

SBVC College Council Minutes**Date: August 28, 2024****Location: ADSS 207****Time: 1:00 pm - 2:30 pm**

Gilbert Contreras, SBVC President, Chair	Jeffery Demsky, CTA President
Andrea Hecht, Academic Senate President, Co-Chair	Ernest Guillen, CSEA President
Dina Humble, Enrollment Management & Student Equality Chair-A	Dyami Ruiz-Martinez, ASG President-A
Keith Bacon VPAS, Budget Chair-A	John Feist, Classified Senate President
Olivia Rosas, Enrollment Management & Student Equality Chair	Thomas Berry, Curriculum
Joanna Oxendine, Program Review Co-Chair	Uvaldo (Aldo) Sifuentes, Director, Technology Services Chair
Davena Burns-Peters, Program Review Chair	Marco Cota, Student Success and Support Programs, Chair
Celia Huston, Accreditation & Student Learning Outcomes	Rania Hamdy, Professional Development & Technology Service Co-Chair
	(16) Members
	Minutes prepared by: Noel Arciero

TOPIC	DISCUSSION and ACTION
<p>Call to Order:</p> <p>1. Approval of Agenda</p>	<ul style="list-style-type: none"> • Dr. Contreras - Began the meeting at 1:09 pm. • The agenda was approved without changes. <p>Action- Agenda approved</p>
<p>Approval of Minutes:</p> <p>2. May 8, 2024</p>	<ul style="list-style-type: none"> • Dr. Contreras called for approval of the minutes from May 8, 2024. • Members provided edits to the May 8th minutes. • Minutes were approved with recommended edits.
<p>Presidents Report:</p> <p>3. Fall 2024 Welcome</p> <p>4. Fall 2024 Enrollment Update —</p>	<ul style="list-style-type: none"> • Dr. Contreras welcomed the College Council committee members to the first Council meeting as the new SBVC President. During this time, he announced that enrollment is up and expressed his gratitude to all the faculty, staff, classified professionals, management team, and Executive Cabinet. Dr. Contreras then asked everyone to introduce themselves and explain their roles within the college council. • J. Oxendine provided an update on enrollment for Fall 2024, informing the committee that the Full-Time Equivalent Student (FTES) is up by 6.9% in headcount year to date, which means 13,999 students at Valley College for the Fall 2024. J. Oxendine emphasized that this increase means more students on campus and students are also

Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

<p>5. Booksaver Book Rental Program —</p>	<p>taking more class units this Fall 2024 semester. J. Oxendine presented Term-To-Term Persistence and Course Completion Rates document.</p> <ul style="list-style-type: none"> • Dr. Contreras followed up more disaggregated data will be presented later in the term that focuses on course success. • Dr. Contreras has announced the establishment of a Task Force for the Booksaver Book Rental Program, to be led by Dr. Rosas. Dr. Contreras shared a number of issues experienced by students and employees with the Fall implementation of the Booksaver Program. The College will work collectively to "mend it, not end it." • Dr. Rosas stated that the objective is to identify and define areas that need improvement and take time to gather accurate information, collaborate with faculty, and propose solutions. • The committee members raised concerns about poor communication. They also questioned the lease agreements, and the contracted services provided by the Follett corporation.
<p>6. Dual Enrollment Workgroup</p>	<ul style="list-style-type: none"> • Dr. Contreras and A. Hecht shared interest in creating a Dual Enrollment Task Force and were delighted to learn that a Dual Enrollment Workgroup already exists with representation of faculty chairs. Dr. Contreras and A. Hecht indicated an interest to attend the first workgroup meeting to assign the task of identifying the concerns with the implementation of dual enrollment at Valley College. It is important to define the challenges so we can provide solutions. The goal is to maximize Dual Enrollment as an equity tool and to better align with the funding formula and vision 2030. • The College Council discussed the need to increase faculty awareness and participation in the dual enrollment workgroup. • Council determined that they would route this workgroup through Enrollment Management work as well.
<p>7. Future Presentation on SBCCD Hiring Processes</p>	<ul style="list-style-type: none"> • A. Hecht initiated a discussion and a future presentation on the hiring process from Human Resources.

8. Committee Structure

9. Shared Governance Handbook

10. Athletics

- Committee members recommended that Karla Bonnet at Human Resources do a presentation on the processes and that this presentation take place at Academic Senate and not at College Council.
- Committee members shared that faculty provided recommendations during the HR presentations at Flex activities during Convocation Week. Faculty representatives shared it would be appropriate for the presentation to return to the Academic Senate to see how the input has been incorporated. The presentation should include the recommendations made during convocation week.
- It was proposed to have a follow-up presentation from HR during the Spring term at College Council about hiring processes in general for hiring committees for all employee groups.
- After reviewing the draft, it appears that the committee needs to discuss this topic further. Committee members raised questions about the structure and requested clarification on what the structure should entail. They also sought clarity on the interpretation of the Faculty Handbook and its function. Additionally, it was questioned whether groups should collaborate with affinity groups to ensure all voices are heard.
- Dr. Contreras informed the Committee that a task force is being created for the Shared Governance Handbook. This task force will be led by J. Oxendine and Tatiana Vasquez.
- Committee members expressed frustration regarding the different Committee Structure Patterns being used, with three different ones currently in circulation. A College Council member emphasized that there was never a clear announcement about the direction for changing meeting times and committees based on the SGS used.
- Dr. Contreras confirmed that the model being used is from the College Council meeting in February 2024.
- Dr. Contreras stated the Athletics department's need for attention and recommended further discussion at the next College Council meeting.

11. Changing of College Council Agenda	<ul style="list-style-type: none"> • Dr. Contreras suggested updating the layout of the College Council Agenda/Minutes. He and the Academic Senate President will present ideas at the next college council meeting.
Vice Presidents' Reports: 12. Parking, & campus hours update — K. Bacon	<ul style="list-style-type: none"> • Dr. Contreras raised the common issue, noting that parking is restricted from 9 am to 12 pm. • The topic was tabled, and we are waiting for the report from Keith Bacon.
Accreditation and Student Learning Outcomes — C. Huston/D. Humble/J. Oxendine	
Educational Master Plan/Strategic Planning — J. Oxendine	
Program Review — J. Oxendine/ D. Burns-Peters	
District and Campus Committee Updates:	
OTHER:	<ul style="list-style-type: none"> • Committee members inquired about the future direction and operation of the College Council. • Dr. Contreras stated that the purpose is to bring agenda items to reach final decisions.
Adjournment:	<ul style="list-style-type: none"> • Dr. Contreras adjourned the meeting at 2:36 pm.
Next College Council Meeting: Remaining Academic Year 24-25 Meetings: Bi-Monthly, 2nd & 4th Wednesday, 1:00-2:30 p.m. Wednesday, September 11, 2024 Wednesday, September 25, 2024 Wednesday, October 9, 2024 Wednesday, October 23, 2024 Wednesday, November 13, 2024 Wednesday, November 27, 2024 Wednesday, December 11, 2024 Wednesday, December 25, 2024 (Non-Meeting) Wednesday, January 8, 2025 (Non-Meeting) Wednesday, January 22, 2025 Wednesday, February 12, 2025 Wednesday, February 26, 2025 Wednesday, March 12, 2025 Wednesday, March 26, 2025 Wednesday, April 9, 2025 Wednesday, April 23, 2025 Wednesday, May 14, 2025 Wednesday, May 28, 2025 (Non-Meeting)	