

SBVC

BookSaver Task Force

DRAFT MINUTES

October 1, 2024

1-2:30 pm

Zoom Conference: <https://sbccd-edu.zoom.us/j/83554235799>

In Person: ADSS 207

Members:

	A	P		A	P
Dr. Olivia Rosas, Facilitator		X	Emily Porter	X	
Veada Benjamin		X	Nelva Ruiz-Martinez		X
Pavel Bratulin		X	Phylicia Sanchez	X	
Wendy Chacon		X	Tatiana Vasquez	X	
Andrew Chang	X		Raquel Villa	X	
Dr. Gilbert Contreras	X				
Rosio Cortez		X			
April Dale	X				
Jessica Esquivel		X			
Ricardo Guevara		X			
Joanne Hinojosa	X				
Frederick Jones		X			
Matthew Kim		X			
Ana Mayo		X			
Jonathan Neeper		X			
Maria Notarangelo		X			
Monica Perales	X				

TOPIC	DISCUSSION	FURTHER ACTION
1. Approval of September 18, 2024 Minutes.	Freddy Jones moved; Pavel Bratulin seconded. Minutes passed as written.	
2. Review of Professor Vasquez's Notes	Professor Vasquez's notes were sent earlier for all to review. Several good points were brought out from these notes and discussed such as OER/ZTC courses, enhance communication to faculty and students, a dedicated website for this program and textbook cost agreements with publishers not honored by BookSaver.	

<p>3. BookSaver Update – Dr. Rosas</p>	<p>Spring Priority Registration begins November 4 with students able to Opt In or Opt Out of the BookSaver Program up until the day before Census and three weeks after Census for the late start courses.</p> <p>Jon asked if students could reverse their decision any time. Dr. Rosas responded they can Opt In or Opt Out any time up until the day before Census and three weeks after Census for the late start classes, but then they are locked in for the semester. The FAQ's need to have deadlines clearly stated and they need to be informed they need to return physical books so timely communication is necessary. Students will now have the option to Opt In or Opt Out whereas before all were opted in and they had to go to A&R to Opt Out. They will have the information before they register and can choose.</p> <p>Jessica reported the Bookstore is requesting booklists and they are still waiting for the import from the campus, but no book information is available yet. October 18 is the due date for book requests from the faculty.</p> <p>Pavel asked if the auto Opt In is being changed since Marketing needs to make changes to their communications with students. Dr. Rosas said it is being changed.</p> <p>Jon stated everyone is opted in now through Follett. If this changes to Opt In or Opt Out, it may change the pricing structure from \$20 per unit. The plan is not to change the cost, and this will come from Emily Porter working through the District contract.</p> <p>Freddy said the only students he has spoken to that are benefiting from this program are the STEM students since their books are very expensive.</p> <p>Dr. Rosas mentioned they are working on an authorization form students can complete, allowing funds to be used from their Financial Aid award to pay for their books. It will explain what the fees are for, and the students can authorize payment for their books.</p>	<p>FAQ's are in the process of being revised to be clear and concise for students so they are well informed. FAQ's will be updated and near completion by the next meeting on October 15.</p> <p>Jessica will reach out to Andy Chang for information on getting booklists imported into their system.</p> <p>Pavel will change all of their messaging to reflect this.</p> <p>The authorization form will be in place for spring semester. Dr. Rosas will make sure this form is ready to go. She will check with the technical team to see if a link can be inserted into the FAQ's students can click on to complete the form.</p>
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	<p>Jessica reported that students were upset by the BookSaver Program and how it was not accessible for them if all their fees were not paid.</p> <p>Ricardo said in talking with the ASG students, some of the clinical and lab materials were not covered by the BookSaver Program for nursing students and just the books were paid for. It does not help some of the special programs.</p> <p>Nelva shared students can get some used books through Amazon cheaper than the \$20 per unit fee. STEM students can save money on this program, but other students cannot. Several students are using Group Chat to get pictures of books, so they do not have to buy them but can share them. Books+ and BookSaver are not clear to students, as they are two different programs. One is a free book program and the other is a rental program.</p> <p>Dr. Rosas stated we put this program in place without having all the bugs worked out and we have a month to get this together.</p> <p>Maria suggested a Canvas page that explains the program. It is very confusing for students, and it would be helpful if there was a calculator embedded so they know the cost of each book with their total cost as they are registering.</p> <p>Veada questioned why we are putting so much time and effort into this program if it is not helping the majority of the students. Why can't the District give students a voucher each semester for a set amount?</p> <p>Dr. Rosas shared these conversations are happening and are being reported to the District. The program is here to stay, and we are trying to improve it. During Covid the free books program began with Federal funds, which have run out and we do not have the funds to keep the free book program going. The District has tried to produce a way to help students, and this is what was decided upon. The cost of the books will not go lower than \$20 per unit but there is a possibility the price could increase.</p>	<p>This issue will be brought before the main Task Force group for discussion by Dr. Rosas.</p> <p>We will communicate to faculty and staff as well as students explaining the program and what it does and will address the questions we are asking. Training will be set up for students such as open forums with training for faculty and staff as well.</p> <p>Students will get the message they will have the choice to either Opt In or Opt Out when they register right from the start.</p>
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	<p>Jon reached out to Emily Porter who does the access contracts. She said it will be \$20 per credit hour for spring. Prior to the fall term, Follett and the District will analyze the cost.</p> <p>Jessica shared Follett Discover Shop and View is available so students can see the price of their books for each class, but it does not provide a total. Follett is still paying the publishers and the cost for materials so sometimes they make money but other times, they lose money.</p> <p>Jon suggested there should be a book link for each class so that if we have the book order from faculty, students can see the cost of the materials and non-BookSaver cost. Possibly we can work with the IT Department to have this done.</p> <p>Maria mentioned the Library does have two eBook subscriptions available to students and she is trying to bring these to the attention of the faculty.</p> <p>Pavel said the faculty wants students to have the newest book version and this can be expensive, and Nelva agreed and added not much is usually changed in books and students can use something that is older to save money.</p> <p>Ricardo stated he feels we should just pay for the BookSaver fee separately and not have to pay for all the fees first.</p> <p>Jon deals with Dual Enrollment and the challenges they present since they are high school students.</p> <p>Veada recommended BookSaver fees be put in 05 rather than 01 to be separated from the other fees.</p> <p>Dr. Rosas stated if you have a voucher from a special program, it only pays for the book fees and will not pay over the voucher amount.</p>	<p>Dr. Rosas will bring the book link suggestion to the technical team and report back.</p> <p>Dr. Rosas reported this will be brought up to the technical team to see if fees can be paid separately from the BookSaver fee.</p> <p>Dr. Rosas will speak with Brian Thompson on Dual Enrollment and he will be added to this team.</p>
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<p>4. Survey Update – Dr. Rosas</p>	<p>District personnel, CHC and SBVC Research teams met, and Dr. Crew brought in a survey to review before it is sent out. Our teams are looking at the survey to see how we can shorten it since there were 29 questions, which is too long. Our Research teams are going to refine it and make it shorter. It will help us know what some challenges are.</p>	<p>An enhanced version is being launched on November 1.</p>
<p>5. InterClub Council Update – Nelva and Ricardo</p>	<p>Ricardo mentioned Club Rush is on October 15 and asked if someone could speak to the students, then do another survey since there will be a lot of students attending.</p>	<p>Nelva will follow up on this. Dr. Rosas will speak with Dr. Oxendine to see what can be done to assist with another survey.</p>
<p>6. Adjourn – Next Meeting: October 15, 2024 - 1-2pm, ADSS 207</p> <p>October 29, 2024 - 3-4pm, ADSS 207</p>	<p>Zoom Links: https://sbccd-edu.zoom.us/j/88320391280</p> <p>https://sbccd-edu.zoom.us/j/82246523311</p>	