

SBVC College Council Agenda

Date: April 9, 2025

Location: Presidents Conference Room, ADSS 207

Time: 1:00 pm - 2:30 pm

Gilbert Contreras, SBVC President, Chair, Ernest Guillen, CSEA President, Andrea Hecht, Academic Senate President, Co-Chair, John Feist, Classified Senate President, Dyami Ruiz-Martinez ASG President, Thomas Berry, Jeffery Demsky, CTA President, Uvaldo (Aldo) Sifuentes-, Leticia Hector, Marco Cota, Keith Bacon, Rania Hamdy, -**Danielle Graham**, **Bethany Tasaka**, **Yvonne Gutierrez**, Celia Huston, Joanna Oxendine, Jeremiah Gilbert-Proxy for Bethany Tasaka.

16) Members

Guest: Tatiana Vasquez

Minutes by: Noel Arciero

TOPIC	DISCUSSION and ACTION
Call to Order: 1. Approval of Agenda	<ul style="list-style-type: none"> Dr. Contreras began the meeting at 1:02 p.m. Dr. Contreras revised the agenda to move item #9 before #8 to allow timely action. Item #4 was postponed to the April 23rd meeting due to it not being ready for discussion.
Approval of Minutes: 2. March 26, 2025	<ul style="list-style-type: none"> Dr. Contreras called for approval of the minutes from March 26, 2025. One correction noted to the minutes. Minutes approved without further objections. A. Hecht, K. Bacon, & R. Hamby abstained from the vote.
President Report: 3. Welcome- Dr. Contreras	<ul style="list-style-type: none"> Dr. Contreras welcomed the College Council and shared several updates. Multiple recruitments are nearing final interviews, signaling growth and transition. Parking capacity has been expanded near the Applied Technology Building, thanks to VPAS K. Bacon. Students and staff are attending the APAHE Conference, with excitement about the insights they'll bring back. Summer and fall enrollment is underway, with strong engagement from priority groups. Commencement planning continues, with efforts to shorten the ceremony and appreciation extended to Ray Carlos and the committee. There's also a long-term goal to host next year's event on campus. Finally, the Honors Conference at UC Riverside was a highlight, featuring a keynote from a Valley College alumna who spoke on the value of honors

<p>4. Academic Senate Report – A. Hecht (Information)</p> <p>3. College Council Charge and Membership- Council Discussion (Information)</p>	<p>programs.</p> <p>A. Hecht provided an update on current initiatives. The Senate is collaborating with the District Governance Task Force to revise and finalize committee structures before the summer term. Frederick Jones resigned as Umoja Coordinator, with a farewell event planned for 2:30 PM in Portable 4. Bethany is attending the APAHE Conference alongside 12 students and 7 faculty members, marking a strong showing from the college. Additionally, A. Andrea, Thomas, and Mary will participate in the Faculty Leadership Institute in June to celebrate the completion of the faculty mentorship program.</p> <ul style="list-style-type: none">• The College Council reviewed and approved the third draft of its charge and membership document. Although the process of drafting within the Council is nontraditional, it was seen as inclusive. Key updates included revised wording, the addition of a sentence assigning implementation timelines to the college president, and an increase in membership from 12 to 14 to ensure balance across faculty, classified staff, managers, and students. Clarification was added confirming that faculty appointments come from the Academic Senate.• The Council discussed and agreed to remove the Police Officers Association from membership due to low representation and logistical issues. Definitions from the District Governance Task Force will guide constituent group roles. A recommendation was added to review the Council's structure once the governance handbook is finalized, projected for Spring 2026. While the idea of labeling the structure a "pilot" was raised, members opted to focus on ongoing evaluation instead. All committees are encouraged to annually review their charge and alignment with the college's mission. The revised structure was unanimously approved. The Governance Task Force will establish the timeline and process for Council and committee reviews to
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<p>4. College Priorities – Dr. Contreras (Information)</p> <p>5. Centennial Plans/ Branding & Senate – Dr. Contreras (Information)</p>	<p>align with the forthcoming governance handbook. Additionally, a college-wide retreat in August will help clarify the roles of affinity groups and further shape the governance structure.</p> <ul style="list-style-type: none"> • Discussion on College Priorities postponed to a future meeting pending readiness of materials. • A proposal was introduced to provide customized swag (shirts or cardigans) for the Academic Senate, Classified Senate, and students for the Centennial celebration, aiming to foster pride and support a college-wide branding campaign. • The idea received support but raised concerns about reinforcing divisions with role-specific labels. Alternatives included using division-based designs or a standard Centennial shirt for all, with leadership roles identified by name tags. • Participants suggested extending branding to refreshed materials like tablecloths and tents for events like Welcome Day, as previous items had worn out. Support was also expressed for reintroducing Centennial-branded name tags with optional role identifiers. • Concerns about the lack of employee ID cards, especially for faculty, were raised. U. Sifuentes shared that employee ID cards are being explored with access control features. • Equity in swag distribution was emphasized, with a focus on including all employees. Legal and budgetary restrictions on public funds for gifts over \$50 were also discussed. • The conversation highlighted the need for better college representation at external events, with coordinated attire like branded polos suggested. • Finally, a yearlong Centennial campaign focused on branded versions of existing events is being planned, with fundraising opportunities also being explored.
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<p>Vice President's Reports:</p> <p>6. Student Services Building – K. Bacon (Information)</p>	<ul style="list-style-type: none"> • Keith Bacon shared an update on the new Student Services building, set to replace the LA building, with demolition beginning soon and completion expected in 2028. The new three-story facility will occupy the current LA building site and part of the adjacent parking lot. Each floor will house specific departments, identified by color-coded wayfinding designed to reflect cultural diversity and aid navigation, for example, Admissions and Records in orange, and the Student Accessibility Center in red. • The building will feature a secure, closable Welcome Center, an emergency-accessible Health Center, flexible meeting rooms, and improved counseling offices with updated layouts and furniture. Directories and signage will combine color cues with text for ease of use. During construction, services will temporarily relocate to the village or other campus spaces, with plans underway to ensure a smooth transition and eventual consolidation into the new building. • A concern was raised about the Welcome Center being located on the second floor rather than the first. Space limitations may prevent relocation. Additionally, services and spaces that emerged after the original building plans were finalized still need to be accounted for. The college is currently taking inventory to address these needs. • More detailed visuals and floor plans will be distributed to the college community. Coordination with departments will continue to finalize placement and ensure a smooth transition into the new building.
<p>Accreditation and Student Learning Outcomes – C. Huston/ L. Hector/J. Oxendine</p> <p>7. Accreditation & Student Learning – C. Huston/ L. Hector/J. Oxendine</p>	<ul style="list-style-type: none"> • L. Hector shared that the Accreditation Committee is developing a timeline for the upcoming accreditation process, with writing in Fall, review in Spring, and final approvals the following Fall. Celia has led efforts in drafting the timeline and preparing the annual report. The committee also reviewed how institutional set standards (ISS) have been

	<p>calculated and discussed improved methods.</p> <ul style="list-style-type: none"> • C. Huston noted the college previously used 3- to 7-year averages, setting ISS floors at one standard deviation below the average and stretch goals at 1.5 above. This approach often lowered targets when performance dropped and lacked regional comparisons. The committee stressed the need for consistent, growth-focused standards. • J. Oxendine highlighted new recommendations as they aim to stabilize targets during the current cycle and re-evaluate them for each future cycle. The updated method now includes comparisons with 11 regional colleges and aligns with Vision 2030 goals. Data analysis revealed issues with past methods, such as targets lowering over time, and emphasized that future ISS calculations will be more stable, ambitious, and reflective of regional context. • The committee unanimously approved the new ISS model for the next two years. Support will be sought from the College Council and Academic Senate. Current reporting uses the old method, but future reports will transition to the new standards. A motion was made, seconded, and approved. • It was also noted that Career Technical Education (CTE) programs have separate employment outcome standards. The committee aims to collaborate with faculty in setting realistic, growth-oriented floor and stretch goals.
<p>Education Master Plan/Strategic Planning – J. Oxendine</p> <p>9. Participatory Governance Recommendations First Read – J. Oxendine & T. Vasquez</p> <p>8. Participatory Governance Update- J. Oxendine (Action)</p>	<ul style="list-style-type: none"> • T. Vasquez presented the College Council with a document on the Participatory Governance Recommendation. Visuals supplemented written recommendations dated March 25. Emphasis on the importance of clarifying committee purpose, structure, and terminology to ensure institutional consistency and efficiency. A visual, color-coded map showed which committees are governed by Senate Bylaws vs. broader campus-wide governance. <ul style="list-style-type: none"> ◦ Adopt Common Governance Language – Standardize definitions with Title 5 references.

	<ul style="list-style-type: none"> ○ Deactivate Campus Life & Commencement Committee – Operational; to be handled by administration. ○ Deactivate Basic Skills Committee – Tasks absorbed by Curriculum Committee structures. ○ Deactivate Honors Committee – Operational work managed via academic processes. ○ Create Student Success Advisory Committee – New advisory group under RP&IE to streamline student support efforts. <ul style="list-style-type: none"> • Concerns voiced about preserving faculty input in scholarships if the Scholarship Committee is changed or removed. Several members stressed the need to view the full set of recommendations before voting and to understand how key functions will continue after committee changes. It was noted that some recommendations reflect current practice (e.g., Honors work). • It was clarified that the task force is on a two-year timeline, starting in Fall. Recommendations are being shared in phases for transparency, per Dr. Contreras request. The definitions work (Rec 1) will support broader structural changes next year, including naming conventions and committee roles. • The group agreed to treat the presentation as a first read, allowing senators to share with constituencies. A motion was made, seconded, and approved.
Program Review – J. Oxendine/D. Graham/B. Tasaka	
District and Campus Committee Updates:	
Other: 10. May 14, 2025, College Council Meeting – Dr. Contreras (Information)	<ul style="list-style-type: none"> • L. Hector discussed the future College Council meetings. It was suggested to potentially extend both of the final meetings. • Upon discussion, it was concluded that: <ul style="list-style-type: none"> ○ Only the May 14 meeting will be extended to two

	<p>hours.</p> <ul style="list-style-type: none"> ○ The April 23 meeting will follow the regular schedule due to a conflict with the Academic Senate meeting. • Flexibility was noted if extra time is needed for the April meeting, but the plan is to stay within the usual time frame.
Adjournment:	<ul style="list-style-type: none"> • Meeting adjourn 2:37 P.M

<p>Next College Council Meeting Remaining Academic Year 24-25 Meetings-Bi-Monthly, 2nd & 4th Wednesday.</p> <p>LOOK AHEAD!</p>	<p>-Wednesday, April 23, 2025-</p> <ul style="list-style-type: none"> • HSI • Diversity & Branding • Luke update on Integrated ERP Technology project • College Hours • Centennial Plans • Participatory Governance Recommendations vote • Participatory Governance Update-Tabled from 4/9/25 <p>-Wednesday, May 14, 2025-</p> <ul style="list-style-type: none"> • SP25 Summary/FA look ahead-C.H • Valley Up! Campaign 2025 -2023 • BSI Update • HSI Update • Parking Update – K. Bacon • Centennial Plans <p>-Wednesday, May 28, 2025 (Non-Meeting)</p>
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