

CLASSIFIED SENATE MEETING MINUTES

SEPTEMBER 13, 2019

12:30-2:00 p.m. – PRESIDENT'S CONFERENCE ROOM

Call to Order: The meeting was called to order at 12:40 p.m.

Roll Call: Sign-in

Approval of Agenda:

Approval of Minutes: May 17, 2019—minutes not available and tabled to the next meeting. **Dena Peters motioned** to table the minutes to the next meeting; **John Feist 2nd the motion.** Approved by consensus.

Public Comment/Guest: [TO BE DETERMINED]

Reports:

- A. **President:** Judy Rodriguez attended College Council—accreditation is coming up and classified employees play a part in the process; District Assembly is changing the charge, (district-wide version of College Council); AP/BPs; met with the president who offered to buy concession stand popcorn maker—does not belong to classified senate; classified senate can also purchase a small machine. To send out game dates; we made \$1,100 at the last game; volunteers needs (4-9) for 9/14/19. The board to open negotiations on the work week (weekends) for CSEA.
- B. **Treasurer:** Phylcia Sanchez distributed a handout of the budget. She reviewed the handout and gave a breakdown of the different accounts. She also noted a flyer sent out for the fundraising committee, need more help, more people involved. We have a turnaround planned and will need more help as well. There is also a sub-committee for scholarship/fundraising.
- C. **CSEA:** N/A
- D. **Others:** Kyle Stroud shared info on the Guided Pathways committee; next month's CS meeting will have Yancy Carter attend to talk about AB-705. Future issues and guests to talk about Guided Pathways and Promise Program.

New Business/Discussion:

- A. Annual budget of \$400 for refreshments for meetings: **Phylicia Sanchez motioned** to approve an annual budget of \$400 for refreshments for meetings; **Anabel Martinez 2nd the motion.** Approved by general consensus.
- B. December Holiday Meeting budget: Discussion ensued on moving December meeting date to 12/18. Dena Peters proposed to tentatively reserve a room and continue discussion on this event.
- C. Benevolent gift of \$50: **Dena Peters motioned** to approve \$50 to purchase flowers for Ernest Guillen in the passing of his father; **John Feist 2nd the motion.** Approved by consensus.
- D. Concession stand seed money of \$600: Reimburse Phylicia Sanchez for purchase of concession stand snacks for the game on 9/7/19 and establish a fund for future games. **Mike Gonzales motioned** to approve reimbursement to Phylicia Sanchez and funding for concession stand sales; **Anabel Martinez 2nd the motion.** Questions and discussion; approved by consensus.
- E. Concession stand purchase—Microwave not to exceed \$100: **Angela Grotke motioned** to approve purchase of microwave for concession stand not to exceed \$100; **Anabel Martinez 2nd the motion.** Approved by consensus.
- F. Birthday gift for President Rodriguez \$50: Classified senate e-board purchased flowers and balloons for the president's birthday celebration on 9/12/19. Phylicia Sanchez to be reimbursed. **Anabel Martinez motioned** to approve purchase and reimbursement to Phylicia; **John Feist 2nd the motion.** Approved by consensus.
- G. Fundraising
 - a. Scary Grams Seed money not to exceed \$100: for 10/31/19, scary grams will consist of costumed deliverer with helium balloons. **Phylicia Sanchez motioned** to approve seed money up to \$100; **Mike Gonzales 2nd the motion.** Discussion ensued. Approved by consensus.
 - b. Fruit sale for Dia de los Muertos seed money not to exceed \$100: **Angela Grotke motioned** to approve seed money not to exceed \$100 for 10/30/19 event; **Anabel Martinez 2nd the motion.** Approved by consensus.
- H. Upcoming events
 - a. Flex Day, 9/27: SchoolsFirst will host lunch and presentation on home purchase and a workshop on reclassification. If interested, please register.
 - b. Halloween Bash, 10/25/19: Tickets available for food and drinks (alcohol); still planning, looking at smoke and lighting. This is a district-wide social event.
 - c. Dia de los Muertos, 10/30/19: Sponsored by Latino, Faculty and Staff Association (LFSAA). There will also be a car show.

- d. Thanksgiving baskets, 11/1/10-11/20/2019 (collect), 11/22/19, give-away: Ten baskets to go to classified employees.

Open Floor—10 Minutes:

- A. Discussion ensued on vacation time accrual.
- B. SBVC Auditorium has a board of yearly plaques for employees of the year. Classified employees need to be updated; proposing to purchase plaques/plates to update the board; cost approximately \$263 for 48 plates, 6 per.

Next Meeting: October 11, 2019, Library Room 147; proposing to also stream meetings via Zoom.

Meeting Adjournment:

Minutes submitted by Dena Peters, Secretary