

**SBVC COLLEGE COUNCIL  
OCTOBER 26, 2016 MINUTES  
PRESIDENT’S CONFERENCE ROOM, ADSS-207  
TIME: 1:00 PM – 3:00 PM**

**A= Absent**

Diana Rodriguez, SBVC President, Chair **A**  
Celia Huston, Academic Senate President, Co-Chair  
Rocio Aguayo  
Dave Bastedo  
Aaron Beavor  
Stephanie Briggs **A**  
Lorrie Burnham **A**  
Yancie Carter **A**  
Mary Copeland  
Marco Cota  
Paula Ferri-Milligan  
Rania Hamdy  
Rick Hrdlicka  
Henry Hua, Interim VPI **A**  
Diane Hunter  
Celia Huston

Ricky Shabazz **A**  
James Smith **A**  
Scott Stark  
Cassandra Thomas  
Kay Weiss **A**  
(21 members)  
Nicole Williams (MINUTES)

**Guest(s):**  
Albert Maniaol  
Stacy Meyer  
Romana Pires

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**CALL TO ORDER:**

1:10 p.m. Celia Huston called the meeting to order.

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**APPROVAL of the October 12 2016 MINUTES**

Pending

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**Open Education Resources AB798 Grant – Romana Pires**

Romana Pires distributed flyer “Open Educational Resources (OER)” and a California Community Colleges Chancellor’s Office RFA package “Request for Applications (RFA) for Program Zero-Textbook-Cost Degree Grant Program”.

*Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.*

Romana indicated that the OER grant discussion is an informational item that has already been approved by the State Chancellor's Office in which SBVC will receive \$51,000 – SBVC has not received the grant funding yet as the grant is in process and then the CCC chancellor's office will distribute the funds—and is a 4-year grant with reporting required. The intent of the grant is to encourage faculty to incorporate OER to use as an instructional resource to save students money on the high cost of textbooks – materials are available in the public domain free-of-charge. The college must demonstrate that our college is ready to utilize the OER system. A website <https://www.cool4ed.org> is available for more OER information. Romana indicated that Legislation mandated that OER be created for 50 of the most popular CC and CSU courses. The material is peer reviewed and follows the CID curriculum that exists. Romana sent an email to campus, and has asked faculty to consider implementation in SPRING 2017.

Rick Hrdlicka expressed a concern about the printing of the OER material in relation to utilizing the SBCCD Print Shop or department copiers. Romana indicated the printing would be for OER items to be available at the SBVC Bookstore for students to purchase. Rick asked that an email again be sent that ensures the printing of the documents is understood to be done through the SBCCD Print Shop not utilizing departmental copiers – if departmental copiers are used there is a cost associated with that printing that would come from the CTS budget and the budget is not prepared to incur those costs. Romana indicated she would in fact make that clear to ALL faculty in an additional email.

In reviewing the RFA “Request for Applications (RFA) for Program Zero-Textbook-Cost Degree Grant Program”, Ramona indicated that there may be some interest in following with this grant as well. The purpose of the grant is to create pathways where a student can earn a degree or certificate by taking classes without incurring an instructional material cost. This a two-prong grant of funding in the amounts of \$35,000 and \$150,000 available, with a submission deadline of December 12, 2016. Ramona indicated that we do not have a grant writer on campus, that she is unable to complete the task herself and is requesting assistance in the submission of the grant. The \$35,000 award is for planning (January – September 30, 2017) and the \$150,000 maximum award is for implementation (January – December 30, 2017) with the required outcome being a student degree without incurring instructional material costs. Paula Ferri-Milligan suggested, and Ramona confirmed, that not all faculty will be able to follow the OER program as the material used is not available in the public domain.

Rania Hamdy suggested working with Dr. James Smith to have the RFA vetted to determine if feasible. As well, Rania indicated that Ramona should speak with Dr. Smith as there may be someone available as a professional expert to assist in the writing the of the grant submission as they have assisted and may be further assisting with some other grant projects.

Celia Huston confirmed that Academic Senate will also be reviewing the information presented.

## **UPCOMING/FILLING POSITIONS – D. RODRIGUEZ**

Celia Huston entertained a **motion to postpone** the Applied Technology request for the part-time to fill-time Student Services Technician until Scott Stark has researched the position and funding. Rocio Aguayo moved, Scott Stark second. A brief discussion occurred with regard to SBVC Program Review. Albert Maniaol indicated that the request was submitted to Program Review and the group voted as follows:

**AYES:** Aguayo, Bastedo, Beavor, Copeland, Cota, Ferri-Milligan, Hamdy, Hrdlicka, Hunter, Stark, Thomas

**NOES:** None

**ABSTENTIONS:** None

**ABSENT:** Briggs, Burnham, Carter, Hua, Shabazz, Smith, and Weiss

**Motion Carried**

Celia Huston entertained a **motion to approve** the Applied Technology request for continued funding of the part-time Tool Room Specialist. Scott Stark moved, Marco Cota second. A brief discussion occurred with regard to SBVC Program Review. Albert Maniaol indicated that the request was submitted to Program Review and the group voted as follows:

**AYES:** Aguayo, Bastedo, Beavor, Copeland, Cota, Ferri-Milligan, Hamdy, Hrdlicka, Hunter, Stark, Thomas

**NOES:** None

**ABSTENTIONS:** None

**ABSENT:** Briggs, Burnham, Carter, Hua, Shabazz, Smith, and Weiss

**Motion Carried**

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## **Process for Positions – Diana Rodriguez**

Postponed.

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## **EMP & FMP DOCUMENT REVIEW UPDATE – S. STARK**

The next special meeting is being held on Friday, November 4, 2016 from 8:30am-10:30am in ADSS 207. Scott Stark will send the final draft to the College Council for review. If there are further comments or revisions, send those by email to Scott Stark by November 2, 2016.

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## **ACCREDITATION AND STUDENT LEARNING OUTCOMES – C. HUSTON**

Celia confirmed she will continue as a co-chair of the Accreditation and SLO Committee. Currently working on the Mid-Term Report.

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## **EDUCATIONAL MASTER PLAN – J. SMITH**

No report

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## **STRATEGIC PLANNING– J. SMITH**

No report

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## **Program Review – P. Ferri-Milligan**

No report

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## **COMMITTEE REPORTS:**

Rania Hamdy reported that the next Professional Development Committee meeting is scheduled for November 7, 2016. Rania reminded members that the Sabbatical applications are due in the President's Office by November 2, 2016.

Aaron Beavor reported that the Classified Senate will be collecting Thanksgiving donations in and around the main areas of campus with dry goods and gift cards received as welcome donations.

Cassandra Thomas reported that the CSEA negotiations with the District are going well.

Rick Hrdlicka that the recent power outage caused Wi-Fi and telephone issues and that, due to changes in software, the telephone hardware on campus may need to be replaced.

Mary Copeland reported that the Curriculum Committee is working well, and though the process is slow they are moving curriculum through.

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**OTHER:**

Scott Stark reported of one-time funding being made available, with \$250,000 being allocated to Program Review.

Rocio Aguayo reported that ASG is currently working on voter education and registration, a food pantry, concert auditions, and carnival. She reminded members of the last football game of the season being held on November 17.

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Meeting adjourned at 2:45 p.m.

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**Next College Council Meeting: Friday, November 4, 2016 SPECIAL EMP/FMP 8:30am-10:30am**

**Academic Year 16-17: Bi-Monthly, 2<sup>nd</sup> & 4<sup>th</sup> Wednesday, 1-3pm, AD/SS 207**

August 24, 2016 ✓

Friday, September 2, 2016 SPECIAL EMP/FMP 1-3pm ✓

September 14, 2016 ✓

September 28, 2016 ✓

Friday, September 30, 2016 SPECIAL EMP/FMP 11am-5pm ✓

October 12, 2016 ✓

October 26, 2016 ✓

Friday, November 4, 2016 SPECIAL EMP/FMP 8:30am-10:30am

November 9, 2016

November 23, 2016

December 14, 2016

January 25, 2017

February 8, 2017

February 22, 2017

March 8, 2017

March 22, 2017

April 12, 2017

April 26, 2017

May 10, 2017