

SBVC
Program Review

October 21, 2022
9:00-10:30 a.m.
Zoom Conference Room

MINUTES

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

Members:

	A	P		A	P
Celia Huston- Co-Chair			Yvette Lee		
Joanna Oxendine- Co-Chair			Jessy Lemieux		
Daniel Algattas			Michael Mayne		
Leif Andersen			Berchman Melancon		
Victoria Anemelu			Stacy Meyer		
Anthony Blacksher			Erik Morden		
Shyla Cobbett			Girija Raghavan		
Christopher Crew			Robyn Serja		
Frank Dunn			David Smith		
Diahim Fozouni			Bethany Tasaka		
Jaime Garcia			Shalita Tilman		
Jeremiah Gilbert			Maria Valdez		
Danielle Graham			Patricia Wall		
Timothy Hosford			Kay Dee Yarbrough		
Dina Humble			Vanessa Thomas		
Dominique Johnson					

TOPIC	DISCUSSION	FURTHER ACTION
1. Call to Order.	Celia Houston called the meeting to order at 9:05 am.	
2. Approval of minutes	N/A	
3. Draft SWOT Template	The group was assigned breakout rooms to review the draft SWOT.	
4. Breakout rooms – Page 4	Jessy spoke for the group – suggestions include things to add to the list as examples. Comments about what follows it up, resources, etc.	Adjust the PDF box to expand as needed with typing
5. Breakout rooms – Page 5	Tim – acronym issue some redundancy. The language under the box should go to the beginning of the document. They are not expected to address every bullet point.	

	Robyn suggested the option to add attachments Celia will review the tool Christopher Crew showed her for people to click on to see the labor/transfer rates in their area.	
6. Breakout room – Page 6	Daihim spoke for group - changes were made for clarity.	
7. Next meeting Friday, November 4, 2022		

Additional Information:

[2022-2023 Needs Assessment Timeline](#)

August 29, 2022 – Needs Assessment Forms sent to Managers and Department Chairs

September 23, 2022 – Needs Assessment Workshop 9:00-10:30 am – Location TBD

October 14, 2022 – Needs Assessment Workshop 9:00-10:30 am – Location TBD

November 2, 2022 – Needs Assessment Forms due to Committee

November 4, 2022 – December 2, 2022 – Committee Prioritization

November 4, 2022 – Optional Listening Session: 3 minutes to share information with the Committee

November 12, 2022 – Optional Listening Session: 3 minutes to share information with the Committee

December 7, 2022 - Prioritization results submitted to President’s Cabinet, College Council, Academic Senate, Managers, and Department Chairs

TBD – College Council completes funding process

TBD – Funding results are reported to Academic Senate, Managers, and Department Chairs