

SBVC College Council Draft Min Date:

November 13, 2024

Location: Presidents Conference Room, ADSS 207 Time:

1: 00 pm - 2: 30 pm

Gilbert Contreras, SBVC President, Chair
Andrea Hecht, Academic Senate President, Co-Chair
Dyami Ruiz-Martinez ASG President-A
Jeffery Demsky, CTA President
Dina Humble-A
Keith Bacon-A
Davena Burns-Peters
Celia Huston

Ernest Guillen, CSEA President-A
John Feist, Classified Senate President
Thomas Berry
Uvaldo (Aldo) Sifuentes
Marco Cota
Rania Hamdy-A
Olivia Rosas
Joanna Oxendine

Guest:
(16) Members
Minutes by: Noel Arciero

TOPIC

DISCUSSION and ACTION

Call to Order:

1. Approval of Agenda

- Dr. Contreras–Began the meeting at 1:03 pm.
- The agenda was approved without changes.

Approval of Minutes:

2. [October 23, 2024](#)

- Dr. Contreras called to approve the minutes from October 23, 2024.
- Minutes were approved.

9. Facilities Master Plan ~~Final Read – K. Bacon~~
(Update) First week of the Final Draft. -Abel Favela

- With no objections, Dr. Contreras moves item number nine, the Facilities Master Plan as the next item on the agenda.
- Abel Favela presented the FMP information and provided an overview of the Facilities Master Plan, detailing the timeline and key meetings
- The plan included:
 - Various projects such as student housing, campus and community resource hub, hospitality hub, CDC, and parent education center.
 - New construction, renovation, and demolition projects are also part of the plan, including student housing,

	<p>campus and community resource hub, and hospitality hub.</p> <ul style="list-style-type: none"> ○ Details about the CDC and parent education center, highlighting the removal of three outdated buildings and the addition of new space. ○ Projects at the end of the current bond, such as student services, technical building, and CP2 project. ○ The plan aims for final approval by December 11, with interim meetings scheduled to gather feedback and make necessary adjustments.
<p>President Report:</p> <p>3. Welcome</p> <p>4. Academic Senate Report- A. Hecht (Information)</p> <p>5. Black-Serving Institution Designation Update (Information)</p>	<ul style="list-style-type: none"> • Dr. Contreras welcomed everyone and provided a brief update on recent college activities, including various events and celebrations. SBVC Veterans Day event with performances and activities, with collaboration with KVCR and the Student Services team. • Dr. Contreras shared share that the SBVC Foundation has secured a \$50,000 grant from Southern California Edison for our Clean Energy Hybrid and Electric Vehicle (EV) Technician Program. • The college council is encouraged to share any updates or good news with the group. • He expressed appreciation for all the hard work that's being done by everybody on this campus. • Hecht shared that Tatiana Vasquez will be presenting her work to the Board of Trustees this Thursday. Which will be on SBVC Science Division Botanical Gardens Master Plan/Multi-Functional Education Plan. • Dr. Contreras provided an update on the BSI designation, noting that it has been presented to the Academic Senate and will

6. Hispanic Serving Institution Taskforce
(Action)

be presented to the Classified Senate and Student Senate.

- Dr. Contreras emphasized the importance of the BSI designation and the need for intentionality in serving the Black and African American community.
- The goal is to conclude the conversation by the end of the term, ensuring all areas of the college have been informed.
- The aims are to keep the college council informed and ensure all necessary steps are taken to support the BSI designation.

- Dr. Contreras proposed the establishment of a Hispanic Serving Institution (HSI) Task Force to evaluate and improve the institution's role and intentionality as an HSI.
 - Build a clear understanding of what it means to be an HSI beyond enrollment metrics (72% Latinx student body).
 - Tie efforts to strategic plans such as the equity plan, educational master plan, and funding opportunities like Title V HSI grants. Identify measurable goals to assess impact.
 - The committee discussed focusing to include other underrepresented student groups with simultaneous task forces (e.g., Black/African American, AAPI populations).
 - Address the need for clean demographic data on race/ethnicity—federal definitions, state definitions, and definitions in scholarship do not always have an align.
- Challenges are anticipated in accessing federal funding amid changing political landscapes and

<p>7. College Council November 27, 2024, Meeting</p>	<p>potential Department of Education restructuring.</p> <ul style="list-style-type: none"> • Recommendations were made to create an HSI Task Force with a charge rooted in strategic planning documents and clear timelines. • Lessons from past district efforts should be incorporated and develop a framework for actionable outcomes. • Plan for staffing and infrastructure needs to support new initiatives (e.g., multicultural center). • The motion to form an HSI Task Force was approved. Further discussions to address simultaneous task forces for other underrepresented groups will be added to future agendas. • Dr. Contreras informed the Council that he will work closely with the Academic Senate leadership to develop the charge, guidelines, Composition, deliverables, and timeline for the HSI Task Force. • Dr. Contreras sought input on the idea of canceling the next College Council meeting due to its proximity to the Thanksgiving holiday and faculty being off. • All committee members were in full support.
<p>Vice Presidents Reports: 8. Booksaver Update (Information)- Dr. Rosas</p>	<ul style="list-style-type: none"> • Dr. Rosas gave a brief update on BookSaver Program informing the council that the BookSaver program offers multiple options for course materials: <ul style="list-style-type: none"> ○ Opt-in for program-provided materials (digital or physical textbooks). ○ Opt-out for students choosing to source materials independently. ○ Students can now opt in/out online up until the day before the census date. • Recent improvements included graphics and

<p>9. Facilities Master Plan Final Read —K. Bacon</p>	<p>FAQs on the website for better clarity.</p> <ul style="list-style-type: none"> • Videos in development for students, faculty, and staff to explain the program, expected completion by next week. • Enhanced flexibility for students to apply financial aid funds toward books (in progress). • Plan to separate book fees from tuition fees, pending programming updates. • The committee expressed concerns and discussed the State resolution raises concerns over charging fees for courses labeled as Zero Textbook Cost (ZTC). • Program feedback indicates mixed utilization and concerns about faculty buy-in. • A suggestion to shift focus and resources toward ZTC/OER initiatives. • Next Steps: • Dr. Contreras shared that Follett should provide data on program utilization and effectiveness. • Discuss potential transition to a stronger ZTC/OER model. • Add ZTC planning to the December 11 College Council agenda for a focused discussion on spring initiatives and institutional support. <p>Moved up on agenda before Presidents Welcome.</p>
<p>Accreditation and Student Learning Outcomes –C. Huston/ D. Humble/J. Oxendine</p>	
<p>Educational Master Plan/Strategic Planning – J. Oxendine</p> <p>10. Sense of Belonging Inventory- Dr. Contreras</p>	<ul style="list-style-type: none"> • Dr. Contreras revisited the previous discussion about fostering a sense of belonging on campus, prompted by recent events and a broader cultural context. • Addressing existing initiatives promoting a sense of belonging include affinity groups, programming (e.g., HBCU tours, first-gen events,

	<p>healing circles), and culturally specific events like block parties and basketball takeovers.</p> <ul style="list-style-type: none"> • Challenges noted where the many efforts exist in isolated "pockets" without central coordination. • Members expressed the need for faculty, staff, and students all to feel valued and included, regardless of background. • Balancing the needs of marginalized groups while addressing broader concerns of inclusion, especially for non-Hispanic white faculty and staff, was raised as an area needing attention. • It was suggested for the future direction that Cabinet plans to centralize efforts and create a unified campus-wide approach. • Further discussion will focus on fostering collaboration, reducing silos, and building a comprehensive "campaign" around belonging.
Program Review –J. Oxendine/ D. Burns-Peters/	
District and Campus Committee Updates:	
Other:	
Adjournment:	<ul style="list-style-type: none"> • Meeting adjourned at 2:26.
Next College Council Meeting Remaining Academic Year 24-25 Meetings-Bi-Monthly, 2nd & 4th Wednesday	<ul style="list-style-type: none"> - Wednesday, December 25, 2024 (Non-Meeting) - Wednesday, January 8, 2025 (Non-Meeting) - Wednesday, January 22, 2025 - Wednesday, February 12, 2025 - Wednesday, February 26, 2025 - Wednesday, March 12, 2025 - Wednesday, March 26, 2025 - Wednesday, April 9, 2025 - Wednesday, April 23, 2025 - Wednesday, May 14, 2025 - Wednesday, May 28, 2025 (Non-Meeting)