

SBVC College Council Minutes

Date: May 10, 2023

Location: President's Conference Room, ADSS 207

Time: 1:30 p.m. – 3:00 p.m.

Linda Fontanilla, Interim SBVC President, Chair
Davena Burns-Peters, Academic Senate President, Co-Chair
Ed Gomez, CTA President
Casandra Thomas, CSEA President
Nelva Ruiz-Martinez, ASG President
John Feist, Classified Senate President
Marco Cota
Danielle Graham
Rania Hamdy
Dina Humble

Celia Huston
Tenille Norris
Joanna Oxendine
Romana Pires
Uvaldo (Aldo) Sifuentes
Bethany Tasaka
Scott Thayer
Tatiana Vasquez

A=Absent
(18) Members

Guest(s): Ernest Guillen, B. Williams

Minutes: Raina Okray

TOPIC	DISCUSSION and ACTION
Call to Order:	<ul style="list-style-type: none">Dina Humble at 1:35pm
Approval of Minutes: <ul style="list-style-type: none">April 12, 2023April 26, 2023	<p>D. Humble entertained a motion to approve the April 12th minutes D. Burns-Peters moved J. Oxendine second. No discussions. The group voted as follows: A Yes: D. Humble, D. Burns-Peters, M. Cota, J. Feist, R. Hamdy, N. Ruiz-Martinez, S. Thayer, U. Sifuentes, B. Tasaka, Noes: None Absent: L. Fontanilla, Ed Gomez, C. Huston, C. Thomas, T. Vasquez Abstentions: R. Pires, Danielle Graham, J. Oxendine Motion carried.</p> <p>D. Humble entertained a motion to approve the April 26th minutes. R. Pires moved S. Thayer second. No discussions The group voted as follows: A Yes: D. Humble, D. Burns-Peters, M. Cota, J. Feist R. Hamdy, N. Ruiz-Martinez, S. Thayer, U. Sifuentes, B. Tasaka, Noes: None Absent: L. Fontanilla, Ed Gomez, C. Huston, C. Thomas, T. Vasquez Abstentions: Danielle Graham Motion carried.</p>

<p>President's Report:</p>	<ul style="list-style-type: none"> • D. Humble reported that the college went live with CVC (California Virtual Campus) teaching College. D. Humble thanked D. Burns-Peters, S. Thayer, T. Norris, Tess, and Admission and Records for all their hard work. • San Bernardino Valley College and Crafton Hills College are the 35th colleges in the state to be a CVC teaching college. • Some of the end of the year events in May are: • San Bernardino Valley College Graduation, The Foundation Scholarship Awards, and the Transfer Career Reception. • N. Ruiz-Martinez reported that the Grad Day Event is on May 16th from 1:00pm-3:00pm in front of the Lois Carson Building.
<p>Open Educational Resources Funds/Romana Pires</p>	<ul style="list-style-type: none"> • R. Pires gave an overview of the Open Educational Resources Grant, a collaboration between community colleges and the California State University system. The grant was created 8-10 years ago to fund open educational resources for faculty. It was a 2-year grant of \$1,000 per section where faculty agreed to convert their section to using online textbooks. Romana was the textbook affordability campus coordinator for the first 2 years of the grant. After that, Jennifer Bjerke became the Mesa coordinator. • R. Hamdy commented that she is very supportive of Romana's vision. With Books Plus, it's hard to get faculty to commit to ZTC, or OER. • U. Sifuentes mentioned if any of the website links are not working to contact Paul Bratulin and he will work with Matthew Kim the web developer to fix the broken links. • D. Burns-Peters mentioned that ZTC/OER should be at the fore front of the priority list to ease the burden of the students worrying about paying for books. • S. Thayer wanted to acknowledge all the hard work that Romana has done with the OER/ZTC and bring it to College Council. • R. Hamdy mentioned that OER/ZTC needs a lead person. • R. Pires volunteered to help and lead with any future projects for OER/ZTC.

Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

Program Needs Priority List/ Celia Huston

- D. Humble shared the handout of the 2022-2023 Program Review Needs Assessment Rankings List will be coming to the Interim President and College Council Committee for approval and recommendation this month.
- J. Oxendine noted that 2 years ago, the Program Review Committee went to a more objective process, in which they use a rubric that looks at what is provided in the priority needs request documents and scores like it is done in the classroom. which allows the committee to be more objective than in the past.
- The committee has allowed requests from last year's to roll over that weren't funded in the previous cycle, instead of submitting their requests all over again.
- T. Norris said that it depends on timing and the funding recommendation must go to the Budget Committee for review and approval, then bring it back to College Council.
- D. Humble recommended for College Council a motion to approve the 2022-2023 Program Review Needs Assessment Ranking List to be sent to the Budget Committee for review of the funding amounts and back to the College Council Committee and recommendations will go to the Executive Cabinet and the Interim President.
D. Burns-Peters First, D. Graham second. D. Burns-Peters asked when the Budget Committee meets.
D. Humble replied that the budget committee will meet on May 17th and will review funding for these items.
A Yes: D. Humble, D. Burns-Peters, M. Cota, J. Feist, R. Hamdy, N. Ruiz-Martinez, S. Thayer, U. Sifuentes, B. Tasaka, E. Guillen, B. Williams
Noes: None
Absent: L. Fontanilla, Ed Gomez, C. Huston, C. Thomas, T. Vasquez
Abstentions: None
Unanimously approved by College Council.

<p>Vice Presidents' Reports:</p>	<ul style="list-style-type: none"> • T. Norris reported that the Budget Committee will be meeting on May 17, 2023. • The Budget Committee is in the process of working on a weekly campus update for construction, that will go out to the campus. • S. Thayer reported that Wednesday, May 24th is commencement at the San Manuel Stadium. • As of this morning, there are about 652 students that are participating in the commencement. • In support of Enrollment Management, two initiative proposals have been accepted. The first initiative is the RP Group and the utilization of Starfish. The second initiative is through the State Chancellor Office, IEPI (institutional effectiveness partnership, initiative) • The Strategic Enrollment Management Group will have coaches assigned to the college to help support the Strategic Enrollment Management Group. • D. Humble reported that enrollment is up for summer and fall. • The end of the year Guided Pathway report and AB705 updates will be turned in to the Chancellor's office.
<p>Accreditation and Student Learning Outcomes – C. Huston/ D. Humble</p>	<ul style="list-style-type: none"> • D. Humble reported that C. Huston will be working over the summer on the Governance manual, Decision Making manual and committee structure recommendation.
<p>Educational Master Plan/Strategic Planning – J. Oxendine</p>	<ul style="list-style-type: none"> • J. Oxendine said the memo for the EMP went to the Board of Trustees for approval on June 8th was submitted yesterday. • The SBVC as a campus, collectively decided to keep the EMP document separate from the implementation plan, which would allow more flexibility to change things without going to the board for re-approval.
<p>Program Review –C. Huston /J. Oxendine/Danielle Graham</p>	<ul style="list-style-type: none"> • J. Oxendine reported that Program Review had a successful year with the new plan for efficacy. • D. Graham mentioned the committee will be putting together the executive summary from the feedback of the pilot program.
<p>District and Campus Committee Updates:</p>	<ul style="list-style-type: none"> • B. Tasaka mentioned that the Asian Pacific Islander graduation is on Friday May 12th from 6:00pm-8:00pm. She encouraged everyone to come out and support the event. • U. Sifuentes reported that CTS will be upgrading the 5 Business computer labs with new computers. • CTS is also working with a vendor to upgrade the Lois Carson Campus Center's microphones, and televisions. • During the summer, CTS is also working with another vendor doing heatmap to improve the campus Wi-Fi.

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OTHER:	None
Adjournment:	<ul style="list-style-type: none"> D. Humble Adjourned at 2:49pm
Next College Council Meeting: ➤ Wednesday, May 24, 2023 (Non-Meeting) Remaining Academic Year 22-23 Meetings: Bi-Monthly, 2nd & 4th Wednesday, 1:30-3:00 p.m. Unless otherwise advised. In-person meetings during Fall 2022/ Spring 2023 Semester. (Zoom link provided only if cannot meet in person)	