

SBVC Program Review Minutes –February 18, 2022

Members:

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| **Celia Huston- Co-Chair** | X | Maria Lopez | A | Girija Raghavan | X | Bethany Tasaka | A |
| **Joanna Oxendine- Co-Chair** | X | Christopher Crew | A | David Smith | X | Victoria Anemelu | X |
| Daniel Algattas | X | Eric Morden | X | Jesse Lemieux | X | Anna Tolstova | X |
| Michael Mayne | x | Melissa King | X | Kenny Melancon | X | Shalita Tillman | A |
| Tim Hosford | A | Kenneth Lawler | x | Stacy Meyer | X | Kay Dee Yarbrough | x |
| Todd Heibel | X | Edward Jones | x | Armando Garcia | x |  |  |

**Call to Order**: The meeting was called to order at 9:05 a.m.

**Approval of the minutes**: The meeting minutes for December 3rd, 2021were moved to approve by David Smith and seconded by Joanna Oxendine.

**Mission, Vision, and Values**: Joanna gave an update on the process of revising the mission, vision and values as well as the work being done on the Educational Master Plan. One of the major feedback items that was received on the mission, vision and values was that it was way too long and that the college’s commitment to Diversity, Equity and Inclusion was missing from them. The statement on the mission, vision and values were good for the time they were created, but they need to be revised for the current climate. The mission statement reflected where we are now and the vision statement, where we aspire to be in the future. The list of values was felt to be too long, and it was suggested that we list the values under some major headings. Feedback was going to be invited at the next all-campus meeting. After that it was planned to have the statements close to being solidified by mid-March. The strategic plan and the educational master plan was always regarded as two separate documents, but it is going to be merged into one document in the future. The student equity plan is also up for revision and renewal and is due to the Chancellor’s office in mid-November this year.

**Needs Assessment Rankings**: Celia reviewed the files that have been uploaded for the Division Needs Assessment Rankings to be completed by the committee.

**Program Efficacy**: The efficacy document was reviewed, and the committee looked at the questions that had been marked red-those that the committee felt needed to be removed from the document. Joanna suggested that we could tweak some of the questions to address disproportionate impact to various departments. Jessy pointed out that the culture, and climate questions seemed to be optional and not essential. Joanna said that there needed to be an analysis component to the questions and not just a requirement to describe what the program is doing. The committee needs to give feedback to the Divisions rather than be a punitive body. This will support the continuous improvement process that needs to be prioritized. The committee also reviewed the questions marked yellow. Celia encouraged existing committee members to see the efficacy document review process through and volunteer to be on the committee again next academic year.

**Adjourn:** The meeting adjourned at 10:36 a.m.