



Curriculum Committee and Curriculum Technical Review Agenda and Minutes

CURRICULUM COMMITTEE MEETING				
Date: September 23, 2019		Time: 2:00 p.m. – 4:00 p.m.		Location: B-220
Call to Order: 2:04p.m.		Adjournment: 3:56p.m.		
<input checked="" type="checkbox"/> Dina Humble (Chair)	<input checked="" type="checkbox"/> Mary Copeland (Co-Chair)	<input checked="" type="checkbox"/> Anthony Ababat	<input checked="" type="checkbox"/> Kathryn Adams	<input checked="" type="checkbox"/> Vicente Alvarez
<input type="checkbox"/> Michael Assumma	<input checked="" type="checkbox"/> Davena Burns-Peters	<input checked="" type="checkbox"/> Melita Caldwell-Betties	<input type="checkbox"/> Breanna Curry	<input checked="" type="checkbox"/> Glenn Drewes
<input checked="" type="checkbox"/> Ginny Evans-Perry	<input checked="" type="checkbox"/> Leticia Hector	<input checked="" type="checkbox"/> Magdalena Jacobo	<input checked="" type="checkbox"/> Stephanie Lewis	<input checked="" type="checkbox"/> Sheri Lillard
<input checked="" type="checkbox"/> Craig Luke	<input type="checkbox"/> Albert Maniaol	<input checked="" type="checkbox"/> Yolanda Simental	<input checked="" type="checkbox"/> Tahirah Simpson	<input checked="" type="checkbox"/> Nori Sogomonian
<input type="checkbox"/> Maria Valdez	<input checked="" type="checkbox"/> Janice Wilkins	<input checked="" type="checkbox"/> Margaret Worsley	<input checked="" type="checkbox"/> Kay Dee Yarbrough	
Guests:	<input type="checkbox"/> Student	Johnny Roberts (HVAC/R)	Andrea Hecht (SDEV)	Joel Lamore (ENGL)
	Don Regner (ELECTR)	Julie Ulloa (A&R)	Melissa King (ANTHRO)	

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success. Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distributed Education.

DISCUSSION ITEMS/PUBLIC COMMENT	
REVIEW/APPROVAL OF MINUTES	09/09/19 minutes posted online 09/24/19
VOTING:	<p>Mary Copeland reviewed the attached membership and voting. Using a link to the AP to establish membership and voting members, the standing positions are as followed: Articulation Officer, Administrative Curriculum Coordinator, Schedule/Catalog Data Specialist, Librarian, Vice President of Instruction (non-voting), Faculty Co-Chair (votes only in case of tie), Dean/Manager appointed by VPI (non-Voting), and faculty representatives from each division.</p> <p>Sheri Lillard questioned why the Administrative Curriculum Coordinator and Schedule/Catalog Data Specialist are voting members as classified employees. Leticia Hector, former Curriculum Co-Chair, advocated for these classified positions to continue being voting members, as it has already been vetted by the Academic Senate. Mary Copeland disagreed with Leticia’s sentiments, and with the advice from other faculty chairs via the curriculum listserv, believes classified employees should only play a technical role in the committee instead of having a vote. Margaret Worsley agreed with Mary, and believed the addition of two classified employees would threaten the faculty purview of the committee. This discussion is on hold pending further documentation provided by Leticia Hector.</p>
COMMITTEE ASSIGNMENTS:	Mary reviewed the Team Based Division of Labor sheet and asked the Committee members to choose the topics they wish to review when looking at proposals.
CLASS CAPS UPDATE:	Mary will be attending the next Department Chair meeting, will pass out a list of the class caps currently in our system. The Senate will review and approve. As a process, all class caps modifications or new course caps will need to be approved by the Senate in the future.
PUBLIC COMMENT	No public comments.

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NEW COURSES						
Course ID:	Originator:	C-ID:	DE:	Advisories:	Notes:	Result:
ELECTR 600	Regner	No	No	None	HOLD – Pending updates suggested by the Curriculum Committee via comments section in CurricUNET.	HOLD
ELECTR 601	Regner	No	No	None	HOLD – Pending updates suggested by the Curriculum Committee via comments section in CurricUNET.	HOLD
ELECTR 602	Regner	No	No	None	HOLD – Pending updates suggested by the Curriculum Committee via comments section in CurricUNET.	HOLD
ELECTR 603	Regner	No	No	None	HOLD – Pending updates suggested by the Curriculum Committee via comments section in CurricUNET.	HOLD
ELECTR 604	Regner	No	No	None	HOLD – Pending updates suggested by the Curriculum Committee via comments section in CurricUNET.	HOLD

COURSE MODIFICATIONS						
Course ID:	Originator:	C-ID:	DE:	Advisories:	Notes:	Result:
ANTHRO 100	King	ANTH 150	YES	DA: READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 102	King	ANTH 120	YES	DA: READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 102H	King	ANTH 120	YES	DA: READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 103	King	No	YES	DA: READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 106	King	ANTH 110	YES	DA: READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams	Approved

COURSE MODIFICATIONS						
Course ID:	Originator:	C-ID:	DE:	Advisories:	Notes:	Result:
					Motion Approved	
ANTHRO 106H	King	ANTH 110	Yes	DA: READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 106L	King	ANTH 115L	YES	C: ANTHRO 106 C: ANTHRO 106H P: ANTHRO 106 P: ANTHRO 106H READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 108	King	No	YES	DA: READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 109	King	No	YES	DA: READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 110	King	No	YES	DA: READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 125	King	ANTH 130	YES	DA: READ 015	1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 222	King	No	Yes	DA: READ 015	Mary will review how to calculate Directed Study hours. 1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	Approved
ANTHRO 223	King	No	Yes	DA: READ 015	Mary will review how to calculate Directed Study hours.	Approved

COURSE MODIFICATIONS						
Course ID:	Originator:	C-ID:	DE:	Advisories:	Notes:	Result:
					1 st : Glenn Drewes 2 nd : Kathy Adams Motion Approved	
ENGL 086	Copeland	No	Yes	C: ENGL 101	Adding Pass/No Pass to course description. 1 st : Nori Sogomonian 2 nd : Ginny Evans-Perry Motion Approved	Approved
ENGL 087	Copeland	No	Yes	C: ENGL 101	Adding Pass/No Pass to course description. 1 st : Nori Sogomonian 2 nd : Ginny Evans-Perry Motion Approved	Approved
HVAC/R 002	Roberts	No	No	None	1 st : Glenn Drewes 2 nd : Sheri Lillard Motion Approved	Approved
HVAC/R 003	Roberts	No	No	None		Approved
HVAC/R 004	Roberts	No	No	None		Approved
HVAC/R 005	Roberts	No	No	None		Approved
HVAC/R 006	Roberts	No	No	None		Approved
HVAC/R 007	Roberts	No	No	None	1 st : Glenn Drewes 2 nd : Melita Caldwell-Betties Motion Approved	Approved

CERTIFICATE AND DEGREE MODIFICATIONS				
Program Title:	Originator:	Notes:		Result:
HVAC/R Certificate	Roberts	1 st : Melita Caldwell Betties 2 nd : Ginny Evans-Perry Motion Approved		Approved
HVAC/R Degree	Roberts	1 st : Melita Caldwell Betties 2 nd : Ginny Evans-Perry Motion Approved		Approved
Liberal Arts/Biological and Physical Sciences	Wilkins	Updated PLOs. 1 st : Janice Wilkins 2 nd : Craig Luke		Approved

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CERTIFICATE AND DEGREE MODIFICATIONS			
Program Title:	Originator:	Notes:	Result:
		Motion Approved	
Liberal Arts – Humanities and Fine arts	Wilkins	Updated PLOs. 1 st : Janice Wilkins 2 nd : Craig Luke Motion Approved	Approved
Liberal Arts Social and Behavioral Science	Wilkins	Updated PLOs. 1 st : Janice Wilkins 2 nd : Craig Luke Motion Approved	Approved

VOTING (Curriculum Committee ONLY)					
Yea = X Ney = N Abstain = A					
Name	ANTHRO Course Modifications	ENGL 086/087 Course Modifications	HVAC/R Course Modifications	HVAC/R Program Modifications	Liberal Arts Degree Modifications
Mary Copeland					
Anthony Ababat	X	X	X	X	X
Kathryn Adams	X		X	X	X
Vicente Alvarez	X	X	X	X	X
Michael Assumma					
Davena Burns-Peters	X	X	X		
Melita Caldwell-Betties	X	X	X	X	X
Breanna Curry					
Glenn Drewes	X	X	X	X	X
Ginny Evans-Perry	X	X	X	X	X
Leticia Hector	X	X	X	X	X
Magdalena Jacobo	A	A	A	A	A
Stephanie Lewis					
Sheri Lillard	X	X	X	X	X
Craig Luke	X	X	X	X	X
Albert Maniaol					
Yolanda Simental	X	X	X	X	X



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VOTING (Curriculum Committee ONLY)					
<i>Yea = X Ney = N Abstain = A</i>					
Name	ANTHRO Course Modifications	ENGL 086/087 Course Modifications	HVAC/R Course Modifications	HVAC/R Program Modifications	Liberal Arts Degree Modifications
Tahirah Simpson	A	A	A	A	A
Nori Sogomonian	X	X	X	X	X
Maria Valdez					
Janice Wilkins	X	X	X	X	X
Margaret Worsley	X	X	X	X	X
Kay Dee Yarbrough					
Total Counts	Yea = 14 Abstention = 2	Yea = 13 Abstention = 2	Yea = 14 Abstention = 2	Yea = 14 Abstention = 2	Yea = 14 Abstention = 2