



Classified Senate Meeting
Agenda
Friday May 30th @ 1pm
Library 147

I. Call To Order

II. Roll Call: Sign in

III. Approval of the agenda: May 30, 2014

IV. Approval of the minutes: April 18, 2014

V. Old Business:

- Classified Senate's Statement of Ethics and its Alignment to the College Mission – *Discussion Continued*
- CLI Conference 2014 – *Final Logistics*
- Campus Forum on Contracts Process – *Update*

VI. New Business:

- Classified Senate Elections – *Nominations Requested*
- 3-Year Staffing Plan – *Discussion*

VII. Public Comment/Guest:

VIII. Reports:

- A. Associated Student Government**
- B. Academic Senate**
- C. President's Report:** District Assembly, Board Meeting, College Council, Accreditation
- D. Senators/Committees**
- E. Classified School Employees Association**
- F. SBVC President**

Announcements: Our next meeting will be on Thursday June 26th at 1pm in Library 147.

IX. Meeting Adjournment

Submitted by Cassandra Thomas

CLASSIFIED SENATE MEETING MINUTES

Friday, April 18, 2014

1:00-2:30 p.m. – Library 147

- Opening: President Thomas called the meeting to order at 1:00 p.m.

- Roll Call:

Attendees: Gloria Kracher, Ana Bojorquez, Kathryn Marmolejo, Caleab Losee, Mary Valdemar, Christie Gabriel-Millette, Cassandra Thomas, Rose King, Angela Grotke, Aaron Beavor, Girija Raghavan

Guests: Lauren McSherry

- Approval of Agenda: The agenda was approved, **Gloria Kracher 1st, Aaron Beavor 2nd**. Approval is unanimous.
- Approval of Minutes: The minutes for the March 28, 2014 meeting were approved, **Gloria Kracher 1st, Kathryn Marmolejo 2nd**. Approval is unanimous.
- Old Business:
- College Brain Trust Report-Update: The budget split will change slightly to 69.16/30.84. The district will pay for KVCR, so that will leave more money for Valley College.
- New Business/Discussion:
- Classified Connection Week-Post-Event Discussion: President Thomas asked for input on how we thought the week went. This year was considered a success, and it was considered an improvement from last year. No one really had any criticism, other than it was the same group of people attending many of the events. The talent show was a success, and we are hoping even more staff will become involved next year, and we would like to get more of a variety of people attending the events. Suggestions for next year are craft classes, and a talk on how the brain develops.
- CLI Conference 2014-Logistics: President Thomas will coordinate the overall paperwork, and we will each turn in a conference attendance form.

- Graduation Fundraiser Proposal-Funding Request and Financial Update: We will make candy necklaces to sell as a fundraiser at graduation. President Thomas asked for \$100 for supplies. **Rose King 1st, Ana Bojorquez 2nd**. Approval was unanimous. We will have a necklace making session on April 25, 2014, at 4:30.
 - Review of BP's and AP's Assignment-Progress Update Requested: President Thomas assigned us different ones to review, and she reviewed which ones we are assigned to.
 - Classified Senate Committee Structure-Discussion: President Thomas would like to form an ad hoc committee to decide what committees we should have.
 - Campus Forum on Contracts Process-Discussion: We would like to establish a campus forum on the contracts process. What is the problem with the process? There are issues with substituting POs instead of submitting a contract every time, but sometimes using a PO is easier and more appropriate.
 - Public Comment/Guest: Lauren McSherry talked to us about the Title V grant opportunity that is coming up. The time frame is extremely short as it has to be done in 2 weeks. We are not sure if it is worth the effort to try to get it submitted within 2 weeks, so she asked for our input. It is a \$2.5 million grant over 5 years, and we would get \$500,000 a year. Suggestions were made for support services in the DSPS Tech Center, tutoring services, and other support services for the students.
 - Reports:
 - A. ASG: No report.
 - B. Academic Senate: No report.
 - C. Classified Senate/Committees:
 - Treasurer's Report: No report.
 - District Assembly Report: no report.
 - Program Review: No report.
 - D. College President's Report: No report.
 - E. CSEA: No report.
 - F. College Council: President Thomas reported that all labs on campus will be made available for all classes.
8. Announcements: Our next meeting will be held on May 16, 2014 at 1:00pm in Library 147.
9. Meeting Adjournment: Meeting was adjourned at 2:30.

*Minutes submitted by Angela Grotke

San Bernardino Valley College Classified Senate Constitution

ARTICLE II PHILOSOPHY

Section II. Code of Ethics

The Code of Ethics of San Bernardino Valley College Classified Senate will be consistent with democratic principles.

The SBVC Classified Senate and its individual members will adhere to the following while conducting Senate business:

- Base decisions on all available facts
- Uphold the majority decision of the Senate
- ~~Work to develop a governance system~~ Support and implement a collegial consultation system that is inclusive of all members of the campus community
- Support a campus environment that values and institutionally supports the diversity of our campus population
- Recognize that ~~unwelcome harassment, discrimination and negative~~ attention toward any member of the campus community ~~is not permissible and~~ will not be condoned and that it is our duty to take appropriate action as described in the Delineation of Roles and Responsibilities statement
- Maintain transparency and integrity in all aspects of service districtwide
- Advocate the prudent, ~~and~~ responsible and transparent expenditure of public and organizational funds
- Freely Vvote and advocate our honest convictions ~~despite unwarranted~~ void of undue influences

5/12/2014

Senator Assignments 2013-2014

Unit 1 Area A - Student Services
Mary Valdemar (13-15)
Vacancy
Unit 1 Area B - Student Services
Anita Moore (13-15)
Baybie Scudder (13-15)
Kathryn Marmolejo (12-14)
Unit 2 Area A - Instructional
Caleab Losee (12-14)
Rose King (12-14)
Vacancy
Unit 2 Area B - Instructional
Lisa Archuletta (13-15)
Vacancy
Unit 3 Area A - Admin. Services
Vacancy
Vacancy
Unit 3 Area B - Admin. Services
Christie Gabriel (12-14)
Robyn Bender (13-15)
Unit 3 Area C - Admin. Services
John Feist (13-15)
Rebecca Dean (13-15)

Executive Board 2012-2014

President
Cassandra Thomas
Vice-President
Aaron Beavor
Secretary
Angela Grotke
Historical Recorder
Ana Bojorquez
Treasurer
Gloria Kracher