

SBVC COLLEGE COUNCIL
October 10, 2018 MINUTES
PRESIDENT'S CONFERENCE ROOM, ADSS 208
TIME: 1:30 PM – 3:00 PM

A= Absent

Diana Rodriguez, SBVC President, Chair (*excused*)
Celia Huston, Academic Senate President, Co-Chair (*excused*)
Jamie Herrera, CTA President Designee
Fermin Ramirez, CSEA Designee
Adrian Rios, ASG President
Kathryn Jaramillo, Classified Senate President
Dave Bastedo **A**
Stephanie Briggs
Mary Copeland (*excused – sabbatical*)
Marco Cota **A**
Paula Ferri-Milligan **A**
Rania Hamdy

Rick Hrdlicka (*excused*)
Riase Jakpor
Terri Long (*excused*)
James Smith (*excused*)
Scott Stark
Scott Thayer (*excused*)
Cassandra Thomas
Kay Weiss

Guest(s):

Leticia Hector for Mary Copeland
(*Curriculum representative during Mary's absence*)

CALL TO ORDER:

1:40 p.m. Scott Stark called the meeting to order.

WELCOME

Scott Stark welcomed Adrian Rios, ASG President and Jamie Herrera, SBVC CTA Vice President to their first meeting of the semester.

APPROVAL OF MINUTES

Scott Stark entertained a **Motion to Approve the September 12, 2018 College Council Minutes**. Kay Weiss moved, Rania Hamdy second. Riase Jakpor requested an addition noted in ***bold italic***: Riase Jakpor asked about online courses with 34 students maximum enrolled ***and differences in the room capacity in traditional face-to-face sessions*** – Diana indicated she and the VPs would look into the online class enrollments and follow-up with him.

No further discussion and the group voted as follows:

AYES: Herrera, Jaramillo, Briggs, Hamdy, Hector, Jakpor, Rios, Stark, Thomas and Weiss.

Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

NOES: None

ABSTENTIONS: None

ABSENT: Huston, Bastedo, Copeland, Cota, Hrdlicka, Long, Smith, and Thayer.

Motion Carried

UPCOMING POSITIONS/FILLING POSITIONS

No report.

PRESIDENT'S REPORT

No report.

VICE PRESIDENTS' REPORTS – S. STARK; S. THAYER; T. LONG

ADMINISTRATIVE SERVICES

Scott Stark reminded everyone of the Great California ShakeOut scheduled for October 18, 2018 at 10:18 am. Everyone is to report to their respective evacuation site until the Evacuation Site Coordinator provides an all-clear to return to offices and classrooms. To fully participate and get the most out of this exercise, it is recommended to **“Drop, Cover, and Hold”** for at least 10 seconds during the earthquake simulation, and then proceed to the nearest evacuation station. 2018 is the 10th Anniversary of ShakeOut, which began in southern California in 2008. Millions of people worldwide will practice how to Drop, Cover, and Hold On during this Great ShakeOut Earthquake Drill. <https://www.shakeout.org/california/index.html>

FTES are behind - target for this semester was 4600 FTES – currently at 4475. The plan is to try to make-up in spring and if necessary in the summer. Spring target is 4562 – we are setting higher internal goal (5000) to ensure we make that goal. Once we see where we are at in the spring, we will make an adjustment to what is needed in the summer. Summer is currently projected at 600. Kay Weiss stated that the Academic Deans are looking to add sections, particularly on-line and weekend. Kay mentioned she is seeking the numbers for the previous summer session (July and August) as we were above target then, and wondering how much of those numbers will be included in this semester. Scott reported that the July-August summer session FTES (770) was taken into consideration when setting the current targets. Kay requested to receive information on the difference between summer targets and actual as this would assist with planning for next year – Scott replied that he can provide that information.

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Scott provided the background and an update with regard employee use of the gym/fitness room. In a recent survey some interest was expressed for employees to have access to the gym. Based on that interest, a second survey was distributed asking “for access to the gym/fitness room, for these given morning and afternoon hours, would you be willing to commit to \$10 per month for 9 months”. The reason the hours were very specific is due to classes being offered during the day. To sustain the program we would need 100-120 people to commit. Of the approx. 90 that responded, only a small percentage would commit.

Scott reported on the following summer construction projects:

- Re-roof North Hall building due to the 3rd floor leaking
- Replace air handler and boiler in the LA building
- Open Parking Lot 6 to students (Spring until construction on Applied Technology building begins)

When asked about the funding for construction of the Applied Technology building, Scott replied that without Measure CC passing we would then rely on the slow process of state bond funding. If Measure CC passes, we can begin planning and design sessions almost immediately.

STUDENT SERVICES

No Report.

INSTRUCTION

No Report.

ACCREDITATION AND STUDENT LEARNING OUTCOMES – C. HUSTON

Kay Weiss was at an accreditation site visit last week; Celia Huston is at an accreditation site visit this week. Kay reported that the committee is working on having SLOs approved through curriculum.

EDUCATIONAL MASTER PLAN and STRATEGIC PLANNING – J. SMITH

Kay Weiss asked everyone to remind their departments to complete their EMP one/two sheets, and submit to their supervisor for submission.

PROGRAM REVIEW – P. FERRI-MILLIGAN

Kay Weiss reported there was a needs assessment workshop last Friday. All programs should be meeting within their departments/divisions to prioritize, and then submit in a few weeks.

COMMITTEE REPORTS:

Facilities & Safety Committee – Scott Stark reported that the second meeting has transpired. The committee goals were finalized: expand interpretive signage; building signage which identifies rooms to key departments/offices within the building; Program Review recommendations for approving projects; expand proactive emergency planning with DSPS students; and expand training and continue planning and equipping for emergency preparedness.

Curriculum Committee – Leticia Hector reported that major progress has been made with AB705 compliance. The Math and English faculty gave a presentation at the last Curriculum Committee meeting detailing the direction they are taking, and will be presenting the information to the Academic Senate as well. Math has created new course MATH096 as a prerequisite (in addition to MATH095) to the majority of the MATH100 level courses – a student’s GPA will determine their recommended prerequisite course level, either 095 or 096. English has developed two co-requisite courses to the ENG101 course that they are proposing to the Curriculum Committee – again, a student’s GPA will determine the recommended co-requisite course level. Kay Weiss confirmed that ACCUPLACER will only be used for ESL assessment – not for ENG or MATH 100 level transfer courses. Discussions are transpiring with regard to multiple measures (such as a student’s experience and history) being used for assessment in addition to the student’s GPA.

OTHER:

Fermin Ramirez asked if there are areas that the college will focus on growth. Kay replied that wait-list reviews are accomplished each term and sections are added based on that data, as well as reviewing data that identifies majors. Fermin requested the status of data collected to review why students have left the college – a council member indicated that information would be provided by the Enrollment Management Committee. Fermin requested information on who to contact with regard to a marketing campaign, mentioning an advertising piece (Take one more class on us...) that was very successful at CHC with the incentive of the BOG waiver. Scott Stark advised Fermin to get in contact with Paul Bratulin, SBVC Director of Marketing.

Adrian Rios mentioned that he recently had a discussion with Angel Rodriguez, District Director of Marketing, and Angel had an idea that involved the “freshening up” of the SBVC logo by

changing the design of the logo to attract new students. Rania Hamdy stated that Angel recently met with ASG a few weeks ago, and that Angel will be meeting soon with the Academic Senate and College Council. Adrian indicated he has logo ideas available for review with College Council, and will bring those forward at an upcoming College Council meeting. When asked, Adrian replied that ASG is excited about changing the logo, as well coordinating the look of the logo to be inclusive with sister-college CHC. There is also discussion about changing SBCCD to Inland Community College District. Scott Stark asked about ASG top-two logo designs, and Adrian replied they are looking at a casino-chip design that will include an arrowhead design for the District, and an auditorium design for SBVC.

Raise Jakpor asked about the possibility of offering courses at area prisons. Rania Hamdy indicated that Kern Committee College District has a program. Fermin Ramirez indicated there would be issues with federal aid for incarcerated individuals – a few Council Members wondered if there is the possibility that the prison would fund the program. <https://www.cerrocoso.edu/news/2018/0618-cal-city-prison-holds-first-college-graduation-ceremony>.

Meeting adjourned at 2:20 p.m.

Next College Council Meeting: Wednesday, October 24, 2018

Academic Year 17-18: Bi-Monthly, 2nd & 4th Wednesday, 1:30-3:00pm, AD/SS 207

Remaining Academic Year 18-19 Meetings:

Wednesday, October 24, 2018
Wednesday, November 14, 2018
Wednesday, November 28, 2018
Wednesday, December 12, 2018
Wednesday, January 9, 2019
Wednesday, January 23, 2019
Wednesday, February 13, 2019
Wednesday, February 27, 2019
Wednesday, March 13, 2019
Wednesday, March 27, 2019
Wednesday, April 10, 2019
Wednesday, April 24, 2019
Wednesday, May 8, 2019
Wednesday, May 22, 2019