lorrie Burnham | <input type="checkbox"/> Melita Caldwell-Betties |
| <input type="checkbox"/> Ginny Evans-Perry | <input type="checkbox"/> Paula Ferri-Milligan | <input type="checkbox"/> Leslie Gregory | <input type="checkbox"/> Mary Lawler | <input type="checkbox"/> Keith Lee |
| <input type="checkbox"/> Stephen Lee | <input type="checkbox"/> Michael Levine | <input type="checkbox"/> Stephanie Lewis | <input type="checkbox"/> Breanna Lopez | <input type="checkbox"/> Patty Quach |
| <input type="checkbox"/> Yolanda Simental | <input type="checkbox"/> Tahirah (Ty) Simpson | <input type="checkbox"/> Bethany Tasaka | <input type="checkbox"/> Maria Valdez | <input type="checkbox"/> Janice Wilkins |
| <input type="checkbox"/> Margaret Worsley | <input type="checkbox"/> Kay Dee Yarbrough | Student: | | |
| Guests: | | | | |

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success. Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distributed Education.



Curriculum Committee and Curriculum Technical Review Agenda and Minutes

| Agenda Items | |
|----------------------------|--|
| Review/Approval of Minutes | |
| VPI Report | |
| New Business | |
| Old Business | |
| Announcements | |
| Public Comment | |

| Course Approval Action Items | | | | | |
|------------------------------|--|-------------|----------------|---|-----------|
| Course ID: | Course Title: | Originator: | Proposal Type: | Notes/Comments: | Voting: |
| BUSAD 600 | Empowering Yourself in Pursuit of a Career in the Business World | Assumma | New Course | The Business department has been asked to approach all of their proposed courses with an anti-racist/equity lens and will review accordingly. | Forwarded |
| BUSAD 601 | Essential Writing Skills for Employment in the Business World | Assumma | New Course | | Forwarded |
| BUSAD 602 | Interview Skills for the Business World | Assumma | New Course | | Forwarded |
| BUSAD 603 | Understanding the Hidden Job Market in the Business World | Assumma | New Course | | Forwarded |
| BUSAD 604 | Starting Work and Staying Employed in the Business World | Assumma | New Course | | Forwarded |
| BUSAD 605 | Legal Issues for Entrepreneurs | Assumma | New Course | | Forwarded |
| BUSAD 606 | Creating a Business Plan | Assumma | New Course | | Forwarded |
| BUSAD 607 | Funding and Financing for Entrepreneurs | Assumma | New Course | | Forwarded |
| BUSAD 608 | Strategic Marketing for Entrepreneurs | Assumma | New Course | | Forwarded |
| BUSAD 609 | Accounting for Entrepreneurs | Assumma | New Course | | Forwarded |
| BUSAD 610 | Leadership and Management for Entrepreneurs | Assumma | New Course | | Forwarded |
| BUSAD 611 | Skills for Leaders/Managers | Assumma | New Course | | Forwarded |



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|------------------------------|---|-------------|----------------|-----------------|---|
| Course ID: | Course Title: | Originator: | Proposal Type: | Notes/Comments: | Voting: |
| BUSAD 612 | Time Management Skills | Assumma | New Course | | Forwarded |
| BUSAD 613 | Dealing with Difficult People | Assumma | New Course | | Forwarded |
| BUSAD 614 | Workplace Diversity | Assumma | New Course | | HOLD – Pending updates from department. |
| BUSAD 614 | Listening Skills | Assumma | New Course | | Forwarded |
| BUSAD 615 | Quality Customer Service | Assumma | New Course | | Forwarded |
| CIT 050 | Medical Records and Health Information | Wagner | Modification | | Forwarded |
| CIT 088 | Intro to Android Security | Metu | Modification | | Forwarded |
| CIT 091 | Introduction to Networks | Metu | Modification | | Forwarded |
| CIT 092 | Switching, Route and Wireless Essentials | Metu | Modification | | Forwarded |
| CIT 093 | Enterprise, Networking, Security and Automation | Metu | Modification | | Forwarded |
| CIT 094 | Wide Area Network | Metu | Deletion | | Forwarded |
| FTVM 098 | Media Arts Work Experience | Cuny | Modification | | Forwarded |
| FTVM 101 | Introduction to Electronic Media | Cuny | Modification | | Forwarded |
| FTVM 102 | Introduction to Film and Media | Cuny | Modification | | Forwarded |
| FTVM 110 | Audio Performance | Cuny | Modification | | Forwarded |
| FTVM 111 | Studio Audio Production | Cuny | Modification | | Forwarded |
| FTVM 112 | Field Audio Production | Cuny | Modification | | Forwarded |
| FTVM 114 | Editing I | Cuny | Modification | | Forwarded |
| FTVM 120 | Introduction to Screen and Broadcast Writing | Cuny | Modification | | Forwarded |
| FTVM 121 | Intermediate Screen and Broadcast Writing | Cuny | Modification | | Forwarded |
| FTVM 122 | Acting and Direction for Television and Film | Cuny | Modification | | Forwarded |
| FTVM 130 | Film and TV Production Basics | Cuny | Modification | | Forwarded |
| FTVM 131 | Cinematography | Cuny | Modification | | Forwarded |
| FTVM 132 | Video Production | Cuny | Modification | | Forwarded |
| FTVM 213 | Radio and Podcast Operations | Cuny | Modification | | Forwarded |



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Course Approval Action Items

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|------------|------------------------------|-------------|----------------|---|-----------|
| FTVM 215 | Editing II | Cuny | Modification | | Forwarded |
| PHYSIC 222 | Independent Study in Physics | Tolstova | Modification | Committee will look to create SLOs for all Independent Study courses. | Forwarded |

Program Approval Action Items

| Program Title: | Originator: | Proposal Type: | Notes/Comments: | Voting: |
|---|-------------|-----------------|-----------------|-----------|
| Android Application Security | Metu | Modification | | Forwarded |
| Business Workplace Essentials Skills | Assumma | New Certificate | | |
| Cisco Certified Network Assoc. | Metu | Modification | | Forwarded |
| Computer Network Support Specialist | Metu | Modification | | Forwarded |
| Computer Support Specialist | Metu | Modification | | Forwarded |
| Digital Forensics | Metu | Modification | | Forwarded |
| Foundations for the Business Professional | Assumma | New Certificate | | |
| IOs Application security Support | Metu | Modification | | Forwarded |
| Post-Production | Cuny | Modification | | Forwarded |
| Practical Entrepreneurship | Assumma | New Certificate | | |
| Production | Metu | Modification | | Forwarded |