



# Curriculum Committee and Curriculum Technical Review Agenda and Minutes

## Curriculum Approval Process:



Curriculum Committee Meeting Roll Call				
Date: Monday, February 22, 2021		Time: 2:00 p.m. to 4:00 p.m.		Location: Via Zoom
Call to Order: 2:03 p.m.		Adjournment: 3:10 p.m.		Quorum: 13
<input checked="" type="checkbox"/> Dina Humble (Chair)	<input checked="" type="checkbox"/> Mary Copeland (Co-Chair)	<input checked="" type="checkbox"/> Anthony Ababat	<input checked="" type="checkbox"/> Kathryn Adams	<input checked="" type="checkbox"/> Vicente Alvarez
<input checked="" type="checkbox"/> John Banola	<input checked="" type="checkbox"/> Elizabeth Banuelos	<input checked="" type="checkbox"/> Robert Brown	<input checked="" type="checkbox"/> Lorrie Burnham	<input checked="" type="checkbox"/> Melita Caldwell-Betties
<input checked="" type="checkbox"/> Ginny Evans-Perry	<input checked="" type="checkbox"/> Paula Ferri-Milligan	<input type="checkbox"/> Leslie Gregory	<input checked="" type="checkbox"/> Mary Lawler	<input checked="" type="checkbox"/> Keith Lee
<input checked="" type="checkbox"/> Stephen Lee	<input checked="" type="checkbox"/> Michael Levine	<input checked="" type="checkbox"/> Stephanie Lewis	<input checked="" type="checkbox"/> Breanna Lopez	<input checked="" type="checkbox"/> Patty Quach
<input checked="" type="checkbox"/> Yolanda Simental	<input checked="" type="checkbox"/> Bethany Tasaka	<input checked="" type="checkbox"/> Vanessa Thomas	<input checked="" type="checkbox"/> Maria Valdez	<input checked="" type="checkbox"/> Janice Wilkins
<input checked="" type="checkbox"/> Margaret Worsley	<input checked="" type="checkbox"/> Kay Dee Yarbrough	Student:	<input type="checkbox"/> Tahirah Simpson	
Guests:	Adam Pave (PHIL/RELIG)	Christie Gabriel-Millette	Daniele Smith	Anthony Castro
	Leticia Hector	Kenny Melancon (HMDT)		

*The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success. Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distributed Education.*



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Agenda Items	
VPI Report	No updates at this time.
New Business	<p><b>Cross Listing</b> – We will soon be cross-listing courses with Ethnic Studies. We are being asked by the Cal States to provide them with our cross-listing policy. In our handbook, we state that both departments must agree, but we do not have an ethnic studies department, so we added language that says that the Curriculum Committee would have the purview to approve these courses if a course does not fall within a department.</p> <p><b>Long Beach City College’s Cultural Curriculum Audit</b> – Mary Copeland shared the concepts learned during the LBCC’s presentation. LBCC were able to divide course-level success rates by race, which showcased the equity gaps. Syllabi and course structure can impact equitable student success. It is also important to create a welcoming culture for all students. Faculty were asked to look at their syllabi to make sure it is positive and encouraging being mindful of student’s insecurities and fears and to create a partnership with their students.</p> <p>One example presented by LBCC was to create a student hour coupon for students who are stopping by for “office hours”. This lets students know that you are there for them while providing information on how they can reach out to you. A question asked was whether your course is designed to be punitive or is it designed to instruct?</p> <p>Faculty should always find ways to support the students beyond the classroom. Make sure student’s backgrounds and cultures are represented in course images, textbooks, etc. This can be done in a curriculum audit. Curriculum should represent the student body. Assignments should be relevant to student’s lives; this will lead to empowering students. Faculty should always validate students by showing them how to be successful in class using a growth mindset. Avoid punitive language and send kudos for excellence in improvement. Create opportunities for students to build their skills instead of demonstrating existing skills. Assignments should be transparent by taking the mystery out of it. Assignments should also be scaffolded and faculty should use a clear and straight forward grading scheme.</p>



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Course Approval Action Items					
Course ID:	Course Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
HMDT 040	Commercial Driver's License Training	Melancon	New Course		1 <sup>st</sup> : Melita Caldwell-Betties 2 <sup>nd</sup> : Anthony Ababat Motion Approved
HMDT 041	Commercial Driver's License Training Lab	Melancon	New Course		1 <sup>st</sup> : Melita Caldwell-Betties 2 <sup>nd</sup> : Anthony Ababat Motion Approved
PHIL 101	Introduction to Philosophy	Pave	Modification	The committee asked the department to think about the current DA's. Right now, READ 015 is the DA for many of the PHIL/RELIG courses, but it was suggested that the department choose a transfer-level course (ENGL 101 or READ 100) as an advisory.	1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
PHIL 101H	Intro. to Philosophy Honors	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
PHIL 102	Critical Thinking and Writing	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
PHIL 103	Intro. to Logic: Arg. & Evidence	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
PHIL 105	Introduction to Ethics	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
PHIL 112	Philosophy in Literature	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
PHIL 180	Death and Dying	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties



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Course Approval Action Items					
Course ID:	Course Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:
					Motion Approved
RELIG 100	Introduction to Religious Studies	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
RELIG 100H	Introduction to Religious Studies	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
RELIG 101	Introduction to World Religions	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
RELIG 110	Magic, Witchcraft and Religion	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
RELIG 135	Religion in America	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
RELIG 150	Introduction to Mythology	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
RELIG 176	Jesus and His Interpreters	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
RELIG 180	Death and Dying	Pave	Modification		1 <sup>st</sup> : Kathy Adams 2 <sup>nd</sup> : Melita Caldwell-Betties Motion Approved
Program Approval Action Items					
Program Title:	Originator:	Proposal Type:	Notes/Comments:	Voting:	
Commercial Driver's License	Melancon	New Certificate		1 <sup>st</sup> : Melita Caldwell-Betties 2 <sup>nd</sup> : Anthony Ababat Motion Approved	