

# CLASSIFIED SENATE MEETING MINUTES

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FRIDAY, MAY 22, 2020

12:30-2:00 p.m.

Via Zoom Conferencing

<https://cccconfer.zoom.us/j/93689754506>

**Call to Order:** The meeting began at 12:38 p.m.

**Roll Call:** See attached.

**Approval of Agenda:** John Feist motioned to approve the draft agenda; Michael Gonzales 2<sup>nd</sup> the motion. Approved by general consensus.

**Approval of Minutes:** Minutes from April 24, 2020 were tabled for the next meeting.

**Public Comment/Guest:** Tentative, Yash Patel, Sustainability Plan—Did not attend, tabled for next meeting.

Diana Rodriguez, SBVC President, attended the meeting as a guest. She shared a few items with the Classified Senate. Diana also gave a “thank you” to all classified professionals for what they do for SBVC—we are the backbone and are tied to student success. She talked about classified professionals’ week, and due to the pandemic, the executive team wants to support staff in what they would like to do—BBQ, late fall/spring—virtual—or something extra special when we return to work. She mentioned the all-campus meetings, noting if classified staff have any specific issues, to sent them to her via email or text.

## **Reports:**

A. **President:** Ernie Guillen is acting President in Judy Rodriguez’ absence. He noted the board meeting; he gave an update on classified professional activities; reviewed the statement of support for student trustees and voting privileges; he further noted that SBVC is going to the 4/10 work schedule effective the first week in June—there were inquiries on this schedule due to remote working from home. Ernie proposed to contact HR about sending a notice to the managers. There was discussion on what a senator does as part of the Classified Senate, as well as how many senators are needed per number of employees and how senators are allocated to various work areas. Ernie will also see about setting a meeting to meet with the president.

B. **Treasurer:** Phylcia Sanchez said there were not many changes to the budget from the last meeting.

C. CSEA: Ernie Guillen mentioned a vote the union was holding; CSEA still holding Friday cyber meetings—social hour. Mary Valdemar mentioned a community food bank event and as the PAC member, reminded classified staff that there are several board member seats coming up for reelection.

D. Others:

- Accreditation: Dena Peters mentioned the importance of classified staff participating in the accreditation process as part of shared governance—ref. the institutional self-evaluation report (ISER) that is available for review and feedback.
- District Assembly: Girija Raghavan is part of the District Assembly, and she attended the last meeting; the topic discussion was the budget scenario—there will be a study session next week, and she encouraged all who can attend to do so . . . there is a Zoom link for the meeting.

**New Business:**

- A. Employee of the Year, gift cards for both elected and nominees, (2)--\$25 and (2)--\$10 gift cards respectively, to Starbucks or multiple restaurants, plus cards.
- B. Employee of the Year Vote, Jason Brady helped put together this year's electronic voting process, \$15 thank you gift card to Starbucks, plus thank you card.

**Mary Valdemar motioned** to approve these expenses not to exceed \$140; **Angela Grotke 2<sup>nd</sup> the motion.** Approved by general consensus.

**Discussion:**

A. Spotlighting Our Success Event

- Employee of the Year Nominations

Phylcia Sanchez gave an update on this event; looking to do a virtual date/time still to be determined. Diana Rodriguez provided input also--she was concerned about losing people if we don't do this now, possibly in June. More info to come—we want to honor all, including retirees.

B. Classified Senate Elections

- Announce Elected Officials, effective 7/1/2020: Dena Peters highlighted the new elected board members and senators to become effective 7/1/2020: *John Feist, President; Ernie Guillen, Vice President; Phylcia Sanchez, Treasurer; Anabel Martinez, Secretary; Kyle Stroud, Communications Officer; Senators: Cindy Huerta; Dena Peters; Angela Grotke; and, Michael Gonzales.* **Congratulations to all!**

- o Senator Vacant Spots: There was discussion on senator spots that are still vacant.

C. Virtual Graduation Ceremony, May 22: This was a time to hear comments from classified staff on the virtual graduation.

D. All Campus Meeting, May 26: Diana capped on highlights for the next all-campus meeting.

**Open Floor—10 minutes**

- Mary Valdemar mentioned the webinar events being hosted by the State, e.g., virtual community, and if they were providing valuable input.
- John Feist mentioned the Computer Technology Services department has more computers and wants to replace those that belong in the classroom returned and new computers will be issued.
- Kyle Stroud referenced the new Guided Pathways website which is still in development, and asked staff to visit the site and provide any feedback, <https://dev.valleycollege.edu/>

**Next Meeting: June 11, 2020**

**Meeting Adjournment**: The meeting adjourned at 1:30 p.m.

Minutes submitted by Dena Peters