

SBVC
Program Review

April 7, 2023
9:00-10:30 a.m.
Zoom Conference Room

MINUTES

San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an antiracist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.

Members:

	A	P		A	P
Celia Huston- Co-Chair		X	Yvette Lee		X
Joanna Oxendine- Co-Chair		X	Jessy Lemieux		X
Alexus Alcantar	X		Michael Mayne	X	
Daniel Algattas	X		Berchman Melancon		X
Victoria Anemelu	X		Stacy Meyer	X	
Thomas Berry	X		Erik Morden		X
Anthony Blacksher			Girija Raghavan		X
Shyla Cobbett		X	Robyn Serja		X
Frank Dunn	X		David Smith	X	
Daihim Fozouni		X	Shalita Tilman	X	
Jaime Garcia		X	Maria Valdez		X
Jeremiah Gilbert	X		Patricia Wall		X
Danielle Graham		X	Kay Dee Yarbrough	X	
Timothy Hosford		X	Vanessa Thomas	X	
Dina Humble		X	Andre Wooten	X	
Dominique Johnson	X		Leif Anderson		X

TOPIC	DISCUSSION	FURTHER ACTION
1. Call to Order and Welcome	Call to order at 9:05 am.	
2. Approval of Minutes	Motion to approve – Daihim Fozouni 2 nd - Joanna Oxendine Abstain – Patty Wall.	
3. SWOT Efficacy Finale	Celia shared SWOT Efficacy Finale Agenda Planning for Tuesday. Asked the group for feedback on the time allotted for peer evaluations if 35 minutes is enough. Themes were removed from the agenda. Feedback questions: How well did the Pilot examine programs and services, aid in short-term & long-range planning, and encourage interaction and dialogue in departments and cohorts? The committee time frame for feedback will be over the next two meetings. What feedback does the committee want? How could the meetings have been facilitated? Would they prefer face-to-face vs. Zoom? How can we have better engagement? Roadblocks	

	and barriers. Share successful processes. Does this work? Does it support what we are trying to do? the first hour on peer, review, and reflection, and the second hour on reflections on the pilot, and getting the information we need to see.	
4. Rebranding Program Review	Consider renaming the SWOT Pilot Program. Changing the name of the committee and rebranding is difficult. academic. Senate and College Council are going to be looking at committee names and charges and structures next year. Possible names PIPER = Program & Institutional Peer Evaluations & Resources or PROSPER. Program Review and Needs Assessment will be one process next year. instead of calling it program efficacy and needs assessment. ASPIRE = aspire all services and program institutional resources, effectiveness. Yvette Lee motioned to adopt, as aspire as the acronym for the process that we're developing, which stands for all services and program programs, institutional reflection, and evaluation. Maria Valdez seconded the motion. The motion passed unanimously.	Work with the definition at the next meeting.
5. 2023-2024 PR Calendar	For next year's meeting calendar, our regular meeting pattern is the first and third Friday from 9 to 1030, and we'll be keeping that in place. But we're also having an intense in-service day, either on the ninth or the tenth. where we're going to do a 3 h workshop, and we'll look at how we might want to break that down before we leave this semester in terms of how we might want to rearrange our first-day workshop from the one we did at the beginning of this pilot. based on the feedback we get okay. I also want to be sure we are scheduling enough training for everybody. F2F Cohort meetings In-Service Days (snapshot of Meta) Data and SWOT meeting face-to-face on 9/29/23. During the meeting pattern – third Fridays will be Cohort meetings. Training CurricUnet (training separate from In-Services) Office Hours Zoom/In-Person SWOT/Writing (Committee members host workshops) (August-September) (Thanksgiving-Finals) Data (Sept-Oct)	

6. August 9 or 10, 2023 <ul style="list-style-type: none">In-Service Day	The agenda item was tabled until the next meeting.	
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Additional Information: