



# Curriculum Committee and Curriculum Technical Review Agenda and Minutes

## Curriculum Approval Process:



Curriculum Committee Meeting Roll Call				
Date: 10/25/2021		Time: 2:00 p.m. to 4:00 p.m.		Location: Via Zoom
Call to Order: 2:01 p.m.		Adjournment: 2:32 p.m.		Quorum: 13
<input checked="" type="checkbox"/> Dina Humble (Chair)	<input checked="" type="checkbox"/> Mary Copeland (Co-Chair)	<input checked="" type="checkbox"/> Anthony Ababat	<input checked="" type="checkbox"/> Kathryn Adams	<input checked="" type="checkbox"/> Vicente Alvarez
<input checked="" type="checkbox"/> John Banola	<input type="checkbox"/> Elizabeth Banuelos	<input checked="" type="checkbox"/> Robert Brown	<input type="checkbox"/> Lorrie Burnham	<input checked="" type="checkbox"/> Melita Caldwell-Betties
<input checked="" type="checkbox"/> Ginny Evans-Perry	<input checked="" type="checkbox"/> Paula Ferri-Milligan	<input checked="" type="checkbox"/> Leslie Gregory	<input checked="" type="checkbox"/> Keith Lee	<input type="checkbox"/> Stephen Lee
<input type="checkbox"/> Michael Levine	<input checked="" type="checkbox"/> Stephanie Lewis	<input type="checkbox"/> Breanna Lopez	<input type="checkbox"/> Patty Quach	<input type="checkbox"/> Yolanda Simental
<input type="checkbox"/> Tahirah (Ty) Simpson	<input checked="" type="checkbox"/> Bethany Tasaka	<input checked="" type="checkbox"/> Maria Valdez	<input checked="" type="checkbox"/> Janice Wilkins	<input checked="" type="checkbox"/> Margaret Worsley
<input checked="" type="checkbox"/> Kay Dee Yarbrough	Vanessa Thomas	Mary Lawler		
Guests:	Leticia Hector	Michael Assumma (ACCT/BUSAD/REALST)		

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success. Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distributed Education.

Agenda Items	
VPI Report	No updates at this time.
New Business	<p>Mary Copeland provided some brief updates from the 2021 Fall Curriculum Regional Meeting</p> <ol style="list-style-type: none"> <li>1. Universal Course Numbering – This is going to be a lengthy process, but there is discussion on having colleges all have common course numbers. The CO is very aware of the logistic issues we all will face, and they will be contracting with an outside consultant to help with research, analysis, and best practices. The CO is wary of the deadline imposed by AB 1111 and does not want to rush the implementation.</li> </ol>



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	<ol style="list-style-type: none"> <li>2. Bachelor’s Program: AB 927 permanently extends the Baccalaureate Degree program. Additional information from the Chancellor’s Office will be provided, once available.</li> <li>3. Brown Act – can hold meetings virtually until January 2022. It is unclear on how this will evolve, but we may be meeting in person next semester.</li> <li>4. Changing the definition of regular and effective contact to substantive interaction. There’s been some confusion as to what this means. We need to have regular contact with students, but now there is additional information about what regular substantive contact in the online environment means. There has been some back pedaling with student-to-student interaction, which is a prevalent priority. Across the state there are some serious issues on how this looks. This discussion will be brought to the Online Programs Committee meeting. Additional information will be provided soon.</li> <li>5. DEI – Ongoing focus of ASCCC. Mary Copeland is trying to understand this topic better to help facilitate the discussion in the committee about the meaning of equity and how to implement it in curriculum.</li> <li>6. Role of the Curriculum Committee: The first area in 10+1 for Senate is curriculum and placing courses in disciplines. Many colleges are creating processes for this. Technically, the Curriculum Committee has already determined this, but we are in works for formalizing this process. When we transition to Meta, we will have an area where we can choose the discipline for each course. This is becoming more prevalent due to Ethnic Studies.</li> </ol>
<b>Old Business</b>	<p>ART Programs Vote: At our last meeting we approved ART courses, but we are unsure if we included the Art programs in the consent agenda. We are bringing this to the Committee as an information item that the Graphic Design Certificate, Web and Multimedia Certificate, Graphic Design AA Degree, and Studio Arts AA-T Degree were all reviewed and approved as part of a consent agenda at the October 11, 2021 Curriculum Committee meeting.</p>
<b>Announcements/Public Comments</b>	

Course Approval Action Items					
Course ID:	Course Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
ACCT 010	Bookkeeping	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
ACCT 030	Federal and State Individual Income Taxation	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
ACCT 047	Computerized Accounting	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
ACCT 090	Payroll Accounting	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory



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					2 <sup>nd</sup> : Kathy Adams Motion Approved
ACCT 200	Financial Accounting	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
ACCT 201	Managerial Accounting	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
ANTHRO 110	Magic, Witchcraft and Religion	King	Modification	Removing the cross-list with RELIG 110.	HOLD – Pending discussion between ANTHRO and RELIG departments.
ANTHRO 110H	Magic, Witchcraft and Religion	King	New Honors Course		HOLD – Pending discussion between ANTHRO and RELIG departments.
BUSAD 039	Strategies for Successful Employment	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 050	Business Math	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 100	Introduction to Business	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 103	Marketing Principles	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 105	Small Business Management	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 106	Principles of Selling	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved



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BUSAD 108	Personal Finance, Investments and Estate Planning	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 110	Human Resource Management	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 112	Principles of Retailing	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 120	Business Management/Leadership	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 127	Business Communication	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 151	Human Relations	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 210	Business Law	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
BUSAD 211	The Legal Environment of Business	Assumma	Deletion		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
HVAC/R 001	HVAC Fundamentals	Roberts	Modification	Are the lab hours too much for the HVAC/R Courses? When was the last advisory meeting?	HOLD – Department no-show.
HVAC/R 002	Domestic Mechanical Refrigeration	Roberts	Modification		HOLD – Department no-show.
HVAC/R 003	Commercial Mechanical Refrigeration	Roberts	Modification		HOLD – Department no-show.



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HVAC/R 004	Electrical Fundamentals for HVAC	Roberts	Modification		HOLD – Department no-show.
HVAC/R 005	Commercial Electric for HVAC	Roberts	Modification		HOLD – Department no-show.
HVAC/R 006	HVAC Air Distribution Systems	Roberts	Modification		HOLD – Department no-show.
HVAC/R 007	Welding for HVAC	Roberts	Modification		HOLD – Department no-show.
OSHA 010	Federal OSHA Entry Level Construction Industry Safety	Halabi	Deletion	Courses are stand alone; department is okay to delete.	1 <sup>st</sup> : Maggie Worsley 2 <sup>nd</sup> : Maria Valdez Motion Approved
OSHA 015	Federal OSHA Entry Level General Industry Safety	Halabi	Deletion	Courses are stand alone; department is okay to delete.	1 <sup>st</sup> : Maggie Worsley 2 <sup>nd</sup> : Maria Valdez Motion Approved
REALST 062	Real Estate Practice	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
REALST 063	Real Estate Loan Processing Fundamentals	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
REALST 068	Real Estate Appraisal: Residential	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
REALST 070	Real Estate Finance	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
REALST 074	Legal Aspects of Real Estate	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
REALST 076	Property Management	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved



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Course ID:	Course Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
REALST 078	Real Estate Economics	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
REALST 080	Escrow Procedures	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
REALST 100	Real Estate Principles	Assumma	Modification		1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved

Program Approval Action Items				
Program Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
Accounting Certificate	Assumma	Modification	Removing BUSAD 211 from program.	1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
Accounting AA Degree	Assumma	Modification	Removing BUSAD 211 from program.	1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
Business Administration AA Degree	Assumma	Modification	Removing BUSAD 211 from program.	1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved
Business Administration 2.0 AS-T Degree	Assumma	Modification	Removing BUSAD 211 from program.	1 <sup>st</sup> : Leslie Gregory 2 <sup>nd</sup> : Kathy Adams Motion Approved