

CLASSIFIED SENATE MEETING MINUTES

FRIDAY, February 19, 2021

12:30p.m.-2:00p.m. – Via Zoom Conferencing

Call to Order: John Feist called the meeting to order at 12:36p.m.

Rosemarie Hansen motions to suspend the orders of the day for guest speakers President Rodriguez and Vice President Scott Stark; Kyle Stroud 2nd the motion.

Roll Call: See sign in sheet.

Approval of Agenda:

Kyle Stroud motions to approve the agenda; Ernest Guillen 2nd the motion. Agenda approved by general consensus.

Approval of Minutes:

Amanda Moody motions to table the minutes; Ernest Guillen 2nd the motion. Approved by general consensus.

Public Comments/Guest:

President Rodriguez is here to talk about the confusion with COVID-19 vaccinations in regard to the emails that were sent out from District. The emails were a survey asking District wide, who would be interested in getting the vaccine and then that estimate was sent to the County. There was approximately 600 people who showed their interest through the survey. The District is partnering with the K-12 schools to administer the vaccine. Redlands Community Hospital reached out and said they had a certain number of vaccines (about 250) that could be administered to District employees and a specific date and time would be given to those who registered. An email for those vaccines went out District wide to all who were interested in the vaccine, based off the survey.

Girija Raghavan completed the initial survey as interested but did not get the email about the vaccine happening through Redlands Community Hospital.

Amanda Moody said the email about the available vaccine came from Kristina Hannon, Amanda will forward the email to Girija Raghavan.

President Rodriguez states for the vaccines offered through Redlands Community Hospital two emails were sent out, first to those who selected “yes” as interested in the vaccine. Second, to those who selected “unsure” and between the two emails the district was able to fill the 250 slots. We are hopeful that more vaccines will be allotted to the District.

Another method is going to the county website and search for your own appointments. A lot of staff are having good luck with the Loma Linda vaccine sites.

John Feist asked President Rodriguez would staff expect another email or survey from the District if more vaccines should become available?

President Rodriguez yes that would be the process. However, moving forward since a survey of interest already came out and was completed, in the future the emails would just be for those interested in the vaccine so they could get registered and move forward with receiving the vaccine.

Nathan Yearyean gave more information about the vaccine process that happened through Redlands Community Hospital. The second part of the registration was through text message, and the process was extremely smooth. The vaccines were administered yesterday, Thursday, February 18, 2021 at the Dorothy Ingram Learning Center.

President Rodriguez encourages all who are interested in receiving the vaccine to monitor the county sites and Loma Linda so they can be vaccinated.

President Rodriguez gave updates about KVCR. The vision plan is moving forward. The District sent out a survey across the district, community and students that will help move forward with the planning process. The survey did not have an ending date listed in the email sent out by President Rodriguez. There are open dialog boxes in the survey to add anything that may not have been covered in the questions.

Moving to Vice President Scott Stark...

Vice President Scott Stark will give current year budget updates and the developmental budget update for next fiscal year. Our current budget is tracking on Budget. A little more than 60 million was budgeted this year and all is tracking well. Coming into this year the budget was tight. The campus cut back on operational costs,

initiated a soft hiring freeze, only hiring absolutely necessary positions. CARES funds are also helping, 3.3 million went to students and the other 3.3 went to college costs, operational costs, technology, PPE, etc. There is still money remaining in the CARES funds on the institutional side. Round 2 of the CARES Act was just received, 3.3 million for students and almost 11 million on the institutional side. Those funds will be used from now to June 2022. The use of these funds is still being determined based on various regulations and guidelines that will be handed down from different agencies for return to campus. They could also be used for any extra training needed, one time cost to return to campus. The upcoming year: in January, the Governor put out his projected Budget for the 2021-2022 FY based on that the college has started putting their developmental budget together. In May, the Governor's May revise will come out and that will be the final budget and based on that the developmental budget will be revised based on the changes. Then the Board will approve a tentative budget in June. The tentative Budget carries us through July, August and beginning of September and then in September the Board will approve the Final budget. There are no PO's, and Budget transfers during the tentative budget period, July-September.

The State Budget Proposal (January 2021)

- Revenues are up
- PROP 98 funding is up
- COLA of 1.5%(how much money the district is paid per full time equivalent student (FTES))
- Offering a .5% potential growth (the state is holding us harmless due to the Pandemic)
- STRS and PERS revenue is up and dropping employer contributions

Reminder that this could change in May with the Governors Revise. On a state level the Budget looks okay for the FY, but the future may not be so bright. The reserves may be shrinking, the District is in deficit spending currently. The Board is allowing the District to drop below the 15% limit in the reserve fund to 10% and this year however, they want the reserves to go back to 15% in the next FY. DSO submitted their budget for the next FY. This FY it 21.8 million and next FY it is projected at 22.7 million. It raised due to step and column increases and benefits cost. Some was allocated to TESS for mandated software updates. The state is paying for half of those software updates.

Girija Raghavan received a breakdown of district 2000's spending and will create a spreadsheet for us to understand it better.

President Rodriguez questions the salary breakdown to see if she could answer any questions about it.

John Feist explains that some of the concerns is being able to find out how much is being spent at the classified, confidential, short term substitutes and professional experts. There might be an impression that there are a lot of professional experts or substitute positions that should be coming to a more permanent position.

What is being done about office space, a concern is that there might be more people than space upon our return. Is there any concern for short term office space?

Vice President Scott Stark, we need to wait for the regulations to return to see what that looks like to answer that question. New buildings are being built that will help with space, CTE will start in September 2021 and a Student Services building will be built where the LA building is currently at and all Student Services offices from all over the campus will move to the one building and that will free up all those offices. We will lose a little space from the CTS portables. This will be more long term, over the next 6 years. Return could be phased or incremental where only a few people come on certain days. It will not be a "hey everybody come on back".

Reports:

President report:

John Feist wanted to go over the COVID Vaccine confusion, KVCR, and budget that is why he invited President Rodriguez and Vice President Scott Stark to the meeting to give more detail. The discussion about KVCR needed to slowdown so budget, employee concerns, facilities, etc. could be looked at.

Treasurers Report:

Phylcia Sanchez was not at the meeting. No updates.

Committee Reports:

Ernest Guillen Reports...

Basic Skills Committee is currently reviewing proposals to fund special projects. They currently have money that needs to be spent and to submit any projects that will build basic skills.

CSEA Report...

Ernest Guillen gave report.

There will be a wellness workshop on February 25; changing your habits and changing your life and April 1; home office ergonomics. Communication will come from Francis Sutherland.

Negotiation updates was email out, some district languages were discussed, a couple counters back and forth, MOUs for positions that were on ADMIN hold due to COVID, 13 jobs descriptions were discussed in the classification study, which leaves about 50 positions left to discuss.

Informational items:

John Feist past secretary resigned due to personal reasons. We do need to put a request out for somebody to fill the position. Amber Martin has temporarily filled in and completed December and January minutes.

Amber Martin self-nominated herself.

Last call for any other nominations....none.

Amber Martin thanked the Classified Senate for allowing and accepting the nomination.

Open Forum will take place next Tuesday, Ernest will facilitate and will send an invite.

Ernest Gullien gave an update on the Classified Senate Scholarship Committee. Committee assignments have been assigned, there are only about 18-19 students to read per member.

Action Items:

Patrice Hollis motions to approve **Amber Martin** as Classified Senate Secretary: **Rick Dulock** 2nd the motion. Approved by general consensus.

Ernest Guillen motions to officially adopt the below listed members into the Scholarship Committee; **Rick Dulock** 2nd the motion. Approved by general consensus.

Scholarship Committee Members:

- Valerie Alex
- Katherine Fonseca

- Ernest Guillen
- Cindy Huerta
- Kathryn Jaramillo
- Amber Martin
- William Norris
- Mark Wahl

John Feist next item is the paper form for the Classified Employee Scholarship for employees not attending San Bernardino Valley College.

Ernest Guillen and Phylcia Sanchez will get together to compete the form to bring to the Classified Senate.

Open Floor – 10 minutes:

John Feist we need to develop a repour with people we invite and develop an understanding to develop better questions.

Rick Dulock commented on the survey President Rodriguez mentioned pertaining to KVCR. The community needed to email KVCR and then the survey was sent to them and was not readily available to the community. The survey must be complete by Sunday evening by 5 pm. First message went out last Thursday or Friday, February 11 or 12. Rick would have liked to see the survey to know what was being asked. Feels like the District has already made up their mind about what they are going to do with KVCR. KVCR needs help with fundraising, they only have one person doing it and she does not have experience doing it onair.

John Feist asked Rick for some major points that he can bring to President Rodriguez during their next meeting. John is under the impression the KVCR is not going away but District wants it off their hands. John encourages bringing this subject up in the Open Forum so it won't be so formal and attendees can speak more freely.

Next Meeting:

Open Forum – February 22, 2021 General Meeting – March 12, 2021

Meeting Adjournment:

Ernest Guillen motioned to Adjourn and Rick Durlock 2nd.

Minutes submitted by: Amber Martin