

# CLASSIFIED SENATE MEETING MINUTES

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OCTOBER 11, 2019

12:30-2:00 p.m. – LIBRARY 147

**Call to Order:** The meeting was called to order at 12:30 p.m.

**Roll Call:** Sign-in sheet attached

**Approval of Agenda:**

**Approval of Minutes:** Minutes from 9/13/19 and 5/17/19. **Ernest Guillen motioned to approve** minutes of 9/13/19 and 5/17/19; **Anabel Martinez 2<sup>nd</sup> the motion.** Agenda approved by general consensus.

**Public Comment/Guest:** Yancie Carter, AB705, guest speaker. Yancie explained that AB705 started at the high school level and serves as a guided self-placement and transfer program. Mary Valdemar shared the Learning Experience for basic skills, a self-taught tutorial program available in the Library. She would get a flyer to Yancie and said she would be available to talk to counselors about this program.

**Reports:**

- A. **President:** Judy to meet with the president next week; discussion on popcorn machine and needed funds; leadership cohort, prof dev to work on establishing program, staff to be nominated to participate; Judy not able to attend district assembly; noted that district office is moving; program review re: hiring; college council; accreditation committee. Re: concession stand help, we need a total of 7/8 people, consisting of 4 adults, and up to 3 student helpers (cashiers/runners).
- B. **Treasurer:** Judy reviewed a handout on the budget update for FY19-20 in Phylicia's absence.
- C. **CSEA:** Ratification vote on 10/9/19; discussion on classification study and HR interviews
- D. **Others:** Ernie Guillen talked about professional development committee giving classified staff charge of planning for next year's classified connection; the next sub-committee is on 10/23/19, those classified employees interested in helping with planning are invited to attend.

### **New Business/Discussion:**

- A. Halloween Social Event \$600: The committee agreed to approve \$600 for this event, seed money for DJ, tickets, looking to collaborate, special event discussion; **Mary Valdemar motioned to approve; Barbara Nichols 2<sup>nd</sup> the motion**, approved by general consensus.
- B. Commercial Coffee Pot for Concession Stand \$100: Time to purchase a coffee pot, next games 11/2/19 and 11/9/19. **Ernest Guillen motioned** to approve funds for purchase; **Dena Peters 2<sup>nd</sup> the motion**. Approved by general consensus.

### **Discussion:**

- A. Connection Week Committee 10/23/19, 11:00 a.m. – 12:00 p.m.: Classified professional employees can participate in the subcommittee to plan this week-long event activities. There are state funds available (\$80K, per an assembly bill for professional development funding, district-wide). Need to determine how funds to be used. This is a one-time/rollover funding established by HACU.
- B. Scholarships
  - Applications Open—need to go through the system
  - Classified Recommendations for Students—can this be done by email?
  - Payroll Deductions
- C. Upcoming Events:
  - Halloween Bash, 10/25/19—this includes dinner
  - Scary Grams, 10/31/19—on sale now
  - Dia de los Muertos, 10/30/19—Classified Senate will have a fruit sale
  - Thanksgiving baskets, 11/1/10-11/20/2019 (collect), 11/22/19, give-away—there will be 10 baskets to give away

### **Open Floor—10 Minutes:**

**Next Meeting:** November 8, 2019, President’s Conference Room

**Meeting Adjournment:** The meeting adjourned at 2:00 p.m.

Minutes submitted by Dena Peters, Classified Senate Secretary