SBVC Program Review	March 17, 2023 9:00-10:30 a.m. Zoom Conference Room MINUTES
	San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an antiracist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.

Members:

Name	A	P	Name	A	P
Celia Huston- Co-Chair		X	Yvette Lee		X
Joanna Oxendine- Co-Chair		X	Jessy Lemieux	X	
Alexus Alcantar	X		Michael Mayne		X
Daniel Algattas	X		Berchman Melancon		X
Victoria Anemelu		X	Stacy Meyer	X	
Thomas Berry	X		Erik Morden		X
Anthony Blacksher	X		Girija Raghavan		X
Shyla Cobbett		X	Robyn Serja		x
Frank Dunn	X		David Smith		X
Daihim Fozouni		X	Shalita Tilman	X	
Jaime Garcia		X	Maria Valdez		X
Jeremiah Gilbert	X		Patricia Wall	X	
Danielle Graham		X	Kay Dee Yarbrough		X
Timothy Hosford		X	Vanessa Thomas		X
Dina Humble	X		Andre Wooten	X	
Dominique Johnson		X	Leif Anderson		X

TOPIC	DISCUSSION	FURTHER ACTION
1. Call to Order and Welcome	Call to order at 9:05 am.	
2. Approval of Minutes	Motion to approve – David Smith 2nd - Victoria Anemelu Abstain – none. Unanimously passed	
3. Program Discontinuance	Copy of the Program Discontinuance sent out. Changes made in the program efficacy impact the Discontinuance policy. Can be found on the Academic Senate website. The policy hasn't been used since 2010. Request to have committee members read it for discussion at the next meeting. No official policy for creating programs exists. Several suggestions to think about to rewrite the criteria for program discontinuance. If something goes to full review CTE Advisory Council should be considered in program discontinuance. We need a better definition of program.	

4. SWOT Efficacy Update	The goal and planning tutorial was released on 3/15/23. Mentors should arrange an online meeting or email chain for the peers to discuss how they're doing. Writers should be engaging departments. Data drop workshop today. One more drop is scheduled for 3/31/23. Full drafts should be shared by 4/6/23. Mentors prefer face-to-face vs Zoom meetings with their cohorts. Recommend a couple of times next year.	
5. Needs Assessment Scoring Concerns	Dani discussed how we can move forward and improve the process for next year. Less than 50% of the committee members completed the scoring process. Reevaluate the role of the committee members. Dani has requested feedback to improve the process and have more members engaged.	

Additional Information: