

SBVC College Council Draft Minutes

Date: December 11, 2024

Location: Presidents Conference Room, ADSS 207 Time:

1: 00 pm - 2: 30 pm

Gilbert Contreras, SBVC President, Chair, Ernest Guillen, CSEA President-**Absent**, Andrea Hecht, Academic Senate President, Co-Chair, John Feist, Classified Senate President, Dyami Ruiz-Martinez ASG President-**Absent**, Thomas Berry, Jeffery Demsky, CTA President, Uvaldo (Aldo) Sifuentes-**Absent**, Dina Humble, Marco Cota, Keith Bacon, Rania Hamdy, Davena Burns-Peters, Olivia Rosas-**Absent**, Celia Huston-**Absent**, Joanna Oxendine

(16) Members

Guest: DLR Group, Chief Bonnet & **April Dale**

Minutes by: Noel Arciero

TOPIC	DISCUSSION and ACTION
Call to Order: 1. Approval of Agenda	<ul style="list-style-type: none">• Dr. Contreras–Began the meeting at 1:05 pm.• The agenda was approved with noted corrections to the misspelling of A. Hecht.
Approval of Minutes: 2. November 13, 2024	<ul style="list-style-type: none">• An updated version of the minutes is presented for approval.• Dr. Contreras called to approve the minutes from November 13, 2024.• Minutes were approved.
President Report: 3. Welcome 4. Academic Senate Report – A. Hecht (Information) 5. Campus Hours - Interim Chief Bonnet (Information)	<ul style="list-style-type: none">• Dr. Contreras welcomes everyone to the final college council meeting of the semester. He expressed gratitude for the hard work and contributions during the fall semester, wishing everyone a wonderful holiday break and success on finals and grading.• A. Hecht reiterates the thanks and mentions the co-chair role and learning experience.• Updating the committee that Academic Senate approved keeping everyone in committees for Spring 2025, with an email expected to go out either today or tomorrow.• Chief Bonnet gave an update on Campus Hours he thanked the committee for their support regarding campus hours presentation.• Expressing the support is needed for improving campus safety.

- Timeline: Will meet with all groups for feedback before finalizing campus hours.
- The plan is to update signage at campus entrances after confirming hours.
- Proposed campus hours: Monday-Friday, 7 AM - 10:30 PM; Saturday, 7 AM - 6 PM; closed Sunday.
- The aim is to inform students and staff of when the campus is open, and services are available.
- Chief Bonnet addressed the upcoming Holiday Break, reminding all personnel if they continue working through the break to contact Campus Police so they are aware.
- Faculty members address the access to Offices during off-hours.
- Concerns about faculty needing access for online work, particularly when campuses are closed.
- Potential for formalizing the access framework for faculty working outside regular hours.
- Other members address the concern with the new portable faculty offices coming to campus.
 - Security and access.
 - Need for keys for new buildings.
 - How access will be managed.
- Committee members suggested:
 - Post office hours in a centralized location, with QR codes for easy access.
 - Potential for real-time updates of office hours, particularly for student services.
- Dr. Contreras recapped informing the Council that we will continue gathering feedback during the spring and address any challenges or concerns that arise.
- Final decisions and actions related to campus hours will be made by the end of spring.
- Meeting with all groups for feedback before finalizing campus hours.

6. Black-Serving Institution Designation –
A. Dale (Action)

- Dr. Contreras informed the College Council that the college is working toward earning the Black Serving Institution (BSI) designation, which requires that 10-11% of the student body be Black or African American, roughly around 1,700 students at this institution. The Academic Senate, College Council, and Classified Senate have discussed this designation, but it still needs formal approval from the Classified Senate and the Student Senate.
- Dr. Contreras opened the topic for discussion. The discussion included:
 - Concerning the lack of student representatives in meetings and the need for further engagement with student groups.
 - There's also talk about aligning the BSI designation with upcoming student equity planning, ensuring that all efforts are integrated.
 - The group also emphasizes the importance of communication and educational efforts across the campus about the designation's purpose and impact.
- The motion is to officially support the BSI designation, contingent on gaining the Classified Senate and Student Senate's approval.
- The motion was approved, meaning the college will continue its efforts toward achieving the BSI designation, contingent on gaining full support from the necessary groups.

7. Dual Enrollment Summary (Action)

- Dr. Contreras informed the committee a report was produced to identify challenges and barriers faculty face in implementing dual enrollment (where high school students take college courses). This report aims to improve dual enrollment practices as they expand. College Council included an array of discussion topics:
 - The importance of continuing to address any barriers that arise as dual enrollment grows is emphasized.
 - The workgroup's findings will be used to guide improvements in dual enrollment implementation.
 - The timing of the report aligns with the district's dual

8. Elevating Athletics –
(Information/Action)

enrollment plan, providing an opportunity to align campus-level efforts with broader district strategies.

- The action was made that the College Council moved to receive the Dual Enrollment Work Group Summary Report and acknowledged the work done.
- The motion also included the council formally acknowledging the report, commitment to "follow up" on the report, addressing the identified challenges, and continuing the work on improving the implementation of dual enrollment.
- The motion was approved

- Dr. Contreras discusses elevating athletics at the college through restructuring, staffing enhancements, and program expansion.
- Proposals for Athletics Restructure discussion included:
 - Move athletics under as a new division under the VP of Instruction.
 - Establish a dean position and additional staff (counselors, athletic trainers, student engagement specialists).
 - Create Women's Flag Football (proposed for Spring 2027).
 - Revamp the football program to align with enrollment and equity goals, especially for Black male students to ensure better Student Success & Equity.
 - Add a part-time counselor to the athletics division.
 - Move athletics to "Kinesiology Health and Athletics" under Instruction for clearer management.
 - Increase coaching stipends and extend coaching support year-round.
 - Proposed budget increases (~\$1.1 million) to cover new positions and staffing.
 - Use salary savings from employee vacancies to fund new roles until enrollment growth of teams covers the expenses.
- Motions made included
 - Athletics Restructuring Plan the proposal to centralize

	<p>athletics under the new division of Kinesiology Health and, along with the creation of a new instructional dean and support staffing (additional athletic trainers, student engagement specialist, and counseling).</p> <ul style="list-style-type: none"> ○ Expansion Initiatives the plan to establish a women’s flag football team by Spring 2027 and expand student life programs (e.g., band, cheer, dance, drumline) ○ Budget and Funding Strategy the budget proposal, utilizing enrollment growth and saving from vacancies, was approved as the funding mechanism for these changes. ○ Roadshow and Timeline the timeline for implementing these changes was approved, with a roadshow planned to present the restructuring to stakeholders. The changes are set to take effect by July 1. <p>All motions are approved.</p>
<p>Vice Presidents Reports:</p> <p>9. Facilities Master Plan - K. Bacon & DLR Group</p>	<ul style="list-style-type: none"> ● The DLR Group has provided a recap of feedback gathered from various campus committees since March with a follow-up meeting with the Academic Senate Executive Committee scheduled to address any outstanding concerns and the feedback they received, which included: <ul style="list-style-type: none"> ○ Questions about which departments will occupy the new space HLS Backfill Program. ○ Concerning the reduction of book stacks and the impact on library space. ○ Classified Senate questions on the Phase Zero projects, including modular additions near East Grant Street and large classroom needs. ○ Request for a campus committee to implement sustainability efforts. ○ Student Housing Development and concerns about collaboration opportunities with developers. ○ Inquires on Parking Structure its location and impact on the Child Development Center. ○ Food Options/Discussion about the need for more dining options on campus.

	<ul style="list-style-type: none"> • Committee members discussed addressing items that require intermediary needs such as needs like food options and parking, which are not directly handled in the Facilities Master Plan but should be addressed by College Council. Ideas include food trucks or utilizing a Culinary Arts Lab to serve food options before permanent solutions are implemented. • Dr. Contreras suggested that we get the items from DLR that aren't that are at this intermediary point five, it comes to council, and council decides where to send it exactly. • The College Council will be tasked with taking ownership of these intermediary issues and determining which committees will address specific concerns (e.g., food options and parking). • The motion made was to support the Facilities Master Plan (FMP) with the understanding that there is a "Point Five" phase for intermediary items. These items, which are not directly addressed in the FMP but are important for immediate campus needs (like food options, parking, and modular classrooms), will be returned to the College Council for further discussion and action outside of the FMP. • Motion is approved.
<p>Accreditation and Student Learning Outcomes –C. Huston/ D. Humble/J. Oxendine</p>	
<p>Educational Master Plan/Strategic Planning – J. Oxendine</p> <p>10. Participatory Handbook Update (Information/Acton) - J. Oxendine</p>	<ul style="list-style-type: none"> • J. Oxendine gave an update on what the participatory governance task force has been working on, and the structures involved, with one group researching external governance models in California Community Colleges and another analyzing the current structure. • Due to the complexity of the work, the initial timeline has been adjusted. The target is to launch the new participatory governance model by Fall 2026, with the plan to complete a proposal and tentative implementation plan by December 2025.

	<ul style="list-style-type: none"> • There was a proposal for up to 1.0 reassign time for faculty involved in the task force, recognizing the significant work they're contributing to the project. This is to ensure the faculty members have sufficient time to focus on this project without neglecting their other duties. • Concerns were raised about the inequities between faculty, classified staff, and managers in terms of compensation for the additional work. Classified staff were noted for working outside of regular hours without compensation, leading to discussions about stipends or adjustments to workload distribution. • The challenge of balancing this work with other responsibilities and compensating staff appropriately, particularly for classified staff and managers, was a major area of concern. • A motion was put forward to provide 1.0 reassign time for faculty working on the task force and to support classified staff through workload adjustments or stipends. This would be implemented for one semester, with a review in March or April to assess the effectiveness and decide if further adjustments are needed. • The motion passed with a majority vote of 5 in favor, 2 opposed. • An approval was to allocate up to 1.0 reassign time to faculty involved in the task force and support classified staff with workload adjustments (or stipends) was approved for one semester, with a reassessment to occur later in the spring. • Approval included to follow up the MOU with CTA for a full year as previously agreed, with the intention of reassessing the situation in March or April to determine if the support structure needs adjustment or extension.
<p>Program Review –J. Oxendine/ D. Burns-Peters/</p>	

<p>Other:</p> <p>11. Discussing Campus Concerns Following November Elections – (Information/Action)</p> <p>12. OER/ZTC Planning – D. Humble (Information)</p>	<ul style="list-style-type: none"> • Dr. Contreras discussed reaffirming college values and mission post-election. Proposal for training faculty, staff, and police on DEIA principles and community resources, to be included in opening day info. Language Shift for on potential changes in DEIA language due to political climate. A follow-up conversation will be scheduled. Highlighting ACCJC Standards at University accreditation level is removing DEIA references. This may affect future accreditation and language at the college level. • Acknowledging undocumented Student Support and proposal for \$5,000 funding for training staff to support undocumented students, focusing on academic success and resources. Pending district approval. • The discussion was tabled on campus concerns from November elections along with item #12.
<p>Adjournment:</p>	<ul style="list-style-type: none"> • Meeting adjourned at 2:51.
<p>Next College Council Meeting Remaining Academic Year 24-25 Meetings-Bi-Monthly, 2nd & 4th Wednesday</p>	<p>-Wednesday, February 12, 2025 -Wednesday, February 26, 2025 -Wednesday, March 12, 2025 -Wednesday, March 26, 2025 -Wednesday, April 9, 2025 -Wednesday, April 23, 2025 -Wednesday, May 14, 2025 -Wednesday, May 28, 2025 (Non-Meeting)</p>