

SP25.04 Resolution: Calling for Collaborative Development of a Formal SBCCD Policy and Procedures Advisory Committee (PPAC) Handbook

Whereas, California Education Code § 70902(b)(7)¹, Title 5 regulations (§§ 51023.5², 51023.7³, 53200⁴, 53203⁵), and Accrediting Commission for Community and Junior Colleges (ACCJC) Accreditation Standards 4.2 and 4.3⁶ provide the framework for effective participatory governance, requiring clearly defined processes, opportunities for constituent input, and appropriate collegial consultation;

Whereas, Observations of the SBCCD Policies and Procedures Advisory Committee (PPAC) process during 2024-2025 revealed significant challenges related to adherence to timelines, meeting scheduling affecting constituent review (e.g., March 2025 cancellation), public access to meeting information (e.g., Feb/April 2025), and instances where policies were modified or advanced outside the established PPAC review structure (e.g., BP 2510 Nov 2024, April 2025 BoT agenda);

Whereas, The absence of clearly documented procedures for achieving consensus and managing disagreements within PPAC created difficulties, resulting in instances where decisions on 10+1 designations or review levels were determined by majority vote dominated by the management constituency group (e.g., AP 7250, AP 7340, AP 3430) and contributed to challenges in completing committee business (e.g., loss of quorum April 17, 2025);

Whereas, No student participation in PPAC meetings occurred during the period from September 2024 through April 2025, highlighting a need to ensure all required constituent groups are effectively included in the policy development process as intended by participatory governance principles;

Resolved, That the San Bernardino Valley College Academic Senate calls upon the SBCCD Chancellor, District administration, and Board of Trustees to collaborate with the SBVC and CHC Academic Senates and other relevant constituent groups (including classified staff and students) to develop and formally adopt a comprehensive SBCCD Policies and Procedures Advisory Committee (PPAC) Handbook; and

Resolved, That the San Bernardino Valley College Academic Senate urges that the collaboratively developed PPAC Handbook include, at minimum, the following key features to ensure a transparent, equitable, and effective policy review process:

- A clear definition of consensus and a multi-step impasse resolution process favoring dialogue over simple majority votes;
- Strong language regarding strict adherence to timelines, process integrity (preventing bypassing PPAC), and meeting accessibility (following Brown Act timing principles for transparency);
- A formalized, Senate-involved process for determining 10+1 status and review levels, preventing simple majority overrides and ensuring appropriate collegial consultation;
- A rule requiring any substantive changes introduced by outside bodies (like BPPAC) to restart the PPAC review process;
- Alignment with the principles and consultation methods ("rely primarily," "mutual agreement") outlined in Title 5 and BP 2510;
- A revised quorum definition requiring participation from all four core constituent groups (faculty, classified, students, management); and
- A revised membership scheme that has more equal representation between the four constituent groups.

¹ California Education Code § 70902(b)(7):

https://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC§ionNum=70902

² California Code of Regulations § 51023.5. Staff:

[https://govt.westlaw.com/calregs/Document/ISF3CA6134C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=document&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/ISF3CA6134C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=document&transitionType=CategoryPageItem&contextData=(sc.Default))

³ California Code of Regulations § 51023.7. Students:

[https://govt.westlaw.com/calregs/Document/ISF4531934C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=document&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/ISF4531934C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=document&transitionType=CategoryPageItem&contextData=(sc.Default))

⁴ California Code of Regulations § 53200. Definitions. (Academic Senate and 10 +1):

[https://govt.westlaw.com/calregs/Document/I604256434C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=document&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I604256434C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=document&transitionType=CategoryPageItem&contextData=(sc.Default))

⁵ California Code of Regulations § 53203. Powers.:

[https://govt.westlaw.com/calregs/Document/I6050FC434C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=document&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I6050FC434C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=document&transitionType=CategoryPageItem&contextData=(sc.Default))

⁶ 2024 ACCJC Accreditation Standards: <https://accjc.org/wp-content/uploads/ACCJC-2024-Accreditation-Standards.pdf>