

SBVC College Council Minutes

Date: December 14, 2022

Location: President's Conference Room, ADSS 207

Time: 1:30 p.m. – 3:00 p.m.

Scott Thayer, Interim SBVC President, Chair	Dina Humble	A=Absent
Davena Burns-Peters, Academic Senate President, Co-Chair	Celia Huston – A	(17) Members
Ed Gomez, CTA President - A	Tenille Norris - A	
Casandra Thomas, CSEA President	Joanna Oxendine	
Nelva Ruiz-Martinez, ASG President	Olivia Rosas	
John Feist, Classified Senate President - A	Uvaldo (Aldo) Sifuentes	
Marco Cota - A	Bethany Tasaka	
Rania Hamdy	Tatiana Vasquez - A	
	Guest(s): Carmen Rodriguez	
	Minutes: Dena Peters	

TOPIC	DISCUSSION and ACTION
Call to Order:	Scott Thayer called the meeting to order at 1:37 p.m.
Approval of Minutes: ➤ November 9, 2022	Rania Hamdy motioned to approve the minutes; Davena Burns-Peters motioned to approve the minutes by consensus. The minutes of 11/9/22 were approved as written by consensus.

President's Report:

- Educational Master Plan
- Baccalaureate Degree
- Student Services Reimagined
- Student Equity Plan

Educational Master Plan: Scott Thayer asked Joanna Oxendine to give an update. Joanna Oxendine said the ending time with CBT is 12/15/22. At the last meeting, received feedback from many students, which was great. Things are being addressed, spaces for everyone. The emphasis is we are heading in the right direction. Discussion ensued on land acknowledgement with input from Rania Hamdy and Davena Burns-Peters. For the EMP submission there will be a placeholder sentence to have additional conversation on specific land acknowledgement language. Mary Valdemar suggested the conversation should be from the top down. Further discussion ensued on the lack of support from Academic Senate, best practices on land acknowledgement language, e.g., ask James Ramos to gift an acknowledgement. There will still be time to revise the EMP before it goes to the Board for final approval.

Baccalaureate Degree: Davena Burns-Peters shared PowerPoint she presented to the Academic Senate on Why a Baccalaureate, and highlighted topics of Intention, Workgroup, Timeline, Program Map (Jan. 13, 2023 application due), Selection Process, Rubric, and Next Steps. Presentation to be posted to the College Council website. She further explained that we cannot offer programs that CSU offers, CTE two-year degree, to have a bachelor's program, teachers have to have a master's degree. The Water Technology program was chosen as it met all of the minimum qualifications to support the BA degree. This was approved by the Academic Senate, now looking for support from the College Council.

Scott Thayer asked for a motion of support for the Water Technology Program baccalaureate degree. **Aldo Sifuentes motioned to support the new bachelor degree program; Joanna Oxendine 2nd the motion. No discussion; Ayes-5; Nay-0; Abstain-0. Motion approved to support the Water Technology baccalaureate degree.**

Student Services Reimagined: Scott Thayer presented this to the Academic Senate and is now sharing a spreadsheet with the College Council showing the new plan.

Due to Carmen Rodriguez needing to leave for a 2:30 p.m. commitment, she will be doing her presentation on the Student Equity Plan now.

Student Equity Plan (SEP): Carmen Rodriguez noted that the topic of land acknowledge is included in the SEP. There were campus forums, working sessions, she gave an overview of what was done—Successful Enrollment, Transfer Level Math and English, Retention From Primary To Secondary Term, Completion, Transfer. The target outcome over three years for Black/African-Americans was low and disproportionate and we need to focus on a way to close the gap. Will have student focus group sessions, move towards meeting goals and next steps in the plan. She thanked everyone who worked to put together information for a robust equity program.

Scott Thayer thanked Carmen and the work group, writing teams, and all of the input. This is running parallel with our Educational Master Plan (EMP). The things that are showing up in the draft EMP are things happening in the Student Equity Plan. and other plans that are occurring. There is a convergence of the overlays, the leveraging, the resources, and the support for these initiatives. so that we can make sure what we do with equity as the focus of all our work. He shared more on the new dashboards and new research staff recently hired.

**Scott Thayer suggested we get a motion for our Student Equity Plan by consensus. Davena Burns-Peters made a motion for a consensus to show support for the SEP;
Motion approved by consensus to support the Student Equity Plan.**

Student Services Reimagined: Scott Thayer presented this to the Academic Senate. Proposing to have three deans in Student Services. Historically, there was one dean. Since coming to SBVC, have added two deans— Student Equity Success, Counseling & Matriculation, and Student Engagement & Wellness—areas that leverage initiatives coming from the state, e.g., Guided Pathways. Athletics sports programs will move over to Student Services. Previously under Instruction Division. This will help with workload, strengthen communications and looping things into the work that needs to happen.

Olivia Rosas also noted the changes in red and not reflected, will explore the Puente Program. She thanked everyone for their input as we moved forward. There was discussion, Q&A, on the various parts of the spreadsheet shared via Zoom. Further discussion ensued on LGBTQIA+ and Rising Scholars/Justice

	<p>Impacted Students and handling of grants for basic skills needs initiatives and clubs and faculty and classified advisors. Scott Thayer suggested leaving out some of the language and/or put in parenthesis. This is our first run-through, we have some helpful feedback. Per the Ed Code, clubs need to have a faculty advisor. We can leave as clubs and campus organizations—to make that notation. The main thing is to make sure we are inclusive.</p> <p>Scott Thayer noted this item went to the Board as information only.</p>
<p>Vice Presidents' Reports:</p>	<p><u>Student Services:</u> Olivia Rosas shared things happening to help pick-up on enrollment. Continue to email and students, but not too much, we don't want them to opt out.</p> <p>Scott Thayer said enrollment compared to last year, 6,275 active = 135 more than a year ago, even with last spring. FTES – 2,170, 34 as the same time a year ago. Up a little close to last year. We continue to push enrollment with activities, phone banking and outreach team has done a minimum of at least one tour a week this fall semester, about 19-20 tours this semester.</p> <p>Just as a reminder to us, we see the highest volume of registration for our semesters within the week before classes start, we see that in the fall and in the spring. Once the New Year rolls around, we're going to see an uptick come early January, but we'll continue to push now and all the way through registration. So that's a snapshot of our enrollment report.</p>
<p>Accreditation and Student Learning Outcomes – C. Huston/ J. Oxendine/D. Humble</p>	<p>Joanna Oxendine said there was nothing to report. Bethany Tasaka noted that SLOS are due with grades, a reminder will go out.</p>
<p>Educational Master Plan/Strategic Planning – J. Oxendine</p>	
<p>Program Review –C. Huston /J. Oxendine</p>	<p>Joanna Oxendine had hoped to have the rankings to College Council, but due to being out last week and with Celia out also, the plan is to get the rankings to College Council as soon as possible or by the first of the year.</p>

<p>District and Campus Committee Updates:</p>	<p><u>Technology Services:</u> Aldo Sifuentes reported on the Common Application Project—the program is functioning and working. This app project provided a way for students to apply to both campuses. TESS is working with HR to improve the onboarding/offboarding process by improving the new user app.</p> <p><u>Campus Technology Services:</u> Anthony Blacksher’s proposal for VR headsets was presented at the College Council. CTS is getting two cars with 30 headsets to be used for Blacksher’s classes. Developing procedures on how staff will use this equipment.</p> <p>Aldo also noted CTS is planning to upgrade adjunct offices around campus during the winter break. Before the pandemic, funds were available for faculty, staff, and professional experts. Now that funds are running out, as we move forward, we will not be able to loan out laptops to adjunct and professional experts. A heads up and be aware of changes coming in the future. Looking at ways to address this matter, at some point in time, computer equipment will be available for faculty, staff, and administrators.</p> <p>Rania Hamdy noted with the upcoming adjunct faculty orientation, it will be good to get this information out during the welcome session. She said we can have more discussion on this moving forward.</p> <p>Scott Thayer added that this is something that was going to happen with the funds going away. That was the reason for issuing laptops when people worked remotely, can see this program ending by spring 23 close. This is straightforward. He suggested if CTS can come up with something to bring to orientation. He asked if Aldo would comment on phishing. Aldo reminded everyone to be aware of phishing not only during the holidays, but always to be diligent, if an email, text, mobile phones, work-related and personal, need to be diligent and aware. Anything that raises an eyebrow, please report if it is work-related.</p>
<p>OTHER:</p>	
<p>Adjournment:</p>	<p>Scott Thayer adjourned the meeting early at 2:55 p.m.</p>

Next College Council Meeting:

- Wednesday, January 11, 2023 - Cancelled
- Wednesday, January 25, 2023 (Non-Meeting)
- Wednesday, February 8, 2023

Remaining Academic Year 22-23 Meetings:

Bi-Monthly, 2nd & 4th Wednesday, 1:30-3:00 p.m. Unless otherwise advised. In-person meetings during Fall 2022/ Spring 2023 Semester. (Zoom link provided only if cannot meet in person)

Wednesday, February 22, 2023 (Non-Meeting)

Wednesday, March 8, 2023

Wednesday, March 22, 2023 (Non-Meeting)

Wednesday, April 12, 2023

Wednesday, April 26, 2023 (Non-Meeting)

Wednesday, May 10, 2023

Wednesday, May 24, 2023 (Non-Meeting)