

SBVC College Council Minutes

Date: February 8, 2023

Location: President's Conference Room, ADSS 207

Time: 1:30 p.m. – 3:00 p.m.

Linda Fontanilla, Interim SBVC President, Chair	Celia Huston	A=Absent
Davena Burns-Peters, Academic Senate President, Co-Chair	Tenille Norris	(17) Members
Ed Gomez, CTA President	Joanna Oxendine	
Casandra Thomas, CSEA President	Romana Pires	
Nelva Ruiz-Martinez, ASG President	Uvaldo (Aldo) Sifuentes	
John Feist, Classified Senate President	Bethany Tasaka	
Marco Cota	Scott Thayer	
Rania Hamdy	Tatiana Vasquez	
Dina Humble		

Guest(s):

Minutes: Raina Okray

TOPIC	DISCUSSION and ACTION
Call to Order:	<ul style="list-style-type: none">Interim President Linda Fontanilla at 1:36 pm
Approval of Minutes: <ul style="list-style-type: none">December 14, 2022	L. Fontanilla entertained a motion to approve the December 14 th , 2022 minutes. C. Thomas moved. S. Thayer second. No discussion. The group voted as follows: A Yes: L. Fontanilla, D. Burns-Peters, C. Thomas, S. Thayer, J. Feist, R. Hamdy, C. Huston, T. Norris, J. Oxendine, R. Pires, U. Sifuentes, B. Tasaka, Noes: None Absent: E. Gomez, N. Ruiz-Martinez, M. Cota, D. Humble and T. Vasquez. Abstentions: None Oppose: None Motion carried

President's Report:

- Bill and Melinda Gates Foundation visit to SBVC.
- Students in Crisis/Communities in Crisis-Discussion
- Status of the Educational Master Plan and the Student Equity-next steps in the process?
- Membership and Guests-discuss the make-up of the Council's membership: and what types of presentations do we expect from our guests.
- Fake Students
- Enrollments

- L. Fontanilla reported that the Bill and Melinda Gates Foundation visited SBVC. They are in partnership with Growing Inland Achievement (GIA) which helped coordinate the trip for the Gates Foundation. A group of Community Action Organizational Leaders created a panel and explained to the Gates Foundation their work as it relates to the partnership with the K-12 and post-secondary institutions in our area to let students know that college and transferring are important.
- S. Thayer added that it was important to show the Gates our Applied Technology Building, with the students and faculty in the classrooms and to emphasize that our college is the future for all students.
- L. Fontanilla mentioned that there are fake students applying to colleges around the world to receive financial aid. They are called bots students because they apply through a robotic computer system.
- The college is working with the IT Department to make sure they are real students. The IT Department will send an email out and give the student a certain time frame to respond back. If the student or bots do not respond, they will be notified that they are dropped from their classes.
- S. Thayer reiterated that they are working on holding their financial aid and confirming they are actual students. The district has a filter they use that monitors similar ip addresses, and information in their records. If a real student is dropped by mistake, the college will work with the students to get them re-enrolled into the college. The college doesn't want to disburse bots students financial aid for the reason it would be a liability.
- D. Burns-Peters asked if there is any information about the reporting process that she could share with faculty and the Academic Senate, to help them identify bots students.
- S. Thayer replied that everyone needs to follow protocol and contact their dean, and the dean will contact the vice president, and the vice president will notify the admission and records department. If a hold is held on the student, they will not be allowed to navigate our system until they are cleared.

	<ul style="list-style-type: none"> • L. Fontanilla added that faculty could use the student conduct process on students that continue to become a problem with bots conversation in the classroom. • L. Fontanilla suggested that the college community could give input, along with the district and she would reach out to CCLC to see if they know of any board policies or written procedures about the processes that were discussed.
<p>Interim VPAS/Tenille Norris</p> <ul style="list-style-type: none"> • Quarterly Budget Report • Budget Development FY2024 	<ul style="list-style-type: none"> • T. Norris mentioned the second quarter budget report handouts were sent out with the College Council agenda on February 3rd. If you have any questions to feel free to contact her. • T. Norris said Karol Pasillas just finished the categorical reference sheet, that lists all the categorical program numbers, and the descriptions used with the quarterly budget report. • The Developmental Budget Instructions FY-2023-2024 for the unrestricted general funds was sent out to the managers and administrators. The unrestricted budgets will be due in the vice president area by February 27th, VPAS by March 6th, and DSO by March 13th. The instructions for the categorical and other funds will be sent later. Any questions feel free to contact her.
<p>Vice Presidents' Reports:</p>	<ul style="list-style-type: none"> • S. Thayer reported that enrollment is the focus of the college and will continue to send out updates. The target number of FTES is 9,002. We are on track to the target and need to continue to grow when we come out of hold harmless. • L. Fontanilla stated we need to stay on target and get above the FTES 9,002 target. Our goal is to remain a middle size college with FTES of 10,000 and above, to continue to receive more funding after the hold harmless is expired. • It is important that Valley College and Crafton College meet the enrollment goal that the district has set to receive the total allocation which is shared between the district and both colleges.

Accreditation and Student Learning Outcomes – C. Huston/
J. Oxendine/D. Humble

- C. Huston said accreditation was on hold last semester due to ACCJC is drafting a new accreditation standards.
- The committee has been working on a governance handbook that has been in draft for nine years. The committee will finish the draft and meet with the constituents on a replacement document, the AP-2510 which changed at the end of last year.
- A periodic review of the Ethics Statements for classified, faculty, and administrators will be sent out for review

<p>Educational Master Plan/Strategic Planning – J. Oxendine</p>	<ul style="list-style-type: none"> • J. Oxendine reported the EMP final draft has been received from CBT and will be posted to the EMPSC SharePoint. • San Manuel Tribe’s Cultural Advisor Working Group’s (CAWG approved land acknowledgment template/statements has been received and will be added to the EMP document (prior to its posting in the EMP SharePoint.) • DSO will be holding its day-long strategic planning session on Tuesday, February 28th from 9:00 am to 5:00 pm in the District Boardroom. (If unable to attend, please let Joanna or Shyla know ASAP.) • Homework for February 22nd EMPSC meeting: Identify/supporting actions that already underway (or completed.) • L. Fontanilla suggested that in the creative planning process there were opportunities to gather the information and create an addendum that would say, during the process of implementation and prioritization these are thoughts that came about and carried over to the next version. • L. Fontanilla emphasized reminding everyone to participate in the EMP. • J. Feist asked a question about which constituent groups would be able to view the software Cascade, and Rania said that Cascade is a project management software that Christopher Crew is mostly in charge of tracking the district EMP and other managers involved in the EMP can have access to make sure the goals are met when meeting with the steering committee. • R. Pires mentioned that the implementation of AB-928 (Student Transfer Achievement Reform Act of 2021) is a very important legislation change that should be implemented in the EMP, along with the Basic Skills requirement that is going away.
<p>Program Review –C. Huston /J. Oxendine</p>	<ul style="list-style-type: none"> • The Program Review launched their pilot program of efficacy on Friday. The pilot program had a lot of good feedback.

<p>District and Campus Committee Updates:</p>	<ul style="list-style-type: none"> • J. Feist didn't have a report. • C Thomas mentioned the CSEA contract is up on the website, and they will distribute the contracts on campus to reconnect with members and hand out mugs. • B. Tasaka reported that there is a steep learning curve with adjusting to Curricunet and they are trying to work on resources for faculty to use. • U. Sifuentes gave an update that 1,000 Chromebook has been purchased and the students will be able to upgrade. • An instruction sheet will be created for students and faculty on how to use the chrome book. • Working on purchasing hotspots for the students. Will have more information later. • On March 31 existing hotspots will not be funded anymore. You will have to go through your department to transfer the payment. A notification will go out soon to the campus.
<p>OTHER:</p>	
<p>Adjournment:</p>	<p>Interim President Linda Fontanilla at 3:12 pm.</p>
<p>Next College Council Meeting:</p> <p>➤ Wednesday, February 22, 2023 (Non-Meeting)</p> <p>Remaining Academic Year 22-23 Meetings: Bi-Monthly, 2nd & 4th Wednesday, 1:30-3:00 p.m. Unless otherwise advised. In-person meetings during Fall 2022/ Spring 2023 Semester. (Zoom link provided only if cannot meet in person)</p> <p>Wednesday, March 8, 2023 Wednesday, March 22, 2023 (Non-Meeting) Wednesday, April 12, 2023 Wednesday, April 26, 2023 (Non-Meeting) Wednesday, May 10, 2023 Wednesday, May 24, 2023 Non-Meeting</p>	