SBVC Academic Senate Minutes
April 16, 2025 Wednesday, 3:00-4:30 pm
Location: Business Building, B-100

The Academic Senate at SBVC is dedicated to empowering and strengthening the voices of our esteemed faculty members. We are committed to fostering active participation, while maintaining a positive and respectful atmosphere that ensures our perspectives resonate strongly throughout our institution. We are the official voice in accordance with, Title 5, section 53200, of the California Education Code §70902 (b)(7) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards," which is known as 10+1.

California Title V §53200 "10+1"

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation process.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. (+1) Other academic and professional matters as mutually agreed upon.

Senator Representation

Applied Technology, Transportation, and Culinary Arts

☑ Samuel Valle (2026)	☐ Vacant (2027)	☐ Vacant (2027)

Arts and Humanity

☑ Amy Mills (2026)	☑ Carol Damgen (2026)	☑ Joe Notarangelo (2027)
☑ Judy Joshua (2027) Mayra	☑ Kevin Lyons (2027)	☑ Rangel Zarate (2026)

Academic Success

☐ Vacant (2026)

Math, Business & Computer Tech

☑ Samuel Addington (2025)	☐ Vacant (2026)	☐ Vacant (2027)
☐ Vacant (2027)	☐ Vacant (2027)	

Science

☑ Carol Jones (2025)	☑ Jessy Lemieux (2025)	☑ Matt Robles (2026)
☑ Maria Valdez (2027)	☐ Melissa Romero (2026)	☑ Michael Torrez (2027)
☑ Tatiana Vasquez (2025)		

Social Sciences, Human Development & Physical Ed

☑ Danielle Graham (2025)	☑ Denise Knight (2027)	☑ Kellie Barnett (2025)
☐ Lisa Henkle (2027)	☐ Melissa King (2027)	

Student Services

☑ Debbie Orozco (2027)	☑ Erica Begg (2026)	☑ Jamie Salyer (2025)
☑ Keynasia Buffong (2025)	☐ Pedro Gonzales (2027)	☑ Ulavale Matavao (2026)
☐ Vacant (2027)		

Part-Time Senator Reps

☑ Christian Sarfo-Poku (2025)	☑ Brenda Orozco (2025)	☑ Loni Dennett(2025)
☐ Vacant		

Senate Exec

- ☑ President, A. Hecht
- ☑ Vice President, T. Vasquez
- ☑ Secretary, J. Salyer
- ☑ Program Review, B. Tasaka & D. Graham
- ☑ Curriculum, T. Berry
- ☑ Accreditation & Outcomes, C. Huston
- ☑ Professional Development, R. Hamdy
- ☑ Part-Time Senator at Large, C. Sarfo-Poku
- ☑ Academic, Senator at Large, B. Tasaka
- ☐ Student Services, Senator at Large, Vacant
- ☐ Past President, J. Gilbert

Guests

- ☑ Mayra Frias (proxy for J. Joshua)
- ☑ Natalie Peterkin
- ☑ Gilbert Contreras
- ☑ Patty Quach
- ☑ Nori Sogomonian
- ☑ Leticia Hector
- ☑ Yvonne Gutierrez-Sandoval
- ☑ Stephanie Lewis
- ☑ Dan Mayo
- ☑ Ernest Guillen
- ☑ Keith Bacon
- ☑ Vanessa Thomasn
- ☑ Patty Jones

1. Call to Order
   1.1. Call to Order/Establish Quorum
   1.2. Approval of Agenda
	Meeting called to order at 3:00 pm.
	
	Motion to approve the agenda.
	1st: J. Notarangelo
	2nd: M. Robles
	
	Agenda is approved by consensus.

2. Public Comments 2.1. General Public Comments - refers to the opportunity for members of the public to speak on both agenda and non-agenda items. *(Reserved for Guests only and limited to 10 minute total time limit, 3 minute max per person)*	
3. Approval of Minutes 3.1. April 2, 2025 minutes	Motion to approve the minutes. 1st: J. Notarangelo 2nd: D. Orozco Yay: 18 Nay: 0 Abstain: 0 (C. Huston, C. Damgen, C. Jones, S. Valle, U. Matavao, R. Hamdy, D.

	Knight, K. Buffong, R. Zarate, M. Valdez, and K. Barnett were not here for the vote) **Motion passes.**

4. Reports
  4.1. AS President, Andrea Hecht (5 minutes)
    ❖ NOTES
      ➢ The second reading of the Participatory Governance proposal will take place, with a new two-year cycle of committees expected to start this fall and spring, though it will be a trial period.
      ➢ Academic Senate elections are coming up, but the Elections Committee will handle the timeline.
      ➢ Clarification on a motion passed at the previous meeting: It does not change the Academic Senate's role or bylaws, which are defined by law and district policies.
      ➢ Possibility to meet over the summer for a basic "Senate 101" session, particularly for new senators, to understand Senate operations better.
  4.2. AS Vice President
  4.3. Campus Committees
  4.4. Academic Senate Subcommittees
    4.4.1. Personnel Policy, Advancement in Rank Announcement, Matt Robles (1 minutes)	

- ❖ NOTES
  - ➢ M. Robles - the committee has received eight advancement in rank forms, including one emeritus request. They are currently reviewing them and aim to complete the process by Sunday, the 24th, or the following Monday.
  - 4.4.2. Elections, Secretary of Senate Update, (1 minute)
    - ❖ NOTES
      - ➢ T. Vasquez - reported that the Elections Committee is working on finalizing the timeline for the upcoming election. She announced that the Secretary position for the Academic Senate needs to be filled. Interested candidates should await an email from the chair, as nominations will be sent to senators in accordance with the bylaws. The election timeline and details will be shared soon, with the goal of verifying the position by the last meeting
- 4.5. San Bernardino Community College District Teachers Association
- 4.6. Associated Student Government
- 4.7. Classified Senate
- 4.8. President, Gil Contreras (5 minutes)
  - ❖ NOTES
    - ➢ G. Contreras
      - ■ Campus Engagement: Exciting activities are happening, with the campus actively engaging with both the community and statewide initiatives. He thanked everyone for their leadership and for providing students with valuable learning opportunities.
      - ■ College Priorities: The college is working to narrow down its 132 goals in the Educational Master Plan to fewer than 12 key priorities. A

leadership retreat involving faculty, classified professionals, and managers will help refine these priorities.

- Centennial Celebration: The college is planning a year-long celebration for its centennial, aiming to host 100 events and increase its endowment.
- Participatory Governance: The task force has made progress in creating a more effective decision-making process, which will be implemented next year.
- BSI and HSI Initiatives: The college is making progress on the Black Serving Institution (BSI) and Hispanic-Serving Institution (HSI) initiatives. The HSI Task Force is being assembled, and the BSI has released its application process. There are also plans to collaborate with Sacramento State to learn from their models.

➢ Y. Gutierrez-Sandoval

- Campus Experience and Safety: The initiative to place decals around campus aims to minimize the potential for ICE (Immigration and Customs Enforcement) activities on campus by clearly designating which areas are authorized for specific use by students, faculty, and staff. These decals will help mark entrances to buildings and classrooms, ensuring that only approved individuals can access certain spaces. The goal is to keep as many areas as possible private and off-limits to public access, reducing the risk of unauthorized entry. The team is working closely with campus police to identify and manage areas that may require additional security or modifications to maintain privacy and protect the learning environment from outside interference. Special shoutout to Keith and his team and kudos to the entire workgroup.

5. Unfinished Business
    5.1. PPAC Update, Academic Senate Education Policy and Procedure, Jessy Lemieux (15 minutes)
        ❖ NOTES
            ➤ J. Lemieux - [EPPS Minutes and Report](#) and [PPAC Items](#)
                ■ Reported on a recommendation regarding the bylaws, particularly in relation to the work of the Educational Policy and Procedures Subcommittee. The subcommittee found that they were unable to address California laws due to the extensive workload related to policies and procedures, which took up the entire semester.
                ■ To address this, they proposed creating a new "Legislation Subcommittee" to handle some of the duties currently assigned to the Educational Policy and Procedures Subcommittee. Specifically, they recommended reassigning items 1 through 5 in Article 12 (related to educational policy duties) to the new subcommittee, while items 6 and 7, which deal with district-level policies, could either stay with the Educational Policy Subcommittee or be reassigned to another campus committee, possibly the Student Policies and Scholastic Standards Committee, although its future is uncertain.
                ■ T. Vasquez - asked about AB2510
                    ● J. Lemieux - AB 2510 is expected to be presented at the next PPAC at the district, however, the minutes that were provided today, those edits have not been yet presented.
                ■ J. Lemieux - now that we're operational, I hope you've noticed several improvements in both transparency and organization of
	Motion to accept option 1 and 2a.
	
	1st: D. Orozco
	2nd: D. Knight
	Yay: 18
	Nay: 0
	Abstain: 4 (C. Huston, J. Lemieux, T. Berry, and D. Graham)
	(U. Matavao, R. Hamdy, D. Knight, K. Buffong, R. Zarate, M. Valdez, and K. Barnett were not here for the vote)
	
	Motion passes.
	
	Motion to send the recommendations to PPAC immediately.
	1st: S. Valle
	2nd: D. Knight
	Yay: 28
	Nay: 0
	Abstain: 1 (J. Lemieux)
	
	Motion passes.

the subcommittee's work. At the next meeting, we plan to organize identified needs into an appendix for the bylaws, which aim to recommend at the final meeting of the semester. At that time, we'll also bring forward recommendations for an appendix outlining the operation of the Education Policy and Procedure Subcommittee.

5.2. Proposed Bylaw Updates, Article X, Section 5, **2nd read**, Andrea Hecht (5 minutes)
  ❖ NOTES
    ➢ A. Hecht - read Article X
      ■ A. Mills - concern is the word appoint as it's used in "A," would like a way to check the wordings, because it makes it sound like Senators are not first elected, and could just be appointed.
      ■ C. Huston -shared that in the past academic senate service, while not a committee commitment, has been a major player in advancement in rank as a way to show service to the campus community. Now that it is considered part of your contractual service, you will have to find other ways to meet that qualification for advancement.
        ● T. Berry - wanted to clarify that previous service would still count.
          ◆ The answer was yes.
5.3. Participatory Governance Task Force March Recommendations, **2nd Read**, Tatiana Vasquez and Erica Begg (10 minutes)
  ❖ NOTES
    ➢ T. Vasquez - spoke as both a Senator and Chair of the Participatory Governance Task Force to clarify the work and recommendations developed

Motion to accept the article with a friendly amendment that refers to the bylaws in terms of the election process.
1st: J. Notarangelo
2nd: K. Barnett
Yay: 27
Nay: 2 (C. Huston and T. Berry)
Abstain: 0

Motion passes. |

over the past year. The task force, which includes faculty, classified professionals, students, and administrators, has been meeting biweekly and bases its work on campus feedback (including a February survey), state initiatives, and participatory governance principles. T. Vasquez emphasized the importance of inclusive governance and noted that a Senate motion is required to formally adopt or reject the task force's recommendations

- Recommendations and Implementation Details
- Purpose of the Task Force:
  - Ensure faculty voice in governance.
  - Align committee structures with Title 5 definitions of participatory governance.
  - Use shared terminology outlined in a new "living document" to create consistency in governance language.
- A. Hecht - asked for clarification about SSSP.
  - T. Vasquez - clarified that the Student Success and Support Program (SSSP) was merged with Basic Skills Initiative and Student Equity in 2018 under the Student Equity and Achievement (SEA) Program, as outlined by the California Chancellor's Office. This consolidation aimed to close achievement gaps for historically underserved students. The formation of the proposed Student Success Advisory Committee will not eliminate the work of SSSP; rather, it will provide a space to continue essential activities like matriculation, orientation, and student support, while aligning them within a broader student success framework. She also emphasized the importance of inclusive committee membership, ensuring all

Motion to approve the recommendations from the participatory governance task force.

1st: J. Notarangelo
2nd: J. Lemieux
Yay: 26
Nay: 0
Abstain: 2 (E. Begg and T. Vasquez)
(C. Huston was not here for the vote)

Motion passes.

academic divisions are represented, because student success impacts all areas of the college.

- ■ R. Hamdy - asked for clarification on the implementation timeline, using the Honors Committee recommendation as an example. She supports the idea of transitioning it into a program with an advisory committee but emphasized the need to flesh out operational details—such as meeting frequency and member selection. She asked whether these specifics would be worked out during the one-year pilot transition period and stressed the importance of consulting current lead faculty to avoid any surprises.
  - ● T. Vasquez - confirmed that the implementation details—such as advisory committee structure and meeting frequency—will be developed during the one-year transition period. She has already created a document to collect faculty input and suggested that these discussions will continue in upcoming meetings. T. Vasquez emphasized the need to differentiate between Senate-specific decisions and broader participatory governance considerations, noting that both will be addressed before Spring 2026.
- ■ C. Damgen - wanted to know when we can expect these changes to take place.
  - ● T. Vasquez - the goal is for the recommendations to go into effect in Fall 2025. However, approval is required through multiple governance channels. After the Academic Senate votes, the recommendations must also be reviewed and approved by the College Council and Classified Professionals. As part of a shared governance structure, if any group rejects the

recommendations, they must be revisited and potentially revised before moving forward.

- G. Contreras - reminded the group that the process includes review by the Student Senate, then College Council, and finally Cabinet. He also asked for clarification on the reporting structure of the proposed Student Success Advisory Committee. Noting that participatory governance committees typically report to the Academic Senate or College Council, he pointed out a discrepancy in the visual diagram, where the new committee was shown as reporting to Institutional Effectiveness.
  - T. Vasquez - explained that the Student Success Advisory Committee was intended to report to Institutional Effectiveness because that department is already heavily involved in research and planning regarding equity and student success. The idea was to align the committee's work with these ongoing efforts, ensuring that it would then be channeled to the College Council.
  - E. Guillen - added that Institutional Effectiveness is already managing a significant amount of work in the areas of equity and student success. The goal was to avoid duplicating efforts and to ensure that decisions are data-driven. By aligning with Institutional Effectiveness, the committee could follow through on its objectives in a more streamlined and efficient way.
  - T. Vasquez - She noted that this structure is intended for the one-year transition period, and adjustments could be made after further evaluation in 2026.

6. New Business	
6.1. Curriculum, Thomas Berry (5 minutes)	
❖ NOTES	
➢ T. Berry - thanked the Curriculum Committee members for their hard work during a meeting on March 3, where they focused on refining the class caps resolution that was previously discussed in the Academic Senate. The resolution needed more specific guidance on how to write justifications for recommending class caps within the curriculum. During the meeting, the committee worked together to create a clearer document, which was approved on March 3. T. Berry requested that members review it so it can be brought back for a motion of support at a future meeting.	
6.2. VPSS, Yvonne Gutierrez Goal alignment/College priorities (10 minutes)	Motion to table Goal Alignment/College Priorities presentation.
❖ TABLED	1st: M. Robles
6.3. Integrated Enterprise Resource Planning (ERP) Project Overview, Luke Bixler Chief Technology Officer (10 minutes)	2nd: B. Tasaka
❖ Notes	Yay: 28
➢ L. Bixler - ERP PowerPoint	Nay: 0
■ Provided an update on the Integrated ERP (Enterprise Resource Planning) project, which aims to consolidate the current separate systems for finance, HR, payroll, and the student system into a unified platform. The existing systems do not communicate with each other, leading to data fragmentation and challenges in synchronization. For example, the district uses different systems for finance, HR, payroll, and student management, with data spread across numerous platforms. This has made it difficult for staff, especially new hires, to navigate and manage the various systems.	Abstain: 0 (C. Huston was not here for the vote) **Motion passes.**

- The integrated ERP system will offer several key benefits, including a single user interface for faculty, staff, and students, which will be mobile-responsive for greater accessibility. One of the major improvements will be the integration of data, bringing finance, HR, payroll, and student data together into one system, which will enhance data accessibility and decision-making. The new system will also incorporate AWS data lakes, enabling the centralization of data while ensuring data governance, meaning that only authorized individuals will have access to specific types of information.

- The implementation plan for the project involves significant collaboration with stakeholders, including faculty, staff, and students, who will be included throughout the process, particularly in user acceptance testing. The goal is to streamline redundant systems, potentially saving costs by consolidating them into a single, integrated system. The project's timeline includes finalizing existing projects by fall 2025, followed by spring 2026, when the planning process with the vendor will begin. This phase will involve evaluating current systems and identifying opportunities to save costs. The implementation of the new system is projected to take two years, with Colleague being the chosen solution. While there will be no changes to the student system itself, new features will be introduced for HR and Payroll, allowing faculty and staff to access additional information with their existing login.

  - J. Salyer - inquired whether the project would consider consolidating the Student Planning functionality within Colleague, so that students could view their educational plan and register for courses directly from one system. This would

eliminate the need for students to navigate across multiple systems to complete tasks like registering for classes or accessing their education plans.

◆ L. Bixler - confirmed that the integration of the Student Planning feature within Colleague is indeed part of the plan. The goal is to streamline the user experience, allowing students to access their education plans and registration features directly through the Colleague system. This will eliminate the need for students to interact with multiple systems, making the process more efficient and user-friendly.

● R. Hamdy - asked if part of this was related to the fiscal independence the district was trying to gain.

◆ L. Bixler - yes, going to work with the county to make sure that they do the appropriate auditing. There is a series they have to do for finance to show that we are independant. Have to demonstrate the payroll aspect also.

■ M. Robles - asked if it would be single sign on (SSO).

● L. Bixler - yes.

6.4.   Participatory Governance Task Force April Recommendations, *1st read*, Tatiana Vasquez and team (5 minutes)

❖ NOTES

➢ T. Vasquez - [2nd phase of recommendations](#) addressing Scholarship Committee and Accreditation.

7. Floor Items - Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda. *(5 minute total time limit, 2 minute max per person)*	
1. Announcements *Def. To share brief information or updates that don't require discussion or action.*	

8. Adjournment
    8.1. Next meeting- April 30, 2025
    8.2. Final meeting of the academic year - May 7, 2025
 	
Approval Date: April 30, 2025
Academic Secretary: Jamie Salyer (2024-2025)
Academic Secretary Initials:
	Motion to adjourn the meeting.
	1st: J. Notarangelo
	2nd: C. Damgen
	Yay: 28
	Nay: 0
	Abstain: 0
	(C. Huston was not here for the vote)
	
	Meeting adjourned at 4:00 pm.