

SBVC Program Review Minutes –November 19, 2021

Members:

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| **Celia Huston- Co-Chair** | X | Maria Lopez | A | Girija Raghavan | X | Bethany Tasaka | X |
| **Joanna Oxendine- Co-Chair** | X | Christopher Crew | X | David Smith | X | Victoria Anemelu | X |
| Daniel Algattas | A | Eric Morden | X | Jesse Lemieux | X | Anna Tolstova | X |
| Michael Mayne | A | Melissa King | X | Kenny Melancon | A | Shalita Tillman | A |
| Tim Hosford | X | Kenneth Lawler | x | Stacy Meyer | x | Kay Dee Yarbrough | x |
| Todd Heibel | X | Guest: Dina Humble | X |  |  |  |  |

**Call to Order**: The meeting was called to order at 10 a.m.

**Approval of the minutes**: Minutes for the November 5, 2021, meeting was approved unanimously.

**Program Efficacy SP 22**: Celia stated that she had a discussion with the Executive Committee and that they were all in favor of the committee carrying on the work for another year of reviewing the program efficacy process. The committee can then upload it into Meta at the year-end. Voting was done on postponing efficacy for another year and fully integrating it with our SLOs and our curriculum. The cycle would go from where the committee left off which was the 19-20 academic year. The committee would pick up after the two-year break and no department would fall off the cycle. Once we go online it will be a lot less burden on the committee as well. The motion to postpone efficacy for another year was passed unanimously.

**2 Year Reviews**: Celia inquired of the committee if EMP would suffice for the two-year reviews. Celia pointed out that the only thing missing in the EMP would be the labor market demand. Stacy suggested that we could have the employment piece in the emp. Celia pointed out that our focus will be on efficacy and the EMPs and that Joanna had received a lot of feedback during the IEPI Review that the EMPs were not valuable.

Celia suggested that the committee should think about how to make program efficacy more valuable to the campus. The committee could conduct a workshop during opening week where we could collect feedback from faculty and staff. A survey could also be sent out to find out what was working with program review. Todd enquired if we had a list of funded positions or equipment from our last cycle. Celia replied that the only position that she was aware of that was funded was a growth position for Research and Planning. It was the top classified position for a few years running. Joanna pointed out that faculty members were hired, but that these were all replacement positions and not growth. Joanna also said that she could clarify with the Executive Team as to what was funded from the Needs Assessment list for the last academic year. She also confirmed that the college is on track to launch Meta and that it has gone through the vetting process.

**Adjourn**: The meeting was adjourned at 11 a.m.