

# CLASSIFIED SENATE MEETING MINUTES

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FRIDAY, December 11, 2020  
12:30 p.m.-2:00p.m. – Via Zoom Conferencing

**Call to Order:** John Feist called the meeting to order at 12:22 p.m.

**Roll Call:**

**Approval of Agenda:**

**Approval of Minutes:**

**Public Comments/Guest:**

**Discussion:**

**Reports:**

**President report:**

John Feist

Questions have been raised about AP's and BP's, whether they have been written correctly and are being applied fairly.

Purpose of holding a December meeting was to allow for open discussion on what President Rodriguez had said earlier in the day.

**Treasurers Report:**

Phylicia Sanchez shared the budget report for the Senate.

General fund-Valley Hills \$4,329.82

Scholarship fund-Valley Hills \$336.36 (\$2,000.00 on Hold- Aaron Beavor Foundation Endowment)

General Fund-Foundation \$1,500.00

Scholarship Fund-Foundation \$2,806.97

Aaron Beavor Scholarship-Foundation \$153.59

Reimbursement for \$50.00 gift card for Thanksgiving drive

\$2,000.00 still on hold in Aaron Beavor Foundation

Funds raised to purchase Thanksgiving gift cards +\$725.00

Funds withdrawn for Thanksgiving gift cards -\$725.00

There was a payroll deduction of +\$26.00

There was a payroll deduction of +\$5.00

### **Committee reports:**

**Ernie Guillen** received some reports and will be sharing;

#### **Girija Raghavan – Campus Budget Committee**

The main topic of conversation during the November 18, 2020 Budget Meeting was the governor is going to present his 21-22 Budget in January. There have been many budget up and downs this year and we should expect to see more of the next FY. There has been no discussion of layoffs or furloughs and none are currently planned. The district prefers early retirement to layoffs, retirement packages are not being considered yet. Funding of one-off items will be done out of the Emergent Needs Budget. Possibly no program review list this year. District and Colleges will see a savings from travel and utilities this year. The resource allocation model between valley and Crafton will be review during Spring. Notifications will ne coming out, attendance will be useful for allocations. 21-22 Calendar has been submitted to the Board for Approval, which will help with the budget development starting in February/March 2021. A list of Classified Salaries and Management was shared. Breakdown of Classified Salaries received by Scott Stark. District level salaries will be requested from Jose Torres or Larry Strong. **Christie Gabriel-Millette** would like to see this chart broken down even more and show percentages in a table. Would like to see a Financial Dashboard for our District and Campuses. Filter by employees, management, classified, etc. We already have the programs to be able to create this.

**Mary Valdemar** would like to see this information on a district level. Feels that there is bloated administration at the District level not campus level.

**John Feist** in the interest of time, further committee reports will be held at this time until January's meeting.

### **Informational items:**

**John Feist** Phylicia wrap up of Thanksgiving Fundraiser and was everything distributed?

**Phylicia Sanchez** everything was distributed a week before Thanksgiving and all recipients were appreciative. Gift cards towards Target were given.

### **Action Items:**

**John Feist** classified employee announcement date discussion. Employee would have been announced in May at the Spotighting our Success. Need to make a motion of when to announce that employees name.

Ernest gave clarification that these names were never revealed because the Spotighting our Success was canceled. It did not seem fair to wait until 2021 to release the 1020 names and take from there Spotlight.

**Ernest Guillen** motions to release the names in January at the Presidents opening address event and **Phylicia Sanchez** 2<sup>nd</sup> the motion.

**John Feist** will contact the president to have the names announced. Is there any further discussion...

**Mary Valdemar** suggests reaching out to the nominees to make sure they are in the meeting when award is presented.

### **Discussion items:**

#### **Open Floor – 10 minutes:**

Committees will continue their reports.

#### **Christie Gabrielle-Millette - Enrollment Management and Student Equity Committee**

A survey was requested by the retention subcommittee of the enrollment management and student equity committee. This also involves Student Services. The survey, why students who were in enrolled in Spring or Summer 2020 did not enroll in Fall 2020. It was available from November 6<sup>th</sup> thru December 1<sup>st</sup>, 2020. The survey consisted of three questions and had a 10 percent response rate, 515 responses. Survey was sent through email. The majority of students did not reenroll due to COVID issues (general topic), from personal to family issues. The secondary reason was childcare and work issues. Third, was financial issues. Forth, was adapting to environmental learning conditions

during COVID. Fifth, was lack of academic and student support. Sixth, was lack of technology during remote learning. And finally, seventh was declining GPA. The survey then had the student explain their “other” response further. First reason was the student attending a different school. Second was course availability. Third was general mention of COVID. Fourth was that the student had graduated. Fifth was frustration with technology. Sixth was their program of student was halted due to COVID.

**Christie Gabriele-Millette** will upload survey information for classified staff to reference.

**Mary Valdemar** mentions the technology issues may not be on our end but on the students end, with a lack of internet, etc. Mary offered to give information to Christie to pass on to students who said they have a lack of technology. However, the survey is anonymous and no way of knowing who to send the information to. Mary is the liaison for California Emerging Technology Fund (CETF) which allows the students to pick from four different providers Spectrum, Frontier, AT&T and mobile hotspot from Mobile Citizen. It is free or two months then they transfer to the CETF rate which is from \$10.00 to \$25.00. would love to do a workshop to get the information out to the students.

**John Feist** will bring the CETF to the President to see if she can help get the word out at Opening Day.

**Ernest Guillen** thanked everyone for all the hard work they have done through this difficult year.

**Next Meeting:** No meeting set due to possible training. January meeting information to come.

**Meeting Adjournment:** **John Feist** adjourned meeting at 2:20pm.

Minutes submitted by: Amber Martin