SBVC COLLEGE COUNCIL
OCTOBER 12, 2016 MINUTES
PRESIDENT'S CONFERENCE ROOM, ADSS-207
TIME: 1:00 PM – 3:00 PM

A= Absent

Diana Rodriguez, SBVC President, Chair
Celia Huston, Academic Senate President, Co-Chair
Rocio Aguayo **A**
Dave Bastedo
Aaron Beavor **A**
Stephanie Briggs
Lorrie Burnham
Yancie Carter
Mary Copeland
Marco Cota
Paula Ferri-Milligan
Rania Hamdy
Rick Hrdlicka
Henry Hua, Interim VPI **A**
Diane Hunter
Celia Huston

Ricky Shabazz
James Smith
Scott Stark **A**
Cassandra Thomas **A**
Kay Weiss
(21 members)
Nicole Williams (MINUTES)

Guest(s):

Albert Maniaol

CALL TO ORDER:

1:10 p.m. President Rodriguez called the meeting to order.

APPROVAL of the August 24 2016, September 2 2016, September 14 2016, September 28 2016 and September 30 2016 MINUTES

President Rodriguez entertained a **motion to approve** the minutes. Rick Hrdlicka moved, James Smith second. No discussion and the group voted as follows:
AYES: Bastedo, Briggs, Carter, Copeland, Cota, Ferri-Milligan, Hamdy, Hrdlicka, Hunter, Shabazz, and Smith.
NOES: None
ABSTENTIONS: Weiss
ABSENT: Aguayo, Beavor, Hua, Stark
Motion Carried

Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

UPCOMING/FILLING POSITIONS – D. RODRIGUEZ

President Rodriguez entertained a **motion to approve** the Student Services replacement positions as follows:
1. Guardian Scholars/Dreamers/FYE Counselor (SSSP Funds)
2. Secretary I (FKCE/YESS/Guardian Scholars) staff working out of class as Student Services Technician II *(NOTE: The College Council added that the approval is contingent upon the position becoming available.)*

Rick Hrdlicka moved, James Smith second. A lively discussion occurred with regard to the SBVC Program Review process (a printed handout of questions was provided at meeting) and the group voted as follows:

AYES: Bastedo, Briggs, Carter, Cota, Hamdy, Hrdlicka, Shabazz, and Smith.

NOES: Copeland, Ferri-Milligan, and Hunter

ABSTENTIONS: Weiss and Huston

ABSENT: Aguayo, Beavor, Hua, Stark

Motion Carried

President Rodriguez entertained a **motion to approve** the Student Services new positions as follows:
3. Dean of Student Equity
2. Administrative Secretary for the Dean of Student Equity
3. VRC Counselor (SSSP Funds) Currently Adjunct
4. Student Services Tech II (FKCE/Guardian Scholars, YESS, SSSP, SEP
5. Secretary II, the Huddle (SSSP Fund)
6. Secretary II, EOPS/CARE (replaces a tech, uses funds from resignation)
7. Sr. Programmer (SSSP/SEP – EPI Project)
8. 2 General Counselor positions (SSSP)
9. Reclassify a Clerical Assistant II to a Secretary II in the Counseling Department

(NOTE: The College Council added that the approval is contingent upon the receipt of the categorical funding.) (NOTE: As per Ricky Shabazz, remove Huddle Coordinator and Middle College Coordinator from the initial request as both positons are currently in process through SBVC PROGRAM REVIEW.)

Rick Hrdlicka moved, James Smith second. A lively discussion occurred with regard to the SBVC Program Review process and the group voted as follows:

AYES: Bastedo, Briggs, Carter, Cota, Hamdy, Hrdlicka, Shabazz, and Smith

NOES: Copeland, Ferri-Milligan, and Hunter

ABSTENTIONS: Weiss and Huston

ABSENT: Aguayo, Beavor, Hua, Stark

Motion Carried

The College Council advised Albert Maniaol that the Student Services Technician (part-time to full-time) would not likely be approved as the position is a part-time position only. *(Note: Approval and Funding would be contingent upon District Human Resources confirmation that the position can we changed from PT to FT, in addition to Scott Stark's confirmation that funding is available.)* The College Council advised Albert Maniaol that the part-time Tool Room Specialist request for continued funding will need to be reviewed by Scott Stark (absent) for funding.

The College Council requested that Albert Maniaol place both positions on a Request for One-Time Urgent Emerging Needs Funding Application and re-submit to College Council.

President Rodriguez entertained a **motion to approve** the Administrative Services, Computer Technology Services Department's replacement position of Technology Support Specialist II. Kay Weiss moved, Rick Hrdlicka second. No discussion and the group voted as follows:

AYES: Bastedo, Briggs, Carter, Copeland, Cota, Ferri-Milligan, Hamdy, Hrdlicka, Hunter, Huston, Shabazz, Smith, and Weiss
NOES: None
ABSTENTIONS: None
ABSENT: Aguayo, Beavor, Hua, Stark
Motion Carried

ENROLLMENT MANAGEMENT MARKETING TIMELINE – R. SHABAZZ

Postponed due to time constraints.

EMP & FMP DOCUMENT REVIEW UPDATE – S. STARK

Council Members are welcome to attend the presentation.

Board of Trustees STUDY SESSION @ District Board Room
Thursday, October 13, 2016 at 8:00AM
MASTER PLAN PRESENTATION
• SBVC Comprehensive Master Plan, September 30, 2016 Draft
• CHC Comprehensive Master Plan, September 30, 2016 Draft
• SBCCD District Alignment Plan, September 30, 2016 Draft

Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

ACCREDITATION AND STUDENT LEARNING OUTCOMES – C. HUSTON

No report

EDUCATIONAL MASTER PLAN – J. SMITH

James Smith informed the College Council that in reviewing the master plan, the accuracy of the employment data is in question and is currently under review.

STRATEGIC PLANNING– J. SMITH

No report

Program Review – P. Ferri-Milligan

The deadline is October 28, 2016 with conditional reports due on Friday.

COMMITTEE REPORTS:

No report

OTHER:

Meeting adjourned at 3:15 p.m.

Next College Council Meeting: Wednesday, October 26, 2016

Academic Year 16-17: Bi-Monthly, 2nd & 4th Wednesday, 1-3pm, AD/SS 207
August 24, 2016 √
Friday, September 2, 2016 *SPECIAL EMP/FMP 1-3pm* √
September 14, 2016 √
September 28, 2016 √
Friday, September 30, 2016 *SPECIAL EMP/FMP 11am-5pm* √

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Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

October 12, 2016 √
October 26, 2016
Friday, November 4, 2016 *SPECIAL EMP/FMP 8:30am-10:30am*
November 9, 2016
November 23, 2016
December 14, 2016
January 25, 2017
February 8, 2017
February 22, 2017
March 8, 2017
March 22, 2017
April 12, 2017
April 26, 2017
May 10, 2017

SBVC COLLEGE COUNCIL
OCTOBER 26, 2016 MINUTES
PRESIDENT'S CONFERENCE ROOM, ADSS-207
TIME: 1:00 PM – 3:00 PM

A= Absent

Diana Rodriguez, SBVC President, Chair **A**
Celia Huston, Academic Senate President, Co-Chair
Rocio Aguayo
Dave Bastedo
Aaron Beavor
Stephanie Briggs **A**
Lorrie Burnham **A**
Yancie Carter **A**
Mary Copeland
Marco Cota
Paula Ferri-Milligan
Rania Hamdy
Rick Hrdlicka
Henry Hua, Interim VPI **A**
Diane Hunter
Celia Huston

Ricky Shabazz **A**
James Smith **A**
Scott Stark
Cassandra Thomas
Kay Weiss **A**
(21 members)
Nicole Williams (MINUTES)

Guest(s):
Albert Maniaol
Stacy Meyer
Romana Pires

CALL TO ORDER:

1:10 p.m. Celia Huston called the meeting to order.

APPROVAL of the October 12 2016 MINUTES

Pending

Open Education Resources AB798 Grant – Romana Pires

Romana Pires distributed flyer "Open Educational Resources (OER)" and a California Community Colleges Chancellor's Office RFA package "Request for Applications (RFA) for Program Zero-Textbook-Cost Degree Grant Program".

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Romana indicated that the OER grant discussion is an informational item that has already been approved by the State Chancellor's Office in which SBVC will receive $51,000 – SBVC has not received the grant funding yet as the grant is in process and then the CCC chancellor's office will distribute the funds—and is a 4-year grant with reporting required. The intent of the grant is to encourage faculty to incorporate OER to use as an instructional resource to save students money on the high cost of textbooks – materials are available in the public domain free-of-charge. The college must demonstrate that our college is ready to utilize the OER system. A website https://www.cool4ed.org is available for more OER information. Romana indicated that Legislation mandated that OER be created for 50 of the most popular CC and CSU courses. The material is peer reviewed and follows the CID curriculum that exists. Romana sent an email to campus, and has asked faculty to consider implementation in SPRING 2017.

Rick Hrdlicka expressed a concern about the printing of the OER material in relation to utilizing the SBCCD Print Shop or department copiers. Romana indicated the printing would be for OER items to be available at the SBVC Bookstore for students to purchase. Rick asked that an email again be sent that ensures the printing of the documents is understood to be done through the SBCCD Print Shop not utilizing departmental copiers – if departmental copiers are used there is a cost associated with that printing that would come from the CTS budget and the budget is not prepared to incur those costs. Romana indicated she would in fact make that clear to ALL faculty in an additional email.

In reviewing the RFA "Request for Applications (RFA) for Program Zero-Textbook-Cost Degree Grant Program", Ramona indicated that there may be some interest in following with this grant as well. The purpose of the grant is to create pathways where a student can earn a degree or certificate by taking classes without incurring an instructional material cost. This a two-prong grant of funding in the amounts of $35,000 and $150,000 available, with a submission deadline of December 12, 2016. Ramona indicated that we do not have a grant writer on campus, that she is unable to complete the task herself and is requesting assistance in the submission of the grant. The $35,000 award is for planning (January – September 30, 2017) and the $150,000 maximum award is for implementation (January – December 30, 2017) with the required outcome being a student degree without incurring instructional material costs. Paula Ferri-Milligan suggested, and Ramona confirmed, that not all faculty will be able to follow the OER program as the material used is not available in the public domain.

Rania Hamdy suggested working with Dr. James Smith to have the RFA vetted to determine if feasible. As well, Rania indicated that Ramona should speak with Dr. Smith as there may be someone available as a professional expert to assist in the writing the of the grant submission as they have assisted and may be further assisting with some other grant projects.

Celia Huston confirmed that Academic Senate will also be reviewing the information presented.

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UPCOMING/FILLING POSITIONS – D. RODRIGUEZ

Celia Huston entertained a **motion to postpone** the Applied Technology request for the part-time to fill-time Student Services Technician until Scott Stark has researched the position and funding. Rocio Aguayo moved, Scott Stark second. A brief discussion occurred with regard to SBVC Program Review. Albert Maniaol indicated that the request was submitted to Program Review and the group voted as follows:

AYES: Aguayo, Bastedo, Beavor, Copeland, Cota, Ferri-Milligan, Hamdy, Hrdlicka, Hunter, Stark, Thomas

NOES: None

ABSTENTIONS: None

ABSENT: Briggs, Burnham, Carter, Hua, Shabazz, Smith, and Weiss

Motion Carried

Celia Huston entertained a **motion to approve** the Applied Technology request for continued funding of the part-time Tool Room Specialist. Scott Stark moved, Marco Cota second. A brief discussion occurred with regard to SBVC Program Review. Albert Maniaol indicated that the request was submitted to Program Review and the group voted as follows:

AYES: Aguayo, Bastedo, Beavor, Copeland, Cota, Ferri-Milligan, Hamdy, Hrdlicka, Hunter, Stark, Thomas

NOES: None

ABSTENTIONS: None

ABSENT: Briggs, Burnham, Carter, Hua, Shabazz, Smith, and Weiss

Motion Carried

Process for Positions – Diana Rodriguez

Postponed.

EMP & FMP DOCUMENT REVIEW UPDATE – S. STARK

The next special meeting is being held on Friday, November 4, 2016 from 8:30am-10:30am in ADSS 207. Scott Stark will send the final draft to the College Council for review. If there are further comments or revisions, send those by email to Scott Stark by November 2, 2016.

ACCREDITATION AND STUDENT LEARNING OUTCOMES – C. HUSTON

Celia confirmed she will continue as a co-chair of the Accreditation and SLO Committee. Currently working on the Mid-Term Report.

EDUCATIONAL MASTER PLAN – J. SMITH

No report

STRATEGIC PLANNING– J. SMITH

No report

Program Review – P. Ferri-Milligan

No report

COMMITTEE REPORTS:

Rania Hamdy reported that the next Professional Development Committee meeting is scheduled for November 7, 2016. Rania reminded members that the Sabbatical applications are due in the President's Office by November 2, 2016.

Aaron Beavor reported that the Classified Senate will be collecting Thanksgiving donations in and around the main areas of campus with dry goods and gift cards received as welcome donations.

Cassandra Thomas reported that the CSEA negotiations with the District are going well.

Rick Hrdlicka that the recent power outage caused Wi-Fi and telephone issues and that, due to changes in software, the telephone hardware on campus may need to be replaced.

Mary Copeland reported that the Curriculum Committee is working well, and though the process is slow they are moving curriculum through.

OTHER:

Scott Stark reported of one-time funding being made available, with $250,000 being allocated to Program Review.

Rocio Aguayo reported that ASG is currently working on voter education and registration, a food pantry, concert auditions, and carnival. She reminded members of the last football game of the season being held on November 17.

Meeting adjourned at 2:45 p.m.

Next College Council Meeting: Friday, November 4, 2016 *SPECIAL EMP/FMP 8:30am-10:30am*

Academic Year 16-17: Bi-Monthly, 2ⁿᵈ & 4ᵗʰ Wednesday, 1-3pm, AD/SS 207
August 24, 2016 √
Friday, September 2, 2016 *SPECIAL EMP/FMP 1-3pm* √
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September 28, 2016 √
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October 26, 2016 √
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January 25, 2017
February 8, 2017
February 22, 2017
March 8, 2017
March 22, 2017
April 12, 2017
April 26, 2017
May 10, 2017

SBVC COLLEGE COUNCIL
November 9, 2016 MINUTES
PRESIDENT'S CONFERENCE ROOM, ADSS-207
TIME: 1:00 PM – 3:00 PM

A= Absent

Diana Rodriguez, SBVC President, Chair
Celia Huston, Academic Senate President, Co-Chair
Rocio Aguayo **A**
Dave Bastedo **A**
Aaron Beavor **A**
Stephanie Briggs
Lorrie Burnham
Yancie Carter
Mary Copeland **A**
Marco Cota **A**
Paula Ferri-Milligan
Rania Hamdy
Rick Hrdlicka
Henry Hua, Interim VPI
Diane Hunter
Celia Huston

Ricky Shabazz
James Smith
Scott Stark
Cassandra Thomas **A**
Kay Weiss
(21 members)
Nicole Williams (MINUTES)

Guest(s):
Wallace Johnson

CALL TO ORDER:

1:05 p.m. Celia Huston called the meeting to order.

UPCOMING/FILLING POSITIONS – D. RODRIGUEZ

President Rodriguez entertained a **motion to approve** the Instruction Office request for new position Dean of Academic Success and Learning Services. James Smith moved, Scott Stark second. A discussion occurred with regard to SBVC Program Review – Henry Hua confirmed that he had not submitted to Program Review. The College Council requested the following modifications to the job description 1) add distributed education as desired knowledge 2) add "not" between "but" and "limited" on #10 and the group voted as follows:
AYES: Briggs, Burnham, Carter, Hamdy, Hrdlicka, Hua, Shabazz, Smith, and Stark
NOES: Ferri-Milligan, Hunter, and Weiss
ABSTENTIONS: None

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ABSENT: Aguayo, Bastedo, Beavor, Copeland, Cota, Thomas
Motion Carried

The College Council reviewed the Instruction Office's request for new position AB86 Consortia Counselor (non-tenure). A discussion occurred with regard to SBVC Program Review – Henry Hua confirmed that he had not submitted to Program Review. After a discussion with regard to another AB86 employee is considered a District employee solely housed on the SBVC campus, the College Council determined that the position is a categorically funded, District positon and that a vote by College Council is not appropriate.

President Rodriguez entertained a **motion to approve** the Instruction Office request for replacement position Sports Information Specialist. Kay Weiss moved, Scott Stark second. A discussion occurred with regard to SBVC Program Review – confirmation was received that replacement positions do not go through the Program Review process. A discussion occurred with regard to funding and reassigned time – Scott Stark confirmed that funding is available and that we are too close to the 50% rule to allow for any reassigned time in this case, and the group voted as follows:
AYES: Briggs, Burnham, Carter, Ferri-Milligan, Hamdy, Hrdlicka, Hua, Hunter, Shabazz, Smith, Stark, and Weiss
NOES: None
ABSTENTIONS: Hamby
ABSENT: Aguayo, Bastedo, Beavor, Copeland, Cota, Thomas
Motion Carried

Enrollment Management Marketing Timeline – Ricky Shabazz

Ricky Shabazz confirmed that the names have been updated to reflect newer employees responsible; however, this is a living document in which there is a person that has since resigned. The College Council members recommended that the document contain titles rather than names - Ricky agreed and will do so with the next update. Council members asked why they would be reviewing the document, and President Rodriguez stated that the document will remain on the agenda for review by the members for potential ideas and to stimulate discussions to increase the college's FTES.

Pending Draft-to-Final College Council Items

SBVC Planning and Decision Model – the members concurred that there is an approved model but that the model in development during the 2015 school year was not finalized. The members have requested time to review so an update and finalization can occur to current year 2016-2017. Rania Hamdy and James Smith indicated the document could be reviewed at the next RP Group retreat.

Governance Handbook 2013-2015 - the members concurred that the development of the handbook was based on Accreditation recommendations for a CHC handbook and that the SBVC handbook was not finalized. The members have requested time to review so an update and finalization can occur to current year 2016-2017. Ricky Shabazz also recommended that the members implement a section on Program Review and the College Council processes with regard to approvals and disapprove – what is a program's course of action should a shared governance committee such a Program Review and/or College Council deny a request?

Facilities and Safety Prioritization FY 2015 – Scott Stark requested the removal from the College Council website, indicating that the prioritization was informational only and a final approval was not necessary by the College Council.

ACCREDITATION AND STUDENT LEARNING OUTCOMES – C. HUSTON

Celia reported that she attended an accreditation workshop last week – there is a new format to follow for the Mid-Term Report, as well a new template for the Substantive Change report. Celia will be organizing the information, along with her notes, to share with the Accreditation Committee as well she will be providing further updates to the College Council.

EDUCATIONAL MASTER PLAN – J. SMITH

No report

STRATEGIC PLANNING– J. SMITH

No report

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Program Review – P. Ferri-Milligan

Paula reported that there are three more meetings of the Program Review Committee – the committee received approximately 250 proposals.

COMMITTEE REPORTS:

Scott Stark reported that the Facilities & Safety committee recently rejected a request for a KVCR defibrillator. After a brief discussion with the members, they concurred that the request should be through SBCCD. President Rodriguez indicated she would discuss the matter with the Chancellor. In addition, Scott stated there are reports of non-compliance with ADA tables and chairs being available in the classrooms. Ricky Shabazz confirmed there are tables and chairs but those tables and chairs are being moved from classroom to classroom as needed, when there needs to be an increase in the amount of tables and chairs. Scott stated there are funds available for these needs, and that he will continue the discussion with Ricky Shabazz to allow for funding and purchase.

Rock Hrdlicka reported that the Campus Technology Plan should be finalized by the Technology Committee at the next meeting, and has requested a review at the next College Council Meeting. Once College Council reviews, the plan will then be reviewed by TESS (Technology & Educational Support Services.)

OTHER:

Scott Stark provided an update with regard to the Applied Technology request for the part-time to full-time Student Support Specialist. The previous "Request to Extend Hours" memorandum utilized by Albert Maniaol in the past is not acceptable per CSEA and Human Resources. Scott stated that Albert Maniaol has been informed, and that the only option is to move the request through Program Review.

Diana Hunter suggested members attend a poetry event featuring Luis Rodriguez and Matt Sedillo being held on Tuesday, November 15, 2016 10:00 AM - 1:00 PM in B100.

Kay Weiss informed members of an Art Faculty Exhibition at the Art Gallery beginning November 21 through to December 8, with the Reception being held on Wednesday, November 30 from 5-7pm.

Meeting adjourned at 2:50 p.m.

Next College Council Meeting: Wednesday, November 23, 2016

Academic Year 16-17: Bi-Monthly, 2ⁿᵈ & 4ᵗʰ Wednesday, 1-3pm, AD/SS 207

August 24, 2016 √
Friday, September 2, 2016 *SPECIAL EMP/FMP 1-3pm* √
September 14, 2016 √
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Friday, September 30, 2016 *SPECIAL EMP/FMP 11am-5pm* √
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Friday, November 4, 2016 *SPECIAL EMP/FMP 8:30am-10:30am Cancelled*
November 9, 2016 √
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March 8, 2017
March 22, 2017
April 12, 2017
April 26, 2017
May 10, 2017

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12/14 COLLEGE
COUNCIL

From:	Hrdlicka, Rick
Sent:	Wednesday, November 16, 2016 3:37 PM
To:	Rodriguez, Diana Z; Williams, Nicole B
Cc:	Stark, Scott R
Subject:	Attached it the updated campus technology plan for College Councils approval.
Attachments:	sbvc_campus_technology_strategic_plan_2017-2020_11-14-2016.pdf

Follow Up Flag:	Follow up
Due By:	Sunday, November 20, 2016 4:00 PM
Flag Status:	Flagged

Diana,
Please add this to the next College Council meeting. It was approved at today's Technology Committee meeting.

Rick Hrdlicka | Director
Campus Technology Services
San Bernardino Valley College
rhrdlicka@sbccd.cc.ca.us
Office: **(909) 384-8656**
Technical Support

701 S. Mount Vernon Avenue, San Bernardino, CA 92410

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

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Campus Technology Strategic Plan
2017-2020

San Bernardino
Valley College

Table of Contents

San Bernardino Valley College

San Bernardino Valley College (SBVC) is a comprehensive community college offering a full range of degrees, transfer programs to four-year institutions, and certificates in a wide range of careers. SBVC is an accredited regional leader in career and technical education with programs in computer and information technology, graphic arts, computer science, nursing, automotive, machine trades, welding, electrical, and dozens more. Weekend, online, evening, short-term, and distance-learning classes are available along with classes in Big Bear.

For more information, visit www.valleycollege.edu, follow campus news on Facebook and Twitter, or call (909) 384-4400. The college is located at 701 S. Mt. Vernon Avenue, San Bernardino, CA 92410.

Vision

San Bernardino Valley College will become the college of choice for students in the Inland Empire and will be regarded as the alma mater of successful, lifelong learners. We will build our reputation on the quality of our programs and services and on the safety, comfort, and beauty of our campus. We will hold both our students and ourselves to high standards of achievement and will expect all members of the college community to function as informed, responsible, and active members of society.

Mission

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

Challenges and Opportunities

SBVC is facing challenges in funding, competition, changing demographics, escalating constituent expectations, underprepared students, and a growing demand for access to online educational services. As with all higher education institutions, SBVC is affected by an extraordinary level of change, especially in the area of technology. The ever-increasing rate of change requires that SBVC continuously monitor the horizon for emerging trends for future success while maintaining the delivery of quality education services to their current constituents.

Transforming these challenges into opportunities is the fundamental goal of the SBVC IT Strategic Planning effort.
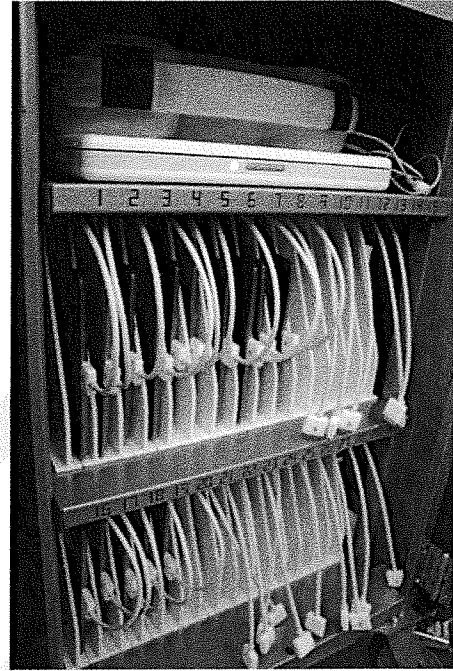
Goals for Success (2017–2020)

This Campus Technology Strategic Plan describes SBVC's direction for technology through the adoption of goals that are designed to move the institution toward its future vision for technology. The remaining sections in this plan explain the process used to develop these goals, for example, introduction of the supporting strategies for each goal, demonstration of alignment with the Campus Strategic Master Plan, District's Planning Imperatives, and an implementation plan for each goal and supporting strategy.

Goal 1.   Provide exemplary technology resources and support while maintaining fiscal and environmental responsibility.

Goal 2.   Support the Online Program Committee's Plans and Goals.

Goal 3.   Encourage partnerships with businesses, other organizations, and the surrounding community.

Goal 4.   Collaborate with the District on projects that are beneficial to all.

Goal 5.   Work cooperatively through the Office of Professional Development to provide appropriate technology training.

Goal 6.   Identify and meet accessibility standards set by Section 508.

The SBVC Campus Technology Strategic Plan

Purpose

The SBVC Technology Strategic Plan provides a comprehensive roadmap for utilizing technology to improve the overall performance of the institution. The three-year plan presents focused goals and supporting strategies which will move the institution closer to realizing its vision.

Process

This plan is built on a foundation of IT strategic planning that began at SBVC in 2001. Each plan has enabled SBVC to navigate the changing environment and successfully position itself for the future. This plan has been modified regularly since its inception, and this particular version has been revised and updated by the Technology Committee during the 2015 - 2016 academic year and finalized in the Spring of 2016. It will remain in place until June 2019, when it will be evaluated once again.

SBVC's Technology Committee is responsible for developing and maintaining the IT Strategic Plan. It is charged to explore and encourage innovation in the use of technology, including the support and training of faculty and staff in the use of technology for academic and management applications.

Technology Committee Members 2015-2016

Hrdlicka, Rick (Co-Chair) .... Director, Campus Technology Services
Bastedo, Dave (Co-Chair) .... Professor, Biology
Batalo, Mandi .... Associate Professor, Art
Blecka, Lori .... Associate Professor, Mathematics
Bojorquez, Ana .... Assistive Technology Specialist, Disabled Students Program and Services
Chang, Andy .... Director, Administrative Applications
Feist, John .... Technology Support Specialist II, Campus Technology Services
Flaa, Jonathan .... Technology Support Specialist I, Campus Technology Services
Hamdy, Rania .... Coordinator, Professional Development
Hastings, Ron .... Director, Library and Learning Support Services
Hua, Henry .... Dean, Mathematics, Business & Computer Technology Division
Jackson, Jack .... Professor, Philosophy/Religious Studies
Jakpor, Riase .... Instructor, Political Sciences
Johnson, Wallace .... Dean, Social Sciences, Human Development & Physical Education
Nguyen, Joseph .... Coordinator, Student Success
Notarangelo, Joseph .... Associate Professor, English
Sims, Jeremy .... Director, District Technology Services
Wall, Patti .... Associate Professor, Library and Learning Support Services

Technology Vision

Students, faculty, and staff will have universal access to the tools and resources of current and emerging technologies, and the expertise to use them effectively for the process of learning

Technology Mission

The Technology Committee is the bridge that crosses the digital divide for students, faculty, and staff by providing and implementing a plan for universal access to technology.

Technology Guiding Values

We value:
- Effective training and professional development
- Development of technologically literate students, staff and faculty
- Effective use of technology that will positively influence the community
- Partnerships with our community
- A climate of continuous improvement
- Exploration of emerging technologies
- That the District and Campus Technology Services provide exemplary support to the campus community.
- Fulfilling the technological needs of the campus community

Goals and Supporting Strategies

In 2016 the Technology Committee revised the goals and the supporting strategies to reflect accomplishments and changing needs.

Goal 1.   **Provide exemplary technology resources and support while maintaining fiscal and environmental responsibility.**

Supporting Strategy:
1.1. Maintain the processes for determining the technology needs of students, faculty, staff, and administrators and incorporate the data into technology planning.
1.2. Maintain and adhere to minimum standards for classroom technology.
1.3. Provide faculty with the latest information on the trends in emerging technologies.
1.4. Develop and update current web-based services on an ongoing basis.
1.5. Provide an open yet secure network that allows reliable accessibility while providing confidentiality of information.
1.6 Provide adequate number of expert support staff to meet the day-to-day and long-term technology needs of students, faculty and staff on campus.

Goal 2. **Support the Online Program Committee's Plans and Goals.**
http://www.valleycollege.edu/about-sbvc/campus-committees/additional-committees/online-program/opcplan

Supporting Strategy:
2.1 Curriculum and instruction
2.2 Faculty support
2.3 Student support
2.4 Evaluation and assessment

Goal 3.   **Encourage partnerships with businesses, other organizations, and the surrounding community.**

Supporting Strategy:
3.1. Develop technology-related partnerships with businesses, organizations, and agencies.
3.2. Promote activities and events that connect businesses with SBVC students.
3.3. Develop partnership opportunities with feeder schools, colleges, and universities.
3.4. Work with vendors to provide student discounts for educational technology.

Goal 4.   **Collaborate with the District on projects that are beneficial to all.**

Supporting Strategy:
4.1. Collaborate with District Technology to identify, implement, and support electronic communication methods that serve all of our users. (For Example LMS, e-mail, SARS, BBConnect, and Website CMS)
4.2. Promote initiatives that lead to district-wide best practices.

4.3. Educate the campus community regarding available technology resources.

Goal 5.   Work cooperatively through the Office of Professional Development to provide appropriate technology training.

Supporting Strategy:

5.1. Provide appropriate technology training opportunities for all SBVC personnel through the use of diverse delivery methods.

5.2. Encourage the development of curriculum that prepares our students for success with web-based and web-enhanced courses.

5.3. Provide individualized technology training for faculty and staff.

5.4. Provide access to conferences through alternative methods, when applicable.

Goal 6.   Identify and meet accessibility standards set by Section 508.

Supporting Strategy:

6.1. Maintain accessible systems to the campus community.

6.2. Maintain standards for accessibility for all institutional websites to ensure compliance.

6.3. Provide accessibility training to faculty and staff.

6.4. Provide training in the use of accessibility software where needed.

Intentionally left blank.

From:	Gallagher, Debra Kaye
Sent:	Tuesday, October 18, 2016 3:43 PM
To:	Williams, Nicole B
Subject:	FW: Campus Process of Posting Posters on Campus

12/14 COLLEGE COUNCIL

FYI

Debby Gallagher | Administrative Assistant II Office of the President San Bernardino Valley College
dgallag@valleycollege.edu www.valleycollege.edu
Office: 909.384.8298

701 S. Mount Vernon Avenue, San Bernardino, CA 92410 San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

-----Original Message-----
From: Pasillas, Karol A
Sent: Tuesday, October 18, 2016 3:02 PM
To: Shabazz, Ricky L <rshabazz@sbccd.cc.ca.us>; Gallagher, Debra Kaye <dgallag@sbccd.cc.ca.us>
Cc: Rodriguez, Diana Z <drodriguez@sbccd.cc.ca.us>
Subject: RE: Campus Process of Posting Posters on Campus

For any student poster, they go through Student Life, but there is no policy for other posters. I talked to Scott and he said this would be a good item to discussed and decided on in College Council.

Karol Pasillas | Administrative Coordinator Administrative Services San Bernardino Valley College
kpasilla@valleycollege.edu www.valleycollege.edu
Office: 909-384-8965
San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

-----Original Message-----

From: Shabazz, Ricky L
Sent: Tuesday, October 18, 2016 2:56 PM
To: Gallagher, Debra Kaye <dgallag@sbccd.cc.ca.us>; Pasillas, Karol A <kpasilla@sbccd.cc.ca.us>
Cc: Rodriguez, Diana Z <drodriguez@sbccd.cc.ca.us>
Subject: RE: Campus Process of Posting Posters on Campus

I would say that it depends on the poster. For the most part it is student life.

Ricky Shabazz, Ed.D.　|　Vice President

Student Services

San Bernardino Valley College

rshabazz@valleycollege.edu
www.valleycollege.edu

Office: (909) 384-4473

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-----Original Message-----
From: Gallagher, Debra Kaye
Sent: Tuesday, October 18, 2016 2:46 PM
To: Pasillas, Karol A <kpasilla@sbccd.cc.ca.us>; Shabazz, Ricky L <rshabazz@sbccd.cc.ca.us>
Cc: Rodriguez, Diana Z <drodriguez@sbccd.cc.ca.us>
Subject: Campus Process of Posting Posters on Campus

Hi,

What is the campus process for posting poster on campus now? It used to be all posters had to be approved by Student Life and they put a poster stamp on it showing approved; is this still the process? Does it include Athletic Department or not?

Thanks,
Debby:)

Debby Gallagher | Administrative Assistant II Office of the President San Bernardino Valley College
dgallag@valleycollege.edu www.valleycollege.edu
Office: 909.384.8298

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-----Original Message-----
From: Gallagher, Debra Kaye
Sent: Tuesday, October 18, 2016 3:32 PM
To: Gallagher, Debra Kaye <dgallag@sbccd.cc.ca.us>
Subject:

Sent from SBVC Copier. Confidential!