

SBVC Academic Senate Report to PPAC**2/20/2025 PPAC Meeting**

1. SBVC Academic Senate and Education Policy and Procedures Subcommittee Spring 2025 timeline and process appended to this report
2. 2510 Participation In Local Decision-Making
 - a. History:
 - i. 05/09/2024 BOT 1st Read, PENDED BOT Final Approval
 - ii. 11/13/2024 BPPAC Review, changes made
 - iii. 11/21/2024 PPAC As FYI
 - iv. 12/12/24 Academic Senates request time for further review
 - v. PENDED Repeat BOT First Read
 - vi. Academic Senate Review 2/19/25
 - b. Academic Senate Feedback appended to this report
3. Senate feedback on Policies and Procedures moved forward on
 - a. Level 1- Information Only
 - i. None
 - b. Level 2- Minor Review
 - i. 3100 Organizational Structure – No feedback
 - ii. 3505 Emergency Response Procedures – No feedback
 - iii. 3510 Workplace Violence– No feedback
 - iv. 3720 Computer and Network Use– No feedback
 - v. 6320 Investments – Senate asks why report details specified in 53646 were removed.
 - vi. 6520 Security for District Property– No feedback
 - vii. 6620 Naming of Buildings– No feedback
 - viii. 6700 Civic Center & Other Facilities Use– No feedback
 - ix. 7340 Leaves– No feedback
 - x. 7346 Employees Called to Military Duty– No feedback
 - c. Level 3- Extensive Review (1st Round)
 - i. 4222 Remedial Coursework– No feedback

- ii. 5130 Financial Aid– [No feedback](#)
 - iii. 5220 Shower Facilities for Homeless Students– [No feedback](#)
 - iv. 5510 Off-Campus Student Organizations– [No feedback](#)
- d. Level 3- Extensive Review (2nd Round)
- i. 4227 Repeatable Courses– [No feedback](#)
 - ii. 5020 Nonresident Tuition– [No feedback](#)
 - iii. 5070 Attendance Accounting– [No feedback](#)
 - iv. 7150 Evaluation– [No feedback](#)

SBVC Academic Senate
Education Policy and Procedures Subcommittee (EPPS) Spring 2025 Timeline and Process

<u>PPAC APs/BPs (3rd Thursdays)</u>	11/21/2024	12/12/2024 (occurred on 2nd Wed.)	2/20/2025	3/20/2025	4/17/2025
<u>EPPS 1st read (4th Wednesdays)</u>	11/28/24 No Meeting- Fall Break	12/23/24 No Meeting- WBK	2/26/2025	3/26/2025	4/23/2025
<u>AS 1st Read (1st Wednesdays)</u>	12/4/2024	2/5/2025	3/5/2025	4/2/2025	4/30/2025 (5th Wed.)
<u>EPPS 2nd read (2nd Wed., if needed)</u>	12/12/24 No Meeting	2/12/25 (1st meeting Spring 2025)	3/12/2025	4/9/2025	N/A
<u>AS 2nd Read (3rd Wednesdays)</u>	12/18/2024- No meeting - WBK (time for 2nd read requested)	2/19/2025	3/19/2025	4/16/2025	5/7/2025 (1st Wed.)
<u>PPAC Feedback Due</u>	12/12/2024	2/20/2025	3/20/2025	4/17/2025	5/15/2025 (2nd Wed.)

EPPS Process:

1. 3rd Thursday: EPPS chair attends PPAC meeting and new APs/BPs are brought forward.
2. 3rd Friday: EPPS chair distributes new APs/BPs to committee members in preparation for monthly EPPS meeting.
3. 4th Wednesday: EPPS meets, reviews APs and BPs, and formulates initial feedback and draft of AS report to PPAC. EPPS decides whether an additional meeting on the 2nd Wednesday of the following month will be necessary to finalize feedback and report.
4. 4th Thursday: EPPS chair sends initial report to AS President for inclusion in AS agenda for 1st Wednesday.
5. 1st Wednesday: Senate performs 1st read of new APs and BPs in the first Senate meeting of the month.
6. 2nd Wednesday: EPPS meets if needed to finalize AS report to PPAC and EPPS chair submits the report to Senate for consideration.
7. 3rd Wednesday: Senate performs second read on APs/BPs and formally approves AS report to PPAC after any proposed and passed amendments and EPPS chair emails report to PPAC chairs.
8. 3rd Thursday: EPPS chair attends PPAC and answers any questions about AS PPAC report. New APs/BPs are introduced for the following monthly cycle.

Key: **Staff Recommendation**, Legal Change, Optional CCLC Language, PPAC Constituent, Chapter Lead
Feedback

SBVC ACADEMIC SENATE PROPOSAL

BP 2510: *Collegial Governance and Participation In Local Decision-Making*

Board of Trustees

~~The Board of Trustees shall comply with Title 5 §53200 (d) and shall develop policies on academic and professional matters.~~

The Board of Trustees of the San Bernardino Community College District is committed to collegial governance. This policy is intended to ensure that faculty, students, and staff have the right to participate effectively in the governance of the District. The regulations came about as a result of the directive in AB1725.

In accordance with Title 5, Sections 51023.7, 51023.5, and 53200-53204, and the mission of the San Bernardino Community College District:

To provide positive impacts to the lives and careers of our students, the well-being of their families, and the prosperity of our community through excellence in educational and training opportunities; the District shall adopt policies for the appropriate delegation of authority and responsibility to the Academic Senates, and provide students and staff with an opportunity to participate in formation and development of policies and procedures that have or will have a significant effect on students and staff.

~~The Board is the of Trustees embraces the concept of participatory governance as a fundamental policy of the District, while retaining its own rights and responsibilities as the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for Board action and administrative procedures for action under which the District is governed and administered. The Governing Board has the final say and is never prohibited from taking action on matters.~~

Participatory governance is defined as shared responsibility for developing and recommending policy through the collaboration of administration, faculty, staff, and students for the purpose of providing high quality programs and services at the District. Each constituency of the College that has responsibility and expertise in a particular area shall participate in the development of policies and regulations related to that area. Such participation will bring together multiple segments of the College in instances where policies and regulations affect students and staff across divisions and departments. Participatory governance at the San Bernardino Community College District is achieved in the spirit of cooperation, collaboration, and collegiality. It promotes the District's Mission, Vision, and Values and ensures their achievement through policies and procedures, and effective processes of planning, implementation, and evaluation.

As required by law, each of the following constituency groups shall participate in the decision-making processes of the District:

Academic Senates(s) (Title 5 Sections 53200-53206; Education Code Section 70902 (b)(7))

~~The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially with the Academic Senate.~~

The Board or its designees will consult collegially with the College Academic Senates, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially with the Academic Senate.

~~The Board of Trustees recognizes the Academic Senate(s) of the San Bernardino Community College District as the organization(s) representing the faculty in the formation of District policy on academic and professional matters. The primary function of the San Bernardino Community College District Academic Senate(s) is to make recommendations with respect to the following academic and professional matters:~~

The College Academic Senates shall represent faculty members and make recommendations to the District regarding “academic and professional matters” as per Title 5, Section 53200 (c and d).

To “Consult Collegially” the Board shall rely on one of the following two consultation methods:

- (1) Rely primarily upon the advice and judgment of the academic senate; or
- (2) The governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

While in the process of consulting collegially, the Academic Senates shall retain the right to meet with or appear before the governing board with respect to its views, recommendations, or proposals of the senates. In addition, after consultation with the administration of the College or the District, the academic senates may present its views and recommendations to the governing board. (Title 5 § 53203(c))

The Board (or its designee) will rely primarily upon the advice of the Academic Senate on the following academic and professional matters:

- 1A. Curriculum, including establishing prerequisites and placing courses within disciplines;
- 2B. Degree and certificate patterns;
- 3C. Grading policies;
- 4D. Educational program development;
- 5E. Standards or policies regarding student preparation and success;
- ~~6. Policies for faculty professional development activities;~~
- 7E. District and college governance structures, as related to faculty roles;
- 8F. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
- ~~9. Processes for program review;~~
- 10G. Processes for institutional planning and budget development; and
- ~~11H. Other academic and professional matters~~

~~The Board of Trustees relies primarily on the recommendations of the Academic Senate(s) for items 1 through 6. The Academic Senate(s) will work with the appropriate administrative office(s) while developing its position. The Academic Senate(s) will then forward its final recommendations to the Chancellor of the District, who will present them in a timely manner to the Board of Trustees with or without the Chancellor’s endorsements or comments.~~

“Rely primarily” means that the recommendations of the Academic Senates will normally be accepted and only in exceptional circumstances and for compelling reasons will the recommendation not be accepted. ~~When the Board of Trustees relies primarily upon the advice and judgment of the Academic Senate(s), the recommendation of the Academic Senate(s) will normally be accepted.~~ In instances where a recommendation is not accepted, the Board or its designee’s decision must be based on a clear and substantive rationale that puts the explanation for the decision in an accurate, appropriate, and relevant context. The Board or its designee shall communicate its reason in writing to the Academic Senates(s) ~~in a timely manner~~ within 30 days of the decision.

The Academics Senates and Board of Trustees (or its designee) shall reach mutual agreement on the following academic and professional matters:

- A. Policies for faculty professional development activities;
- B. Processes for program review;
- C. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.

The eleventh category includes, but it is not limited to:

- Equivalency procedures (EdCode §87359 (b))
- Faculty Hiring (EdCode §87360 (b))

For items requiring mutual agreement, as specified above or reached by resolution, regulation, or policy, the Board may act without agreement only if there is no existing policy or where legal liability or fiscal hardship requires policy change, and only after a good faith effort to reach agreement and for compelling legal, fiscal, or organizational reasons, otherwise existing policies and procedures will remain in effect. (Title 5 § 53203(c)) In such instances, the Board agrees to also communicate its reason in writing to the Academic Senates-within 30 days of the decision in an effort to “provide opportunities for stakeholder participation and ensure the inclusion of relevant perspectives.” and “support a climate of collaboration and innovation that advances the mission and prioritizes equitable student outcomes” (ACCJC Standard 4.2 and 4.3)

~~The Board of Trustees will receive items 7 through 10, and those matters developed in item 11 as the result of a mutual agreement reached by resolution, regulation, or policy. In instances where agreement has not been reached, the existing policy shall remain in effect unless the policy exposes the District to legal liability or fiscal hardship. In cases where there is no existing policy, or when legal liability or fiscal hardship requires existing policy to be changed, the Board may act, after a good faith effort to reach an agreement, but only for compelling legal, fiscal, or organizational reasons. Nothing in this Board Policy shall be construed to infringe upon the due process rights of faculty, nor to detract from any negotiated agreements between collective bargaining representatives and the Board of Trustees. Collegial consultation will take place by existing practices. The Academic Senate(s), after consultation with the Chancellor, may present its written views and recommendations to the Board of Trustees. The Board of Trustees shall consider and may respond to such views and recommendations.~~

Classified ProfessionalsStaff(Title 5 Section 51023.5)

~~Staff shall be provided with opportunities to participate in the formulation and development of District policies and procedures that have a significant effect on staff. The opinions and recommendations of the Classified Senate and Management Association will be given every reasonable consideration.~~

In accordance with provisions of Title 5 of the California Code of Regulations, the board recognizes the right of classified professionals to participate in the collegial governance of the college and further acknowledges the benefit of such participation to the college and its students.

The board recognizes the Classified Senate as the representative body of the classified professionals for purposes of this policy section. The Classified Senate shall be provided with opportunities to participate in the formulation and development of District policies and procedures that have a significant effect on the college.

Students (Title 5 Section 51023.7)

In accordance with Title 5, section 51023.7, of the California Code of Regulations, the Board affirms the role of students in the collegial governance process. The Associated Students shall be given an opportunity to participate effectively in the formulation and development of Board policies and administrative procedures that have a significant effect on students, as defined by law. The recommendations and positions of the Associated Students will be given every reasonable consideration. The selection of student representatives to serve on District committees or task forces shall be made after consultation with the Associated Students.

The recommendations and positions of the Associated Student Government will be given every reasonable consideration. The selection of student representatives to serve on District committees or task forces shall be made after consultation with the Associated Students.

The board acknowledges the following as areas that have or will have a significant effect on students includes the following:

1. Grading policies
2. Codes of student conduct
3. Academic disciplinary policies
4. Curriculum development
5. Courses or programs that should be initiated or discontinued
6. Processes for institutional planning and budget development
7. Standards and policies regarding student preparation and success
8. Student services planning and development
9. Student fees within the authority of the district to adopt
10. Any other district and college policy, procedure, or related matter the board determines have or will have a significant effect on students

Except for unforeseeable emergency situations, the Board shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations, ~~or with limit or otherwise impede~~ the exercise of rights guaranteed under the Educational Employment Relations Act, (Government Code Sections 3540 et seq.), ~~infringe upon the due process rights of faculty, detract from any negotiated agreements between collective bargaining representatives and the Board of~~

Trustees, or impinge upon policies and procedures governing the participation rights of faculty, classified professionals, and students pursuant to Title 5 Sections 53200–53204, 51023.5, and 51023.7, respectively.

References:

Education Code Section §70902(b)(7); §87359 (b), §87360 (b);

Title 5 Sections 53200 et seq. (Academic Senate), 51023.5 (Staff), and 51023.7 (Students);

ACCJC Accreditation Standards 4.2 and 4.3