

## SBVC College Council Minutes

**Date: February 14, 2024**

**Location: President's Conference Room, ADSS 207**

**Time: 1:30 p.m. – 3:00 p.m.**

Linda Fontanilla, Interim SBVC President, Chair  
Davena Burns-Peters, Academic Senate President, Co-  
Chair Ed Gomez, CTA President  
Ernest Guillen, CSEA President  
Nelva Ruiz-Martinez, ASG President  
John Feist, Classified Senate President  
Mary Copeland  
Marco Cota  
Danielle Graham  
Rania Hamdy  
Dina Humble

Celia Huston  
Joanna Oxendine  
Romana Pires  
Uvaldo (Aldo) Sifuentes  
Keith Bacon  
Olivia Rosas  
Janice Wilkins

A=Absent  
(18) Members

**Guest(s):** Andrea Hecht  
Mike Layne

**Minutes:** Noel Arciero

TOPIC	DISCUSSION and ACTION
Call to Order:	Interim President Linda Fontanilla at 1:37 pm
Approval of Minutes: <ul style="list-style-type: none"><li>December 13, 2023</li></ul>	L. Fontanilla entertained a motion to approve the December 13, 2023, minutes. D. Humble moved, and Marco Cota seconded. The group voted as follows: A Yes: All in attendance. Absent: E. Gomez, N. Ruiz-Martinez, J. Wilkins, R. Pires Abstentions: None Oppose: None Motion carried.
Open Comments:	<ul style="list-style-type: none"><li><b>D. Graham</b> read a statement on Gaza.</li></ul>
President's Report: <ul style="list-style-type: none"><li>Charge &amp; Membership</li><li>Books Plus Program</li><li>Mural / Banner Update</li></ul>	<ul style="list-style-type: none"><li><b>L. Fontanilla</b> asked the committee if there were any recommendations for changes to the Committee's Charge. Hearing none, proceeded to review membership.</li><li><b>L. Fontanilla</b> noted one change for Membership is Keith Bacon, Vice President of Administrative Services and committee member and Co-Chair of the Facilities and Safety Committee. She asked for other changes to the Membership List. Hearing none, she called for a motion to approve the Charge and the Membership as it stands. D. Humble motioned to approve and K. Bacon seconded. Motion carried.</li><li><b>L. Fontanilla</b> provided an update on the 'Books Plus program, expressing concern over its potential discontinuation due to budget constraints. She highlighted the impact of the program on students and faculty and made a</li></ul>

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	<p>commitment to continue seeking funds to maintain it. She informed the council that the 'Valley Bound' program had received a grant to support students with some books and supplies.</p> <ul style="list-style-type: none"> <li>• <b>D. Burns-Peters</b> Suggested a formal communication to the students to give them that heads up as they register to let them know that the books plus funds are no longer available, and to point them to other resources.</li> <li>• <b>R. Hamdy</b> suggested providing information on low-cost or no-cost textbooks and materials, Open Educational Resources (OER).</li> <li>• <b>L. Fontanilla</b> shared an update about the decision to proceed with the mural and banners, was supported by the Chancellor's Cabinet. She mentioned that the wraps around the fence areas are now being produced, hopefully in time for March 15<sup>th</sup> Gala.</li> </ul>
<p>D. Burns-Peters:</p> <ul style="list-style-type: none"> <li>• Governance Committee Structure and Handbook</li> <li>• ACCJC Midterm Report</li> </ul>	<ul style="list-style-type: none"> <li>• <b>D. Burns-Peters</b> acknowledged a brief discussion on Governance Committee Structure and Handbook, then passed conversation to C. Huston who then passed conversation to D. Humble.</li> <li>• <b>D. Humble</b> Did a recap that the committee voted to support the Governance Model Structure One. Provide an opportunity for discussion on implementation.</li> <li>• <b>C. Huston</b> presented a PPT and gave an update. On the New Governance Model structure, and the meeting schedule to coincide with revised governance model.</li> <li>• <b>C. Huston</b> addressed what is needed to move forward and finalize that master committee list with the information about draft charges, any additional membership, and committees.</li> <li>• <b>M. Copeland</b> inquired about the added committee and meetings and their purpose.</li> <li>• <b>C. Huston</b> provide information on the purpose and the need for it.</li> <li>• <b>R. Hamdy</b> expressed concern about uncertainty when presenting the information provided at other committees.</li> <li>• <b>D. Humble</b> stated part of the next steps in the process will be to help committees through the next phases of the process. She and Celia will make the rounds and help present the information.</li> </ul>

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	<ul style="list-style-type: none"> <li>• <b>C. Huston</b> Gave a brief update on the Midterm Report. She reported the committee is now working on getting information back from work groups this week to make a rough draft. She plans to bring it to the March, College Council for review and discussion.</li> </ul>
<p>Vice Presidents' Reports:</p> <ul style="list-style-type: none"> <li>• Compressed Calendar - Dina</li> <li>• Enrollment Management - Dina / Olivia / Joanna</li> <li>• Budget - Keith</li> <li>• VPSS Update: Programs and Events - Olivia</li> </ul>	<ul style="list-style-type: none"> <li>• <b>D. Humble</b> Reported briefly on the proposed Compressed Calendar. Currently there are three compressed calendar options to assist with what a compress calendar might look like for Valley College. The 16, 16, 12- week option, the 16, 16, 16 trimester Option, and the option with a winter session (16, 5, 16, 8-week option). Each offers different benefits (pros/cons). Under some models the spring term would not have a spring break and summer break would be extended. D. Humble is seeking feedback from our campus constituents. The Compressed Calendar concept is just in the talking stages, nothing is concrete there will be more meetings to come to get feedback.</li> <li>• <b>D. Humble</b> did a quick update on Enrollment Management. She notified the council that the districts target is 9,428 and that target (as of today's date) has been surpassed by 266 FTES. As of yesterday, we are only 25 FTES away from our internal target of 9,720 FTES. There is anticipation of meeting the 10,000 FTES goal by the fiscal year or the next. There needs to be a larger conversation at the Chancellor's Cabinet and President's Cabinet as to when the college could claim a 10,000 FTES goal.</li> <li>• <b>K. Bacon</b> Did a brief update on the State's budget, currently projecting a 37.9 billion dollars shortage over the next three years that includes 23/24 &amp; 24/25 fiscal years. The state is projecting a .76 COLA, a lower COLA compared to what we have seen in the past. The Governor is required to file an update to the January budget by May 15<sup>th</sup>, so by April we will have a clearer picture of the 24/25 budget deficits.</li> <li>• <b>O. Rosas</b> gave a program &amp; event update for Student Services. They have started to go out to High Schools to conduct FAFSA workshops. The Counseling Teams are also going to the High Schools to provide</li> </ul>

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	<p>information on the matriculation process. Olivia addressed upcoming events that are being hosted. She covered the different Black History events. Tomorrow in B100 from 10-6 there will be a Grad Check event. Lastly, the High School Counselors and Technicians conference will be on March 8<sup>th</sup> in B100 from 7:30am to 2pm.</p>
<p>Accreditation and Student Learning Outcomes – C. Huston/D. Humble/J. Oxendine</p> <ul style="list-style-type: none"> <li>• Draft Shared Governance Model- Linda/ C. Huston/D. Humble</li> </ul>	<ul style="list-style-type: none"> <li>• <b>C. Huston</b> gave an update on the Accreditation process. She will be working on the midterm report. She will take the midterm report to the manager retreat on April 12, 2024.</li> </ul>
<p>Educational Master Plan/Strategic Planning – J. Oxendine</p> <ul style="list-style-type: none"> <li>• K-16 grant Congratulations – Joanna</li> <li>• New K-16 New Proposal – Joanna</li> </ul>	<ul style="list-style-type: none"> <li>• <b>J. Oxendine</b> announced SBVC was awarded \$800,000 for a K-16 Grant in collaboration with REAL Journey Charter Schools and others to develop a Teacher Preparation Pathway.</li> <li>• Inland Empire Regional K-16 Education Collaborative grant, “Growing Our Own: Establishing a Teacher Preparation Pipeline for the Inland Empire”. Partnering with REAL Journey Academies High School, Fontana Unified School District, the San Bernardino County Superintendent of Schools, and Cal State San Bernardino, the grant will help aid in the establishment of a teacher preparation pathway, allowing high school students to enrolled in SBVC’s new teacher preparation program and then, upon completion of their AA degrees, continue their education to become teachers at CSUSB.</li> <li>• <b>J. Oxendine</b> shared an update on K-16 for a new proposal, SBVC is hoping to partner with Crafton Hills College, Pacific High School, CSUSB, UCR, and/or Loma Linda University to develop a nursing/medical career dual enrollment program. As part of the program, high school students at Pacific would be dually enrolled in CHC’s CNA program. Upon completion of high school and their CNA credential, students would then enroll in SBVC’s nursing program and, upon completion, transfer to one of the three local universities that offer nursing, physician’s assistant, or other medical career programs. Applications for this round of funding are due April 1<sup>st</sup>.</li> </ul>

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<ul style="list-style-type: none"> <li>• Program Review –J. Oxendine/ D. Graham Upcoming Campus Event - D. Graham</li> </ul>	<ul style="list-style-type: none"> <li>• <b>D. Graham</b> shared a quick Program Review update. They are in the process and/or have received a total of fifty-five program submissions through our Aspire process, and forty-five of those had resource requests attached to them. It is a total of 133 requests for: equipment, facilities, technology, budget increases, faculty, and classified positions. The next steps are teams who will be working through the rating process of all the requests. All requesters will be invited to meet at our regular time on March 1<sup>st</sup>, to address any questions they may have. More discussions and meetings will be held in the future to clear up any unanswered questions.</li> <li>• <b>D. Graham</b> Announced that they are putting together a series of events in April around Culturally Responsive Healing. They bring workshops and discussions to the campus that will be hosted in April. We will see additional marketing for this. These events are co-sponsored by the Interclub Council Lectures, Arts, and Diversity Committee and Office of Student Equity and Success. This event is on April 30th.</li> </ul>
<p>Foundation Grants - congratulations – Mike Layne</p>	<ul style="list-style-type: none"> <li>• <b>M. Layne</b> gave an unofficial update that San Manuel Foundation awarded Valley a new grant of 2.2 million dollars for a three-year period. \$900,000 of those funds are for the Valley Bound Program, and 1.3 million will fund three manger level positions in Foundation. The new managers will perform fund development duties at various levels to secure major gifts that will increase the Foundation’s budget.</li> <li>• <b>L. Fontanilla</b> reiterated these are categorical positions will be funded by this grant only; and should they not be able to pay their way in the future at the end of the grant’s term, the positions would go away.</li> <li>• <b>D. Burns-Peters</b> Suggested a future agenda item on the possibility on leveraging foundation partnership to do some of the equity work for things like gender natural multi still bathrooms. For a later time.</li> <li>• <b>L. Fontanilla</b> Congratulated Mike and Phylcia on the wonderful work they are doing.</li> </ul>

<p>District and Campus Committee Updates:</p>	<ul style="list-style-type: none"> <li>• <b>U. Sifuentes</b> updated on an idea for the Technology department to send out emails that inform students of the services tech provides as a resource.</li> <li>• <b>E. Guillen</b> gave a brief update on the CSEA, and they have just come to a tentative agreement on wages with HR. Informed us that Art and Lectures is working on some plan for Graduation and Black History Month. Also provide funding to Tech Topia that is currently in the works.</li> <li>• <b>M. Cota</b> mentioned the High School Counselor and Technicians conference, March 8th also in B100.</li> </ul>
<p><b>OTHER:</b></p>	
<p>Adjournment:</p>	<ul style="list-style-type: none"> <li>• Adjourned the meeting at 3:04pm</li> </ul>

**Next College Council Meeting:**

➤ March 13, 2024

**Remaining Academic Year 23-24 Meetings:**

**Bi-Monthly, 2<sup>nd</sup> & 4<sup>th</sup> Wednesday, 1:30-3:00 p.m.**

**Note: Non- Meetings on the 4<sup>th</sup> Wednesday unless otherwise advised.**

**\*\* Non-Meeting dates/times being used by RPIEGO office for their EMPSC/SEP Implementing meetings.**

Wednesday, March 27, 2024 (EMPSC/SEP Implementing Mtg)

Wednesday, April 10, 2024

Wednesday, April 24, 2024 (EMPSC/SEP Implementing Mtg)

Wednesday, May 8, 2024

Wednesday, May 22, 2024 (EMPSC/SEP Implementing Mtg)