

## SBVC College Council Minutes

**Date: May 11, 2022**

**Location: Zoom ID:95869463258**

**Time: 1:30 p.m. – 3:00 p.m.**

Scott Thayer, Interim SBVC President, Chair  
Davena Burns-Peters, Academic Senate President, Co-Chair  
Jamie Herrera, SBVC CTA Vice President, CTA President Designee  
Cassandra Thomas, CSEA President  
Paul Del Rosario, ASG President  
John Feist, Classified Senate President  
Anthony Castro  
Mary Copeland  
Marco Cota  
Rania Hamdy

Rick Hrdlicka A=Absent  
Dina Humble Members (18)  
Celia Huston  
Tenille Norris (Interim VPAS)  
Joanna Oxendine  
Olivia Rosas (Interim VPSS)  
Uvaldo (Aldo) Sifuentes  
Tatiana Vasquez

**Guest(s):** Leticia Hector, Kay Dee Yarbrough,  
Rocio Delgado, Stephanie Lewis

**Minutes:** Raina Okray

### TOPIC

### DISCUSSION and ACTION

Call to Order:

- Interim President S. Thayer at 1:35 pm

Approval of Minutes

- April 13, 2022

S. Thayer entertained a motion to approve the April 13, 2022 minutes.  
R. Hrdlicka moved. J. Feist second.  
No discussion.  
The group voted as follows:  
A Yes: S. Thayer, D. Burns-Peters, J. Feist, A. Castro, R. Hamdy, R. Hrdlicka, D. Humble C. Huston, T. Norris, J. Oxendine, O. Rosas, U. Sifuentes, M. Cota  
Noes: None  
Absent: P. Del Rosario, M. Copeland, J. Herrera  
Abstentions: T. Vasquez  
Oppose: None  
Not Present at voting: C. Thomas

President's Report:

- Commencement
- Enrollment
- End of Year Events
- Supplemental Employee Retirement Plan (SERP)
- Other

- S. Thayer mentioned the graduates from 2020, 2021, and 2022 will be participating in the first in-person commencement since 2019.
- Friday, May 13th, is the last day for students to RSVP for commencement.
- The college has arranged with the Orange Show to use their parking lot for overflow to shuttle the students and their guests to the college on commencement day.
- Comparing enrollment for Spring 2021-2022, we have 1,250 fewer active students this year, with a total of -436.48 FTE's.
- Summer 2022 enrollment currently shows 3,672 students, which equals 737.31 total FTE's.
- The Enrollment Management Committee, Office of Instruction, and Student Services have been working diligently to increase enrollment by 3% per year for the next four years to get back to enrollment pre-pandemic.
- Books Plus will continue for the 2022-2023 academic year.
- Dr. Thayer mentioned some of the end of the year events that would be happening at the college.
- An email from Human Resources sent an email about the Supplemental Employee Retirement Plan (SERP) to the campus. It's an incentive of one-time \$20,000 to be paid in a lump sum for retirees if you meet the criteria.
- R. Hamdy asked if there is a plan from the district to hire for the vacant positions that are coming up with the employees retiring at the end of June. S. Thayer stated he would get more information on that.

Art Faculty Position/ Leticia Hector

- Dean Leticia Hector spoke about the need to fill the Art Faculty position.
- The Department Chairs within the division unanimously voted to fill the Art faculty position.
- C. Huston mentioned that if the Faculty Replacement Chart is not utilized correctly, it should be re-evaluated.
- R. Hamdy motioned to request the Academic Senate to re-evaluate the hiring chart. C. Huston second. No further discussion.

The group voted as follows:

A Yes: S. Thayer, D. Burns-Peters, J. Feist, A. Castro, R. Hamdy, R. Hrdlicka, D. Humble C. Huston, T. Norris, J. Oxendine, O. Rosas, U. Sifuentes, M. Cota, C. Thomas, T. Vasquez

Noes: None

Absent: P. Del Rosario, M. Copeland, J. Herrera

Abstentions: None

Oppose: None

Motion carried unanimously.

- R. Hrdlicka motioned to support replacing the Reading Faculty Position with the Art Faculty Position. M. Cota second. S. Lewis disagrees that a position should not be moved forward if it isn't an emergency need. No further discussion.

A Yes: S. Thayer, J. Feist R. Hamdy, R. Hrdlicka, D. Humble, T. Norris, J. Oxendine, O. Rosas, U. Sifuentes, M. Cota, T. Vasquez, A. Castro, C. Thomas

Noes: None

Absent: Paul Del Rosario, M. Copeland, J. Herrera

Abstentions: D. Burns Peters,

C. Huston

Oppose: None

Motion carried.

Vice Presidents' Reports:

- D. Humble reported summer online classes are filling up at a high rate.
- This is some of the data from the Research Department. Summer 2022  
Hybrid classes-57  
Online Asynchronous -273  
Online Synchronous- 11  
Face-to-Face 146  
Total Sections: 487  
58% online (not including hybrid)  
70% Online (including hybrid).  
Fall 2022 Hybrid- 198  
Online Asynchronous- 599  
Online Synchronous-81  
Face-to-Face- 689  
Total Sections: 1,567  
43% online (not including hybrid)  
56% (including hybrid).
- The Office of Instruction staff has been working with TESS to improve the eSchedule.
- The college is waiting for the university's final approval for Ethnic Studies courses.
- The CurirIQunet Meta System has gone live. Kay Dee Yarbrough has been working with TESS very diligently.
- Course Docs is new scheduling software that will also be utilized with Crafton Hills College.
- D. Humble asked S. Lewis to give an update on a program called Military Articulation Platform (MAP) that they are working on matching college courses to credit recommendations from ACE, NCCRS, and other credits for prior learning agencies. It will help veterans and eventually all students applying to community colleges.
- O. Rosas mentioned that over 800 students have RSVP'd for the commencement so far.
- The commencement breakfast is on Tuesday, May 24<sup>th</sup>.
- The Nuestra Graduation Drive thru is on Sunday, May 15<sup>th</sup>, from 5:00 pm – 8:00 pm in parking lot 3.
- The Black Faculty & Staff Association will have their Black Graduation in the auditorium on Saturday, May 21, from 3:00 pm –7:00 pm in person.

	<ul style="list-style-type: none"> <li>• The Enrollment Management Committee and The Student Equity Committee are collaborating on ideas for enrollment for the Fall Semester.</li> <li>• T. Norris updated that parking lot six will be closed due to construction on the Technical Building. There will be 256 parking spaces lost.</li> <li>• The Orange Show has offered to contract with the college for 550 spaces. The college is trying to get fewer parking spaces to see what our needs are for the year. Once the contract is finalized, more information will be provided.</li> </ul>
<p>Accreditation and Student Learning Outcomes - C. Huston/ J. Oxendine/D. Humble</p>	<ul style="list-style-type: none"> <li>• C. Huston stated the Accreditation Committee is gathering all the information for the mid-term report.</li> </ul>
<p>Institution Set Standards/Educational Master Plan/ Strategic Planning- J. Oxendine</p>	<ul style="list-style-type: none"> <li>• J. Oxendine said Christopher Crew sent a campus email to faculty, staff, and students yesterday. The survey should capture any insight to make the new EMP's a collective success.</li> <li>• Working on plans to have joint listening sessions with the Shared Stake Holders Crafton Hills College and the District.</li> <li>• J. Oxendine mentioned that R. Hamdy did an excellent job in presenting the mission, vision, and value statements to the Academic Senate, which gave their motion of support.</li> <li>• C. Huston shared a power point about what the Institution Set Standards are based on one standard deviation below the mean from the past three years.</li> <li>•</li> </ul>
<p>Program Review – C. Huston/J. Oxendine</p>	<ul style="list-style-type: none"> <li>• C. Huston mentioned Program Review went to Academic Senate and received a motion of support to explore the new Program Efficacy.</li> <li>• The Program Review Committee finalized the calendar rubric and forms for needs assessment.</li> <li>• The charts will be given out to Department Chairs at the Department Chair's Meetings so they can plan early.</li> </ul>

<p>District and Campus Committee Updates:</p>	<ul style="list-style-type: none"> <li>• T. Vasquez said the Facilities &amp; Safety Committee worked on ranking the facilities' needs requests.</li> <li>• R. Hrdlicka mentioned the Technology Committee two technology requests were laptops for Physics and a digital backdrop for theatre.</li> <li>• Continuing to work with the vendor for SharePoint.</li> <li>• Working on sending a spreadsheet to the secretaries in each department to update information such as supervisor, room number, job title, etc.</li> </ul>
<p><b>OTHER:</b></p>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<p>Adjournment:</p>	<ul style="list-style-type: none"> <li>• Interim President S. Thayer at 2:59 pm.</li> </ul>
<p><b>Next College Council Meeting: Remaining Academic Year 21-22 Meetings: Bi-Monthly, 2<sup>nd</sup> &amp; 4<sup>th</sup> Wednesday, 1:30-3:00 p.m. Unless otherwise advised. At this time, zoom meetings during Fall 2021/Spring 2022</b></p>	