



## Curriculum Committee and Curriculum Technical Review Agenda and Minutes

CURRICULUM COMMITTEE MEETING				
Date:		Time: 2:00 p.m. – 4:00 p.m.		Location: B-220
Call to Order: 2:04p.m.		Monday, September 9, 2019		Adjournment: 4:00p.m.
<input checked="" type="checkbox"/> Dina Humble (Chair)	<input checked="" type="checkbox"/> Mary Copeland (Co-Chair)	<input checked="" type="checkbox"/> Anthony Ababat	<input checked="" type="checkbox"/> Kathryn Adams	<input checked="" type="checkbox"/> Vicente Alvarez
<input type="checkbox"/> Michael Assumma	<input type="checkbox"/> Yecica Bernardo	<input checked="" type="checkbox"/> Davena Burns-Peters	<input checked="" type="checkbox"/> Melita Caldwell-Betties	<input type="checkbox"/> Breanna Curry
<input checked="" type="checkbox"/> Glenn Drewes	<input checked="" type="checkbox"/> Ginny Evans-Perry	<input checked="" type="checkbox"/> Leticia Hector	<input checked="" type="checkbox"/> Magdalena Jacobo	<input checked="" type="checkbox"/> Stephanie Lewis
<input checked="" type="checkbox"/> Sheri Lillard	<input type="checkbox"/> Craig Luke	<input type="checkbox"/> Albert Maniaol	<input type="checkbox"/> Yolanda Simental	<input checked="" type="checkbox"/> Tahirah Simpson
<input checked="" type="checkbox"/> Nori Sogomonian	<input type="checkbox"/> Maria Valdez	<input checked="" type="checkbox"/> Janice Wilkins	<input checked="" type="checkbox"/> Margaret Worsley	<input checked="" type="checkbox"/> Kay Dee Yarbrough
<b>Guests:</b>		<input type="checkbox"/> Student	Julie Ulloa	Kenny Melancon (Diesel)

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success. Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distributed Education.

DISCUSSION ITEMS/PUBLIC COMMENT	
<b>REVIEW/APPROVAL OF MINUTES</b>	No previous minutes to review.
<b>Diesel Name Change</b>	<p>Kenny Melancon, department chair, explained the suggested name change to the Diesel department. The department would like to change its name to Heavy/Medium Duty Truck (HMDT) (See attached handout). The reasoning behind this would be to better represent the area of study, which will also match current program titles. The industry has had many changes and will soon be offering hybrid courses. With the changes to the transportation industry, the department needs to modify the course content to reflect the changes.</p> <p><b>Voting:</b> Glenn Drewes motioned to approve the name change from Diesel to HMDT. Ginny Evans-Petty seconded. No abstentions, or discussions. Motion approved.</p>
<b>CourseLeaf Update</b>	<p>Vice President Humble provided an update on CourseLeaf’s curriculum (CIM) and catalog (CAT). A team composed of management and staff from Valley has been working with members at TESS and CourseLeaf to launch the 2019-2020 catalog online. Currently we are at the tail end for publishing the 2019-2020 catalog online, with expected completion being the end of October or early November. The online catalog is very interactive and has links, providing easy access for students to find the information they are looking for.</p> <p>Transition to Curriculum (CIM): As of right now we do not have a hard deadline for when the curriculum management system will be online. Once the catalog is published online, the discussion will then transition to curriculum. The kickoff launch for this will be in October or November with a 6-9 month implementation. All faculty will need to be trained on this new system, as well.</p>

## Curriculum Committee and Curriculum Technical Review Agenda and Minutes

<p><b>New Course Development Guide</b></p>	<p>After researching into curriculum approvals at other institutions, we would like to implement a new course development guide. This form will assist the Office of Instruction when submitting curriculum to the State Chancellor's Office and will help with MIS data elements. After receiving input from the Committee, a larger discussion needs to occur about setting course Caps, both minimum and maximum. This will be removed from the form. Mary will reach out to Academic Senate to see how to proceed. Another suggestion was to add a definitions page to the form. Since most faculty are unaware of the verbiage used by the Curriculum Committee, this page will include the PCAH's definitions for the items listed. Form will be updated and presented at the next Curriculum Committee meeting.</p>
<p><b>Voting</b></p>	<p>After attending the Curriculum Institute this summer, Mary Copeland, Curriculum Co-Chair, would like to be more transparent in the voting process. Since the Committee falls under the Brown Act, the minutes will need to be detailed and should reflect what each committee member votes for. In order to ensure accuracy, a form will be passed out each meeting with all the proposals listed on it. The committee member will complete the form and turn it in after the meeting, along with raising their hand after a proposal has been reviewed and called to action.</p> <p>Mary would also like to establish voting members. The standard at most colleges allows faculty representatives, librarians, and Articulation Officers as voting members; administrators typically are not voting members, and the Chair only votes if there is a tie.</p> <p><b>Voting:</b> Sherri Lillard motioned to approve the establishment of designating voting members. Davena Burns-Peters seconded. Magdalena Jacobo abstained. Motion approved, Mary will work on updating the wording and will present at the next Curriculum Committee meeting.</p> <p>Another topic discussed with the lack of quorum designated in the handbook. The committee agreed that 50% plus one will be the established quorum for this committee.</p> <p><b>Voting:</b> Ginny Evans-Perry motioned to approve the 50% plus one quorum. Melita Caldwell-Betties seconded. No abstentions. Motion approved.</p>
<p><b>CurricUNET Issues:</b></p>	<p>There are many issues with our current version of CurricUNET, which is outdated. One issue, which has been sent to CurricUNET for fixing, is the approval process. The approval process skips individuals when others approve, leaving their queue empty. If you have any additional concerns about CurricUNET, please reach out to Mary or Kay Dee so they may work to submit a ticket.</p>
<p><b>Distance Education Update:</b></p>	<p>Continuing the discussion from the November 19, 2018 meeting, Maggie Worsley and Davena Burns-Peters, would like to update the Distance Education section in CurricUNET. They have created a form, asking faculty to provide specific examples of how their course will be offered online. Moving forward, all new courses will need to use this form, and existing courses will update when going through content review. This topic will be discussed at the Department Chair Meeting on Friday, September 13, 2019.</p>



## Curriculum Committee and Curriculum Technical Review Agenda and Minutes

### Mandated Yearly Training

Mary Copeland provided a yearly training, required by Title 5, for the Curriculum Committee members in attendance. Those not in attendance will need to reach out for additional training. Below is a summary of the topic discussed during the training:

#### What does a committee member need to be familiar with?

1. PCAH (6<sup>th</sup> Edition) - know where it's at, use as a reference when reviewing proposals
2. Course Outline of Record Reference Guide
3. Ensuring Effective Curriculum Approval Processes
4. SBVC Curriculum Handbook

Links to all these documents are on the Curriculum Website:

<https://www.valleycollege.edu/about-sbvc/campus-committees/curriculum/index.php>

#### Responsibilities of the Curriculum Committee member:

- Review curriculum in CurricUNET prior to the meeting
- Comment on the curriculum, either in CurricUNET or during meetings
- Assist faculty with questions
- Attend meetings, vote, or assign a proxy if unable to attend meeting

**Understanding the Process:** When working with faculty, please be mindful of the following questions to ask:

1. Where does the course/program fit in the grand scheme of things?
2. Have you spoken with other faculty in your area?
3. Did you check other colleges?
4. Have you spoken to the articulation officer?
5. Are you sure it fits in our mission?
6. Did you check out the handbook?
7. Did you speak to your dean?

**Mission Statement:** Reviewed Valley College Mission Statement and discussed how curriculum fits in with the mission.

**Curriculum Approval Process:** Reviewed the approval process, which showcases the various steps a proposal must go through in order to be approved. Though State approval is instantaneous for credit courses, keep the deadlines in mind when working with faculty.

**Five Criteria for Approving Curriculum per the State Chancellor's Office:**



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1. Appropriateness to the Mission
2. Need
3. Curriculum Standards – Include rigor, units to content ratio.
4. Adequate Resources
5. Compliance – Local and State processes.

Committee Comment: Leticia Hector will be joining the Joining 5C Committee. This committee is charged with reviewing and updating the PCAH and meets once a month. If the committee has anything they would like Leticia to take to this committee, please reach out to her.

Committee Comment: Davena Burns-Peters asked about zero-cost textbooks and how it affects curriculum. How should these items be listed on the COR, and how to we ensure courses using ZTC will be accepted at universities.

### **Curriculum and the Law:**

Curriculum is bound by the California Ed Code and Title 5. The PCAH is provided to the colleges from the State Chancellor's Office summarizing these laws.

Course Outlines of Records (CORs) are approved through the Curriculum Committee and ensures consistency between courses, while acting as a legal document between the college and students. The attached PowerPoint provides a list of the required elements in the Course Outline of Record.

### **Need for a Program:**

Proposal must demonstrate a need for a program or course that meets the stated goals and objectives in the region the college proposed to serve with the program. A new program must not cause harmful competition with an existing program at another college.

### **Adequate Resources:**

What is considered an adequate resources?

- The college must demonstrate that it has the resources to realistically maintain the program or course at the level of quality described in the proposal. (Hence the extensive review process)
- Faculty compensation
- Library resources
- Facilities and equipment



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- College must offer the all the required courses for the program at least once every two years.

### **Credit Program Criteria:**

Mary reviewed the different types of programs approved by the State Chancellor's Office.

Associate in Arts for Transfer (AA-T)

Associate in Science for Transfer (AS-T)

Associate of Arts (AA)

Associate of Science (AS)

Certificates of Achievement

Certificate of Competency and Certificate of Completion

Last year, the mandates changed for the units. Previously certificates with 18+ had to be State approved, but it was lowered to 16+. Certificates approved by the State allow students to receive financial aid. Additional trainings will be provided for noncredit programs.

### **Credit Hour:**

The attached PowerPoint shows the formula for how to calculate a unit. The Committee should keep in mind how the course content aligns with the units.

### **Why say no to curriculum?**

It's important to keep the guidelines in mind when approving curriculum. Some curriculum needs to be reevaluated in order to stay in compliance. Most of the time, what is perceived as a "no" is only temporary until changes are made to ensure compliance.

Committee Comment: Magdalena Jacobo – In most cases, as long as something is in compliance, should be approved. The department experts come to the committee, present content that is compliant. It is important for the committee to remove bias and look at the curriculum objectively.

Mary provided an example of when it may be best for the committee to say no. Sometimes tough issues come up between departments, these are the cases when the Committee makes a decision based off the best interest of the students. What does it mean to defer to the discipline expert? Is there a need for a course? Just because a faculty



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	<p>member feels the need to offer a course based off of their experience, the committee needs to review based off of the need of the students.</p> <p><b>Compliance and Quality Matter:</b> When the committee does its job, students have access to clear curriculum. Approval Articulation Apportionment Accreditation Access.</p> <p><b>The Brown Act:</b> The Curriculum Committee must abide by the Brown Act. Since this committee is a legislative body the public must have access to the meeting. All agendas must be posted in a public area, and online, 72 hours before the meeting. All agendas will be posted in the breezeway in the AD/SS Building. Posting the agendas allows for transparency, allowing the public to attend and comment on the curriculum.</p> <p>Voting via email is prohibited, since it does not allow the public to comment on proposals. This may slow down the process, but it is best to follow standard procedures set by the Brown Act.</p> <p><b>What are your Best Practices for Reviewing Curriculum?</b> Sherri Lillard: Batches reviewing curriculum. Will go through curriculum at one shot when she has a block of time. Kathy Adams: May have to spend time to review on the weekends or on Friday afternoons. Really spends the time reviewing the rationale and other's comments. Glenn Drewes: Ranks curriculum based off of his role. Will not look at the rest of the curriculum until after Technical Review. Will then batch. Will always reviews the "CC" in CurricUNET to look at what has changed during the modification process. Maggie Worsley: Time management. Make the time to review curriculum.</p>
<b>PUBLIC COMMENT</b>	No public comments.

COURSE DELETIONS			
Course ID:	Originator:	Notes:	Result:
MATH 093	Alvarez	Sherri Lillard motions, Melita Caldwell-Betties seconds. Motion approved.	Approved
BUSAD 052	Assumma		Approved
BUSCAL 091	Assumma		Approved



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<b>VOTING (Curriculum Committee ONLY)</b>			
<i>Yea = X    Ney = N    Abstain = A</i>			
<b>Name</b>	<b>MATH 093 Deletion</b>	<b>BUSAD 052 Deletion</b>	<b>BUSCAL 091 Deletion</b>
Mary Copeland	N/A	N/A	N/A
Anthony Ababat	X	X	X
Kathryn Adams	X	X	X
Vicente Alvarez	X	X	X
Michael Assumma			
Yecica Bernardo			
Davena Burns-Peters	X	X	X
Melita Caldwell-Betties	X	X	X
Breanna Curry			
Glenn Drewes	X	X	X
Ginny Evans-Perry	X	X	X
Leticia Hector			
Magdalena Jacobo	A	A	A
Stephanie Lewis			
Sheri Lillard	X	X	X
Craig Luke			
Albert Maniaol			
Yolanda Simental			
Nori Sogomonian	X	X	X
Tahirah Simpson	X	X	X
Maria Valdez			
Janice Wilkins	X	X	X
Margaret Worsley	X	X	X
Kay Dee Yarbrough			
<b>Total Counts</b>	<b>Yea = 12 Abstain = 1</b>	<b>Yea = 12 Abstain = 1</b>	<b>Yea = 12 Abstain = 1</b>

**From**



**To**



**Fall 2019**

**Curriculum Committee and Technical Review Committee Training**

**Mary Copeland, Curriculum Chair**

**Kay Dee Yarbrough, Curriculum Administrative Support**





# Curriculum Committee

## Annual Training, Review, Orientation and Updates

Title 5 §55100 and §55130 require that those involved in the curriculum review and approval process are trained. Committee membership and operating procedures may evolve; therefore, there is a need for regular and ongoing training.

# Committee Members should be familiar with and know how to access the following documents:

1. Program and Course Approval Handbook 6<sup>th</sup> edition (PCAH)
2. The Course Outline of Record: A Curriculum Reference Guide Revisited 2017
3. Ensuring Effective Curriculum Approval Processes: A Guide for Local Senates
4. SBVC Curriculum Handbook

Links to all these documents are on the Curriculum Website:

<https://www.valleycollege.edu/about-sbvc/campus-committees/curriculum/index.php>

# What are my responsibilities as a Curriculum Committee member?

1. Review curriculum in CurricUNET (courses and programs) that is submitted by faculty to ensure local and state compliance.
2. Comment through CurricUNET on courses and programs.
3. Assist faculty in their respective areas with curriculum-related questions.
4. Regularly attend curriculum meetings and participate in curricular-related discussions.
5. Vote at bi-weekly curriculum meetings.
6. Assign/find a proxy if you are unable to attend a meeting.

# Understanding the Process

Things to consider and help faculty with their questions:

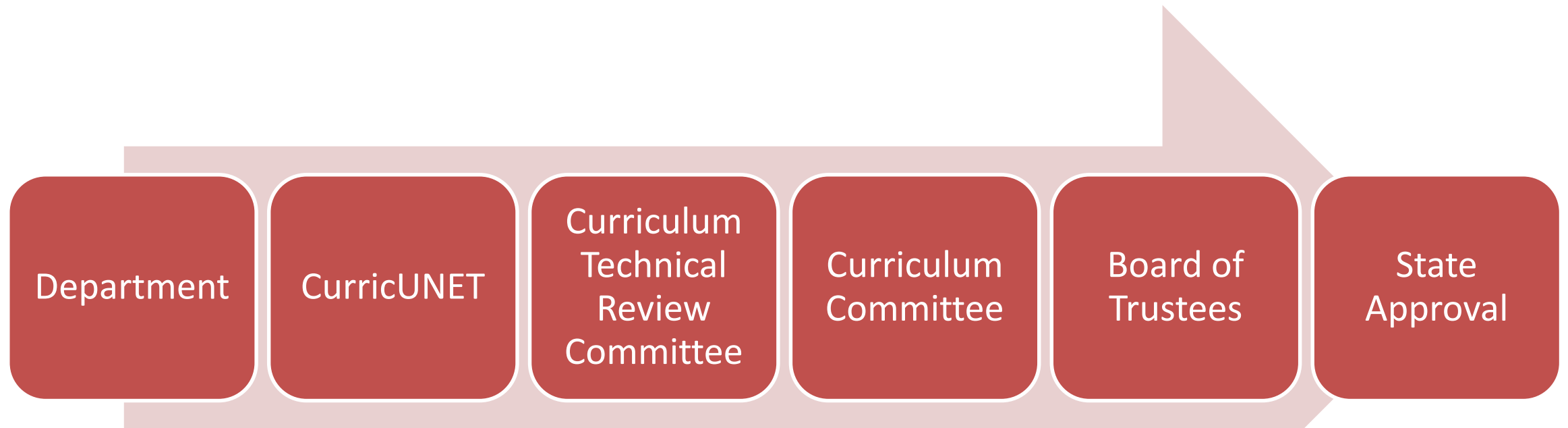
- Where does the course/program fit in the grand scheme of things?
- Have you spoken with other faculty in your area?
- Did you check other colleges?
- Have you spoken to the articulation officer?
- Are you sure it fits in our mission?
- Did you check out the handbook?
- Did you speak to your dean?



# SBVC Mission Statement

*San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.*

# Curriculum Approval Process



Note: CTE Programs must work with the Administrative Curriculum Coordinator to attain Endorsement from the Regional Consortium.

# Five Criteria

There are five criteria the Chancellor's Office suggests to approve programs and courses.

1. Appropriateness to the Mission
2. Need
3. Curriculum Standards
4. Adequate Resources
5. Compliance

# Curriculum and the Law

## CA Education Code

- Statute
- Determined by legislation

## Title 5

- Interprets Ed Code into regulations
- Determined by Board of Governors



# Curriculum and the Law

## Chancellor's Office Program and Course Approval Handbook (PCAH)

- Establishes specific guidelines for implementing Title 5
- Developed by Chancellor's Office with Academic Senate (ASCCC) and CCC Curriculum Committee (5C – formerly SACC)

## Chancellor's Office Guidelines and Memos

- Further clarify implementation of Title 5
- E.g. AB 705 Memos

## ASCCC papers and reference guides

- Papers on COR, effective approval processes, etc.

# Curriculum, the Law, and You

You ensure:

- quality and accuracy of the curriculum
- our approvals meet the expected state, local, and transfer standards
- that we uphold the requirements for apportionment
- that we uphold the accreditation standards, specifically Standard II.A.3
- that we accurately report the MIS data (CB codes)

All of the above are elements to look for in the Course Outline of Record (COR)

# Curriculum and the Law

- The course outline of record (COR) is a **legal document** that must contain certain required elements that are outlined in [§55002 of Title 5](#).
- The COR serves as a legal contract between the faculty, student, and the college.
- The COR ensures consistency among all sections of a course.

# Required Elements of the COR

Element	Credit	Noncredit
Unit Value	X	
Total Contact Hours	X	X
Outside of Class Hours	X	
Total Student Learning Hours	X	
Conditions of Enrollment	X	
Catalog Description	X	X
Objectives	X	X
Content	X	X
Reading and Writing Assignments (or Others and Appropriate)	X	X
Other Outside of Class Assignments	X	X
Methods of Instruction	X	X
Methods of Evaluation / Grading Policy	X	X

Proposal must demonstrate a need for a program or course that meets the stated goals and objectives in the region the college proposed to serve with the program. A new program must not cause harmful competition with an existing program at another college.

Factors to consider:

- Educational master plan
- Accreditation standards
- Program review
- Transfer programs
- Noncredit, student demand and transition to credit
- CTE: Current LMI for credit programs, Regional Consortium endorsement, Advisory Committees

# Adequate Resources: PCAH

- The college must demonstrate that it has the resources to realistically maintain the program or course at the level of quality described in the proposal. (Hence the extensive review process)
- Faculty compensation
- Library resources
- Facilities and equipment
- College must offer the all the required courses for the program at least once every two years.

# Credit Program Criteria p. 65 PCAH

Four Categories:

1. Associate in Arts for Transfer (AA-T)
2. Associate in Science for Transfer (AS-T)
3. Associate of Arts (AA)
4. Associate of Science (AS)

**Certificates of Achievement:** credit certificates that are transcribed. 16+ units must be submitted to CO for approval. 12+ units may be submitted and transcribed. (Certificates under the unit threshold are local certificates and are not transcribed).

**Certificate of Competency and Certificate of Completion:** are reserved for noncredit programs.

**Program Goals:**

1. Transfer (all ADTs and Certs for CSU GE-breadth and IGETC),
  2. CTE ( not including ADTs) ,
  3. Local (everything else not in a CTE TOP Code).
- NB. Noncredit program criteria and development are covered by another training.

# Pages 48-54 in the PCAH Defines:

Title 5 clarifies formula for calculating credit hours:

[Total Contact Hours + Outside-of-class Hours]

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**Hours-per-unit Divisor**

**Total Contact Hours** = total time per term that a student is under the direct supervision of an instructor or other qualified employee... including lecture, recitation, discussion, seminar, laboratory, clinical, studio, practica, activity, to-be-arranged, etc.

**Outside-of-class Hours** = required for calculations, expressed in ratio of **in-class** to **outside-of-class** hours, for example:

**1:2** for Lecture (lecture, discussion, seminar and related work)

**2:1** for Activity (activity, lab w/ homework, studio, and similar)

**3:0** for Laboratory (traditional lab, natural science lab, clinical, and similar)

**Hours-per-unit Divisor** = 48-54 for semesters, or 33-36 for quarters (we use 54)



Committee members have an important task – and need enough training to feel comfortable saying “no” to colleagues when necessary.

But why would the committee ever want to say **no** to curriculum?



# Compliance and Quality Matter

1. **Approval:** Certification and correct data for COCI speed up the process.
2. **Apportionment:** Ed Code and Title 5 §§ 55100 and 55130 give the Chancellor's Office the authority to "terminate the ability of a district to offer courses [and educational programs]... until such time a district demonstrates compliance with all requirements for certification."
3. **Articulation:** Curriculum is evaluated for quality by transfer institutions, C-ID, and external regulatory bodies.
4. **Accreditation:** Standard IIA3, among others, requires certain elements for courses, including Student Learning Outcomes, resources, etc.
5. **Access:** Ultimately, quality assurance matters for the students. When the curriculum committee does its job, students have access to courses and programs that are current, cohesive, and clear about goals and pathways.

# The Brown Act – Open and Public



Ralph M. Brown 1959

Photo courtesy The Modesto Bee

“The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know.”

California Government Code §54950

# Who must abide by the Brown Act?

“All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.”

-GC Section 54953(a)

# E-mail

§5492.2(b):

Except as authorized pursuant to §54953, any use of direct communication, personal intermediaries, or **technological devices** that is employed by a majority of the members of the legislative body to develop a collective concurrence as to action to be taken on an item by the members of the legislative body is prohibited

*The attorney general has issued an opinion stating that this section of the act applies to email.*

# The Attorney General's Opinion Regarding E-mail

- In 2001 the CA Attorney General issued an opinion regarding the use of email. (Opinion #00-906, 2001)
- The opinion concluded: A majority of the board members of a local public agency may not e-mail each other to develop a collective concurrence as to action to be taken by the board without violating the Ralph M. Brown Act.
- Even if the emails are made public, they would still be a violation of the Act because the board would be depriving the public of the deliberative process.
- The opinion also states, “The term ‘deliberation’ has been broadly construed to connote ‘not only collective discussion, but the collective acquisition and exchange of facts preliminary to the ultimate decision.’” (*Rowen v. Santa Clara Unified School Dist.* (1981) 121 Cal.App.3d 231, 234; see *Roberts v. City of Palmdale, supra*, 5 Cal.4th at p. 376.)
- You can find the opinion at:  
<https://oag.ca.gov/system/files/opinions/pdfs/00-906.pdf>

# Trends in Legislative Action

Current Legislature is interested in:

Social Mobility, Equity, and Opposing the Federal Government

The CCCs are seen as mechanisms for both social mobility and equity

Legislators are sometimes frustrated with requests for funding without seeing significant movement in disaggregated completion rates, basic skills restructuring/attainment, or other measures of moving toward their overarching goals



What are *your* best practices for approving curriculum?



# Resources

## Resources for Effective Curriculum Processes:

- Curriculum Chair: Mary Copeland [mcopelan@valleycollege.edu](mailto:mcopelan@valleycollege.edu)
- Articulation Officer: Janice Wilkins [jwilkins@sbccd.cc.ca.us](mailto:jwilkins@sbccd.cc.ca.us)
- Administrative Curriculum Coordinator: Kay Dee Yarbrough [kyarbrough@valleycollege.edu](mailto:kyarbrough@valleycollege.edu)



**CURRICULUM COMMITTEE MEETING VOTING SHEET**

Date: September 9, 2019

Time: 2:00 p.m. – 4:00 p.m.

Location: B-220

Committee Member Name:

ANTHONY AEBEL

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	✓		
BUSAD 052 Course Deletion	✓		
BUSCAL 091 Course Deletion	✓		



**CURRICULUM COMMITTEE MEETING VOTING SHEET**

Date: September 9, 2019

Time: 2:00 p.m. – 4:00 p.m.

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Committee Member Name:

*Kathy Adams*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	✓		
BUSAD 052 Course Deletion	✓		
BUSCAL 091 Course Deletion	✓		



**CURRICULUM COMMITTEE MEETING VOTING SHEET**

Date: September 9, 2019

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Committee Member Name: *Vicente Alvarez*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	<input checked="" type="checkbox"/>		
BUSAD 052 Course Deletion	<input checked="" type="checkbox"/>		
BUSCAL 091 Course Deletion	<input checked="" type="checkbox"/>		



**CURRICULUM COMMITTEE MEETING VOTING SHEET**

Date: September 9, 2019

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Committee Member Name:

*Davena Burns-Peters*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	<i>✓</i>		
BUSAD 052 Course Deletion	<i>✓</i>		
BUSCAL 091 Course Deletion	<i>✓</i>		



**CURRICULUM COMMITTEE MEETING VOTING SHEET**

Date: September 9, 2019

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Location: B-220

Committee Member Name: MELITA CALDWELL-BETTLES

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	X		
BUSAD 052 Course Deletion	X		
BUSCAL 091 Course Deletion	X		



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Committee Member Name: *Glenn Drewes*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	X		
BUSAD 052 Course Deletion	X		
BUSCAL 091 Course Deletion	∅		



**CURRICULUM COMMITTEE MEETING VOTING SHEET**

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Committee Member Name:

*Ginny Evans-Perry*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	✓		
BUSAD 052 Course Deletion	✓		
BUSCAL 091 Course Deletion	✓		





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Committee Member Name:

*Magdalena Jacobo*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion			✓
BUSAD 052 Course Deletion			✓
BUSCAL 091 Course Deletion			✓



San Bernardino  
Valley College

**CURRICULUM COMMITTEE MEETING VOTING SHEET**

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Committee Member Name:

*Sheri Lillard*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	✓		
BUSAD 052 Course Deletion	✓		
BUSCAL 091 Course Deletion	✓		

9/9/2019



**CURRICULUM COMMITTEE MEETING VOTING SHEET**

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Location: B-220

Committee Member Name:

*Ty Simpson*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	✓		
BUSAD 052 Course Deletion	✓		
BUSCAL 091 Course Deletion	✓		



**CURRICULUM COMMITTEE MEETING VOTING SHEET**

Date: September 9, 2019

Time: 2:00 p.m. – 4:00 p.m.

Location: B-220

Committee Member Name: *Nori Sogomonian*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	<input checked="" type="checkbox"/>		
BUSAD 052 Course Deletion	<input checked="" type="checkbox"/>		
BUSCAL 091 Course Deletion	<input checked="" type="checkbox"/>		



**CURRICULUM COMMITTEE MEETING VOTING SHEET**

Date: September 9, 2019

Time: 2:00 p.m. – 4:00 p.m.

Location: B-220

Committee Member Name: *Janice Wilkins*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	X		
BUSAD 052 Course Deletion	X		
BUSCAL 091 Course Deletion	X		



**CURRICULUM COMMITTEE MEETING VOTING SHEET**

Date: September 9, 2019

Time: 2:00 p.m. – 4:00 p.m.

Location: B-220

Committee Member Name:

*Margaret Worsley*

**PROPOSALS**

PROPOSAL	YEA	NAY	ABSTAIN
MATH 093 Course Deletion	<input checked="" type="checkbox"/>		
BUSAD 052 Course Deletion	<input checked="" type="checkbox"/>		
BUSCAL 091 Course Deletion	<input checked="" type="checkbox"/>		