

# CLASSIFIED SENATE MEETING MINUTES

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MAY 17, 2019

1:00-2:30 p.m. – Library Viewing Room

**Call to Order:** The meeting was called to order at 1:45 p.m.

**Roll Call:** Sign-in sheet is attached.

**Approval of Agenda:** Ernie Guillen motioned to approve the agenda; John Feist 2<sup>nd</sup> the motion. Agenda approved by general consensus.

**Approval of Minutes:** John Feist motioned to approve the minutes of April 12, 2019; Anabel Martinez 2<sup>nd</sup> the motion. Minutes were approved as written by general consensus.

**Public Comment/Guest:** Ernie Guillen was guest to provide information on SBVC Library. He gave a brief overview of the library which is to provide academic success for students—supplies class curriculum, textbooks, open at various hours for students; reference support, rooms to reservice, online tutoring, learning experience.

**New Business/Discussion:**

- A. **Reimburse Phylcia Sanchez for Hockey Game tickets:** For the game tickets and refreshments (American Fidelity), for \$324 and \$39.76 respectively. Dena Peters motioned to approve this request; Ernie Guillen 2<sup>nd</sup> the motion. Motion approved by general consensus.
- B. **Reimburse Judy Rodriguez for gift cards for Classified Employee of the Year winners and nominees:** \$80 for 2-\$25 gift cards and 3-\$10 gift cards. Anabel Martinez motioned to approve this request; Phylcia Sanchez 2<sup>nd</sup> the motion. Approved by general consensus.
- C. **Harrah's Resort Turn-around Trip, \$400 deposit:** Amount to book the bus to be refunded, met required 40 people for the trip. Tickets sold and other interested attended, approximately 12 people from outside of SBVC.
- D. **Request \$100 for Classified Professionals Appreciation Day for snacks for softball game and possibly prizes for bingo:** Phylcia Sanchez motioned to approve \$100 for snacks for softball games, e.g., sodas; water; popcorn; pretzels; peanuts; cracker jacks; cotton candy; John Feist 2<sup>nd</sup> the motion. Approved by consensus. Phylcia Sanchez motioned to approve \$150 for prizes for bingo; cost is approximate, will seek donation and ideas; Anabel Martinez 2<sup>nd</sup> the motion. Approved by consensus.
- E. **Request \$200 for Classified Connection Week social events (includes food, snacks and possibly prizes):** Ernest Guillen motioned to approve to fund \$200 for Classified Connection Week social events; Angela Grotke 2<sup>nd</sup> the motion. Approved by consensus.

- F. Senator Elections: Discussion ensued on this matter to hold the vote at Classified Connection Week, Thursday; email for nominations, note people can self-nominate. The deadline date is 7/1/19.
- G. Water for Commencement—how much to purchase and volunteers needed: Propose to have two stations, need help, at least two volunteers. Recommended 20 cases of bottled water. Discussion on Black Faculty, Staff and Administrators Association also selling water. **Phylcia Sanchez motioned** to purchase 20 cases of water; **John Feist 2<sup>nd</sup> the motion**. Approved by consensus.
- H. Addendum—Classified Appreciation Week: Judy Rodriguez proposed to have donuts and coffee for Wake Up Wednesday during this week. Will have food services provide the coffee, donuts purchased separately. **John Feist motioned** to approve up to \$50 for refreshments for Wake Up Wednesday; **Dena Peters 2<sup>nd</sup> the motion**. Approved by consensus.

### **Reports:**

- A. President
- B. Treasurer
- C. CSEA
- D. Committees:
  - a. Girija Raghavan shared info on the SBVC Budget Committee, 70/30, budget reserve, \$1M from 10% to 9%
  - b. Judy Rodriguez, Non-smoking BP, district-wide failed, to be continued
  - c. Mary Valdemar, Draft Student Equity Plan, report had lots of errors, typos, and was not board approved; was it sent out to everyone for review?
  - d. Mary Valdemar said there are two vacant seats for classified on district assembly; no meetings in the summer, need to discuss APs/BPs.

### **Open Floor—10 Minutes:**

- A. Judy brought up senate bylaws and constitution, propose to put on agenda for the fall; propose two meetings per month for discussion.
- B. Mary Valdemar brought up issue of student that was arrested and ID required by campus police for being in a campus restroom, campus conduct, upcoming policies, police officers/campus security.

### **Meeting Adjournment:**

Minutes submitted by Dena M. Peters